



County of Santa Cruz⁰³⁴⁹

PARKS, OPEN SPACE & CULTURAL SERVICES

979 17 th AVENUE, SANTA CRUZ, CA 95062

(831) 454-7900 FAX: (831) 454-7940 TDD: (831) 454-7978

BARRY C. SAMUEL, DIRECTOR

June 4, 2001

AGENDA: June 19, 2001

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

SUBJECT: HIGHLANDS COUNTY PARK MASTER PLAN AMENDMENT-ADDITIONAL SERVICES

Dear Members of the Board:

One February 16, 2001, your Board awarded a design contract in the amount of \$42,635.00 to Joni L. Janecki & Associates Inc. for developing an amendment to the Master Plan for Highlands County Park to include a skate-park element and to produce biddable construction documents for

Parks Department staff have increased the consultant scope of work during the Master Planning process to facilitate additional public input and to increase the quantity of meetings with the \$3,125.00 In addition, a reimbursable expense budget was not included in the original contract. The reimbursable budget, estimated at approximately 5% of the total fee, will be \$2,280.00. Total additional contract \$5,405.00 (Exhibit A).

191152-6610.

BOARD OF SUPERVISORS

AGENDA: JUNE 19, 2001

HIGHLANDS COUNTY PARR MASTER PLAN AMENDMENT-ADDITIONAL SERVICES.

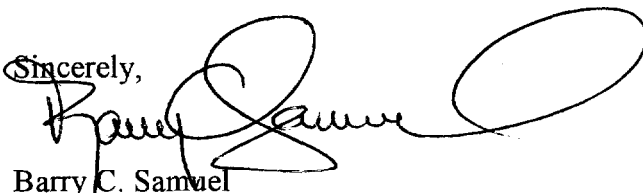
Page 2

It is therefore RECOMMENDED that Board take the following action:

1. Approve an amendment to the contract with Joni L. Janecki & Associates Inc. in the amount of \$5,405.00 for the increase in landscape architectural master planning services and inclusion of a reimbursable budget to complete the Highlands County

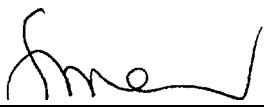
the Parks, Open Spaces & Cultural Services to sign the agreement on behalf of the

Sincerely,



Barry C. Samuel
Director

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

cc: CAO, County Counsel, Parks, Auditor



JONI L. JANECKI
& ASSOCIATES, INC.

EXHIBIT "A"

0351

May 29, 2001

Michael Scheele, Park Planner
County of Santa Cruz, Parks,
Open Space and Cultural Services

Santa Cruz, CA 95062

PROJECT: Highlands Park

RE: Request for Additional Services 'Fee and Reimbursable Expense Budget – No. 1

The following is a request for additional services for Highlands Park and for Reimbursable Expenses Budget. Additional time and expenses are requested to cover design services, meetings and materials requested by the County and are beyond those included in the primary agreement. The scope of these-services are:

The proposed additional fees for these services are as follows:

- 1) Meeting on-site with staff, supervisors and user groups
- 2) Additional public meeting to discuss skate park siting issues
- 3) Additional design study plan

JLJA:

Principal	10 hours	@ \$125	\$1250
Project Manager	15 hours	@ \$85	\$1275

Wormhoudt:

Principal	6 hours	@ \$100	\$ 600
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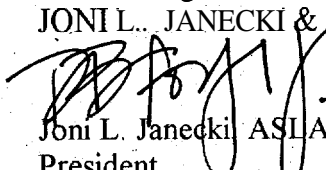
Reimbursable Expenses were not included in the prime agreement. This proposal includes expenses for printing, plotting, photography,, and travel/mileage at the standard IRS rate and is calculated at 5% of the total fee: \$ 2 , 2 8 0

Total Additional Services No. 1	\$5,405
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Please indicate acceptance of this request by notifying us in writing, or telephone to discuss.

Kindest Regards,

JONI L. JANECKI & ASSOCIATES, I N C .


Joni L. Janecki, ASLA
President
o.prl.Highlands.Additional

AMENDMENT TO AGREEMENT

The parties hereto agree to amend that certain Agreement dated February 16, 2001 associated with Contract No.02343, by and between the COUNTY OF SANTA CRUZ, and JONI L. JANECKI & ASSOCIATES INC., by encumbering an additional \$5,405.00 to cover estimated expenses relating to the modified and expanded scope of work and reimbursable expense budget (attached as Exhibit "A") on the Highlands County Park Master Plan Amendment and Skate-park Element Project. **Total of which is Not To Exceed: \$48,040.00** Actual expenses will be itemized and invoiced based on the Contractors Schedule of Hourly Rates previously received in the original Independent Contractor Agreement.

All other provisions of said agreement shall remain the same.

COUNTY OF SANTA CRUZ

By: _____

APPROVED AS TO INSURANCE:

By: Janet McKinley 6-4-2001
Risk Management

CONTRACTOR:

By: Joni L. Jancki

JONI L. JANECKI & ASSOCIATES INC.

Address: 303 Potrero St. #16
City/State: Santa Cruz, CA. 95060
Phone: (831) 423-6040
Fax: (831) 423-6054

APPROVED AS TO FORM:

By: Maria Costa
County Counsel

DISTRIBUTION:

CAO, Parks, Auditor-Controller, County Counsel, Risk Mgt., Contractor

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

0353

TO: Board of Supervisors
County Administrative Officer
County Counsel
Auditor-Controller

FROM: Parks, Open Space & Cultural Services (Dept.)
Randy [Signature] (Signature) _____ (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the County of Santa Cruz (Agency)
and Joni Janecki & Associates 303 Potrero St. #16, Santa Cruz, CA. 95060 (Name & Address)
2. The agreement will provide Reimbursement Budget and Increase in Services required for
Highlands County Park Master PLAN Amendment Project.
3. The agreement is needed. County cannot provide
4. Period of the agreement is from June 19, 2001 to June 30, 2001
5. Anticipated cost is \$ \$5405.00 (Fixed amount; Monthly rate; Not to exceed)
6. Remarks: Contract will be placed on the Continuing Agreements List
Original Contract \$42,635.00 + \$5405.00 = \$48,040.00
7. Appropriations are budgeted in 191152 (Index#) 6610 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and have been Contract No. 02343 numbered.
are not will be

GARY A. KNUTSON, Auditor - Controller

BY P. Sillanpaa Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the Director of County Parks to execute the same on behalf of the County of Santa Cruz (Agency).

Remarks:

(Analyst)

BY [Signature] Date 6/17/01

County Administrative Officer

Agreement approved as to form. Date _____

Distribution:

Bd. of Supv. - White
Auditor-Controller - Blue
County Counsel - Green *
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Originating Dept. - Goldenrod

*To Orig. Dept. if rejected.

ADM - 29 (6/95)

State of California)
County of Santa Cruz) ss

I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by,
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of said Board on _____

_____ 19 _____ By _____ Deputy Clerk

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