



# County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, ROOM 330, SANTA CRUZ, CA 95060-4073

(831) 454-2718 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

May 23, 2001

Agenda: June 5, 2001

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, California 95060

## Transfer Of Budget Appropriations

Dear Members of the Board:

During FY 2000-01 budget hearings your Board approved an appropriation of \$250,000 for fuel expenditures for the operation of County vehicles maintained by the General Services' Fleet Services Division.

As your Board is aware, California gasoline prices have increased substantially during this fiscal year which has resulted in higher than anticipated fuel expenditures for the Fleet Services Division. It is now projected that the Fleet Services Division's FY 00/01 fuel costs will be \$315,000 which represents a \$65,000, or 26% increase over our original budgeted appropriations.

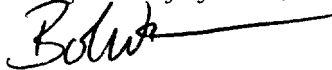
Current appropriations within the Fleet Services Division budget, which operates as an internal services fund, are insufficient to absorb these increased fuel costs. Therefore it is necessary to request your Board's approval of a transfer of funds from fund balance in the amount of \$65,000 to the General Services' Fleet Services Division fuel budget.

In addition, a \$20,000 re-alignment, from salary savings to services and supplies, is necessary in our Technical Communications Division (radio shop) budget. This action is necessary to fund increased expenditures for required repair work on radio equipment by outside radio repair vendors due to staff vacancies.

Therefore, it is RECOMMENDED that your Board:

1. Approve a transfer of funds from Fund Balance and appropriate \$65,000 into the General Services' Fleet Internal Service Fund, index 333500, sub object 4160, to cover increased fuel expenditures for County vehicles.
2. Approve a \$20,000 transfer of appropriations within the General Services radio budget from salaries, index 303200, subobject 3100 to radio maintenance, index 303200, subobject 3360.

Very truly yours,



Bob Watson  
Director, General Services

RECOMMENDED:



SUSAN A. MAURIELLO  
County Administrative Officer

cc: Auditor Controller

## 0045

Date: May 23, 2001

I hereby request **your approval** of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, ~~19~~ 2001

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *	
TRANSFER	TO	0,2,1	3,3,3,5,0,0	4,1,6,0	' ' , , ,	6 5   0 0 0 0 0	Fuel,Gas & Oil	
	FROM	0,2,2	0,6,0,1,1,0	FUND BALANCE, , F, ,	, ,	6 5   0,0,0 0 0	d Balance (Fleet	

Name Bob Watson Title General Services Director

Auditor-Controller, by [Signature], Deputy Date 5/15/01

County Administrative Officer  Date 5/27/0

BY [Signature], Deputy Clerk

A-C Review	

AUD74 (REV 12/94)

# COUNTY OF SANTA CRUZ

## REQUEST FOR TRANSFER OR REVISION OF BUDGET APPROPRIATIONS AND/OR FUNDS

0046

Department: General Services

Date: May 23, 2001

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations ~~and/or~~ funds in the fiscal year ending June ~~30, 19~~ 30, 2001

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6			

BATCH #	
DATE	Keyed By:

	T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R  F R O M	0 2 1	3 0 3 2 0 0	3 3 6 0	, , , , ,	, 2 0 0 0 0 • 0 0	Maint. Parts
	0 2 2	3 0 3 2 0 0	3 1 0 0		2 0 0 0 0 • 0 0	Salaries and Benifits

**Explanation:**

To realign salary savings to services and supplies. Due to staff shortages, equipment repairs were sent to outside suppliers rather than performed in-house

Name Bob Watson Title General Services Director

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) ~~is/are~~ available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by [Signature], Deputy Date 5-23-01

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer [Signature] Date 5/23/01

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for  
ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order  
County of Santa Cruz } duly entered in the minutes of said Board on

\_\_\_\_\_, 19\_\_\_\_ By \_\_\_\_\_, Deputy Clerk

(A-C) \* Desc: \_\_\_\_\_ Item: \_\_\_\_\_ - Budget Transfer

A-C Review		

Distribution:

White-Board of Supervisors  
Yellow-Auditor-Controller

BRD. NAME

AGENDA DATE

ITEM NO.

Green-County Administrative Officer  
Pink-Originating Department

Goldenrod-Departmental Control Copy