



County of Santa Cruz

0271

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
(831) 454-4066 FAX: (831) 454-4770

HEALTH SERVICES AGENCY
ADMINISTRATION

March 23, 2001

AGENDA: April 24, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: Agreement for Friday Night Live Partnership Services

Dear Board Members:

This letter is to request authorization from your Board for the Health Services Agency's Alcohol and Drug Program Administrator to sign the attached \$3,300 agreement with the Tulare County Superintendent of Schools. This agreement will reimburse Santa Cruz County for the cost of our county staff assisting Tulare County in their development of a Friday Night Live/Club Live.

Background

The California Friday Night Live Partnership (CFNLP) is a 54 county youth development program under the California State Department of Alcohol and Drug Programs managed by the Tulare County Superintendent of Schools. Santa Cruz County is a member of the partnership and is currently active in 13 sites throughout the County. CFNLP has requested one Santa Cruz County Friday Night Live Partnership staff member, Brenda Armstrong, to assist in the development of an activity guide as a step by step guide for implementation of FNL.

The agreement amounts to \$2,640 for fiscal year 00/01 and \$660 for fiscal year 01/02 for a total of \$3,300. Revenue associated with this agreement for the current fiscal year is included in the adopted 00/01 budget. The Agreement will not result in any new net County cost.

It is therefore RECOMMENDED that your Board:

1. Authorize the Health Service Agency's Alcohol and Drug Program Administrator to sign the attached Agreement.

Sincerely,

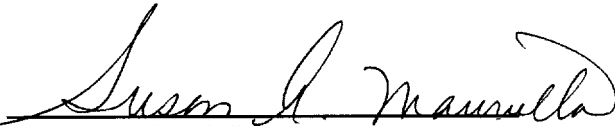


Rama Khalsa, Ph.D, Administrator
Health Services Agency

RK:NA:KA:ep

Attachments: Agreement
ADM-29

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc: County Administrative Officer
Auditor Controller
County Counsel
HSA Administration
Director, Mental Health and Substance Abuse Services
Alcohol and Drug Program Administrator

COUNTY OF SANTA CRUZ

REQUEST FOR APPROVAL OF AGREEMENT

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TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Health Services Agency (Dept.)
R. Knutson (Signature) _____ (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the Santa Cruz County Mental Health and Substance Abuse Services (Agency)
and, Tulare County Superintendent of Schools, PO Box 5091 Visalia, CA 93278 (Name & Address)
2. The agreement will provide reimbursed cost for the Santa Cruz County Friday Night Live Partnership
Staff member, Brenda Armstrong, to assist in the development of an activity guide for
California Friday Night Live Partnership
3. The agreement is needed to provide the above
4. Period of the agreement is from 3-1-01 to 2-28-02
5. Anticipated ^{revenue} cost is \$2,640 for FY 00/01 & \$660 for FY 01/02 (~~Fixed amount~~; ~~Monthly rate~~; Not to exceed)
6. Remarks: This is a revenue agreement between Tulare and Santa Cruz Counties for FY 00/01, 01/02
7. Appropriations are budgeted in # 364012 (Index#) 2047 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered.
are not will be

Contract No. R751 Date 4-12-01

GARY A. KNUTSON, Auditor - Controller

By P. Sillman Deputy.

(NA) - Revenue

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the Health Services Agency Administration to execute the same on behalf of the

Health Services Agency - (Agency).

Remarks: GG (Analyst)

County Administrative Officer W. Schrey Date 4/12/01

Agreement approved as to form. Date _____

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) ss

I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

By _____ Deputy Clerk

AGREEMENT

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THIS AGREEMENT, made and entered into between the Tulare County Superintendent of Schools, hereinafter referred to as the **“SUPERINTENDENT”**, and **Santa Cruz County Alcohol & Drug Programs**, hereinafter referred to as the **“DISTRICT”**,

WITNESSETH:

WHEREAS, the Superintendent desires that the District provide services by a District employee to the Tulare County Office of Education and,

WHEREAS, the District is willing to provide such services;

NOW THEREFORE, BE IT AGREED that the District will be reimbursed for costs of Brenda Armstrong, the employee provided to the Superintendent in the amount for services on the following date/dates: 3/1/01 – 2/28/02. District employee will provide services to be part of the youth Development Workgroup to assist the CFNLP in the development of an activity guide for the county Friday Night Live programs. Scope of Work attached. Said costs will be reimbursed to the District upon receipt of District’s invoice \$2,100 plus \$1,200 travel and per diem. **BUDGET NUMBER 2529-903-5800-5110 - \$2,100; 2529-903-5800-5200 - \$1,200.**

IN WITNESS WHEREOF, the parties hereto have executed the Agreement on the terms set and agreed upon.

DISTRICT

SUPERINTENDENT

By: _____

By: _____

Date: _____

Date: _____

PLEASE RETURN THREE COPIES TO:

Ken Hochnadel, Administrator
Tulare County Office of Education
P.O. Box 5091
Visalia, California 93278-509 1



Scope of Work

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Santa Cruz County Youth Development Workgroup March 1, 2001 – February 28, 2002

- I. To have one identified Santa Cruz County Friday Night Live Partnership staff assist in the development of an activity guide for 54 county Friday Night Live programs as a step by step guide for implementation of four FNL Component Workgroup findings by February 28, 2002
 - a. Participate in two working retreats: March 6 – 7, 2001 and May 1 – 2, 2001
 - b. Participate in at least one regional meeting/training by December 15, 2001
 - c. Review and provide feedback on materials developed.
 - d. Appropriate staff attend biannual consortium training institute during duration of the contract, i.e., July 2001 and January 2002.
 - e. Develop and/or utilize a system to consistently involve local young people in the materials development process
 - f. Participate in necessary conference calls
- II. Provide evidence of capacity to correspond to the CFNLP electronically and to have Internet access and email access.

III. Budget

Activity	Expense
Participation in two working retreats	\$960
Activities leading to and participation in one, one-day regional meeting	\$180
Activities leading to the development of an activity guide including reviewing materials and providing feedback	\$400
Activities contributing to the consistent input of local young people in materials development	\$410
Participation in conference calls as needed	\$150
TA Total	\$2100.00
Travel and Per Diem to support work with retreats	\$1200
TA and Travel Total	\$3300.00