



county of Santa Cruz⁰¹⁹⁹

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95080

(408) 454-4130 OR 4544045

FAX: (408) 454-4642

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, California

May 30, 2001

AGENDA: June 19, 2001

APPROVE CONTRACT AMENDMENTS TO EXTEND TERM

Dear Members of the Board:

As you will recall, the Human Resources Agency (HRA) is contracting with the Community Action Board (CAB) to provide a Car-pool Incentive Program and with the Santa Cruz Area Transportation Management Association (SCATMA) to provide an Emergency Ride Home Program for CalWORKs Welfare-to-Work participants. The purpose of this letter is to recommend contract amendments to extend the terms of both contracts through September 30, 2001.

The Carpool Incentives Program and Emergency Ride Home Program are both funded under a Job Access Reverse Commute grant from the Federal Transit Administration. Funding from the grant will extend through September 2001, however the current contract terms end June 30, 2001. In order to facilitate further expenditures from the grant, it is recommended that the terms for both contracts be extended through September 30, 2001. In addition, a provision has been added to allow contractors to make minor modifications to their budgets, shifting expenses between line items. These programs provide important support for working CalWORKs participants to assist them to retain their jobs, and will be continued in FY 01/02 using CalWORKs funds. These changes will not affect other contract provisions and involve no cost to the County.

Contract amendments have been approved by County Counsel and Risk Management and signed by the contractors. The amendments are attached.

IT IS THEREFORE RECOMMENDED that your Board approve contract amendments with Community Action Board and the Santa Cruz Area Transportation Management Agency to extend contracts for the Carpool Incentives Program and Emergency Ride Home Program through September 30, 2001, and authorize the Human Resources Agency Administrator to sign the amendments on behalf of the County.

Very truly yours,

CECILIA ESPINOLA

Administrator

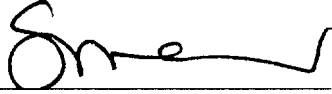
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BOARD OF SUPERVISORS

Agenda: June 12, 2001

Approve Contract Amendments to Extend Term

RECOMMENDED:



Susan A. Mauriello

County Administrative Officer

Attachments

cc: County Administrative Office
Auditor-Controller
County Counsel
Risk Management
Contractors


CONTRACT AMENDMENT

Contract # 02171 between the Human Resources Agency and the Santa Cruz Area Transportation Management Association for the purpose of providing an Emergency Ride Home Program to CalWORKs Welfare-to-Work participants is hereby amended to read:


2. *A. Reimbursement not to exceed \$50,000 on the basis of suitable invoices, including a list of participants. Contractor may make minor modifications to its budget by submitting the modified budget to the Human Resources Agency in writing, as long as the budget modification does not exceed 10% of the total contract amount. Modifications of over 10% must return to the Board of Supervisors for approval.*
3. *TERM. The term of this contract shall be July 1, 2000 through September 30, 2001.*

These changes do not affect any other provisions of the original contract.

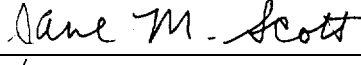
CONTRACTOR


 Carolyn O'Donnell
 Executive Director

COUNTY OF SANTA CRUZ

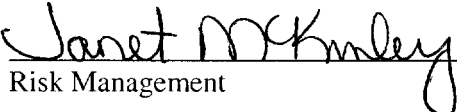

 Cecilia Espinola
 Administrator

APPROVAL AS TO FORM:


 Jane M. Scott
 County Counsel

6/4/2001
 Date

APPROVAL AS TO INSURANCE:


 Janet McKimley
 Risk Management

6-5-2001
 Date

CONTRACT AMENDMENT

Contract # 02172 between the Human Resources Agency and the Community Action Board for the purpose of providing a Car-pool Incentives Program to CalWORKs Welfare-to-Work participants is hereby amended to read:

2. *A. Reimbursement not to exceed \$50,000 on the basis of suitable invoices, including a list of participants. Contractor may make minor modifications to its budget by submitting the modified budget to the Human Resources Agency in writing, as long as the budget modification does not exceed 10% of the total contract amount. Modifications of over 10% must return to the Board of Supervisors for approval.*
3. *TERM. The term of this contract shall be July 1, 2000 through September 30, 2001.*

These changes do not affect any other provisions of the original contract.

CONTRACTOR

Thomas K. Helman
~~Christine Johnson-Lyons~~ Thomas K. Helman
~~Executive Director~~ Asst. Director

COUNTY OF SANTA CRUZ

Cecilia Espinola
 Administrator

APPROVAL AS TO FORM:

Jane M. Scott
 County Counsel

6 4, 2001
 Date

APPROVAL AS TO INSURANCE:

Janet McKinley
 Risk Management

6-4-2001
 Date

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

0203

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HRA

Frances Hines (Signature) 6/5/01 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the Santa Cruz County HRA (Agency)
Community Action Board (Name & Address)
and Carpool Incentives Program & CalWorks Welfare to work participants
2. The agreement will provide _____
3. The agreement is needed to extend the period of agreement to 9/30/01
4. Period of the agreement is from 7/1/00 to 9/30/01
5. Anticipated cost is \$ 50,000 (Fixed amount; Monthly rate; Not to exceed: Amendment to contracts to extend term 9/30/01)
6. Remarks: Contract: G. Groves #4036
7. Appropriations are budgeted in 392400 (Index#) 5188 (Subject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. c002172 Date 6-6-01
are not will be

NO Increase

GARY A. KNUTSON, Auditor - Controller
By PSullivan Deputy

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the HRA (Agency).

Remarks: ES (Analyst) County Administrative Officer Wh S Date 6/07/01

Agreement approved as to form. Date _____

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - 400000
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

ADM - 29 (6/95)

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____ County Administrative Officer
_____ 19 ____ By _____ Deputy Clerk

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COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

0204

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: HRA

James H. Lee (Signature) 6/5/01 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the Santa Cruz County HRA (Agency)
and Santa Cruz Are Transportation (Name & Address)

2. The agreement will provide Emergency Ride Home & CalWorks Welfare to work participants

3. The agreement is needed, to extend the period of agreements to 9/30/01

4. Period of the agreement is from 7/1/00 to 9/30/01

5. Anticipated cost is \$ 50,000 (Fixed amount; Monthly rate; Not to exceed)

5. Remarks: Amendment to contract to extend term to 9/30/01
Contract : G. Groves x4036

7. Appropriations are budgeted in 392400 (Index#) 5188 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been encumbered. Contract No. CO 02171 Date 6-6-01
are not will be

GARY A. KNUISON, Auditor - Controller

By P. D. Brangh Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the HRA Administrator to execute the same on behalf of the HRA

Remarks: ES (Analyst)

County Administrative Officer

By Ch. Schuy Date 6/7/01

Agreement approved as to form. Date _____

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - initials
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

State of California)
County of Santa Cruz) SS

I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

County Administrative Officer
By _____ Deputy Clerk