



County of Santa Cruz

DEPARTMENT OF PUBLIC WORKS

701 OCEAN STREET, ROOM 410, SANTA CRUZ, CA 95060
(831) 454-2160 FAX (831) 454-2385 TDD (831) 454-2123

THOMAS L. BOLICH
DIRECTOR OF PUBLIC WORKS

AGENDA: AUGUST 7, 2001

July 26, 2001

SANTA CRUZ COUNTY BOARD OF SUPERVISORS

701 Ocean Street
Santa Cruz, California 95060

SUBJECT: YOUTH COMMUNITY SERVICES PROGRAM

Members of the Board:

On January 28, 1997, the Board of Supervisors approved the Youth Community Services Program (YCSP). The program focus is primarily on low-impact environmental restoration and beautification work and offers weekend work for juvenile offenders in lieu of detention at the Juvenile Hall. Safety equipment, transportation, and supervision of the juveniles, as well as inspection of the projects, were provided by the Community Action Board (CAB) through a contract with Public Works. This contract expired June 30, 2001.

Since the start of this very successful program the YCSP juveniles have completed such Public Works projects as Burrell Creek mitigation, Pajaro River bank stabilization and channel control, and Hidden Beach restoration projects. As an example, the Hidden Beach project was completed over a five-year period and included the removal of more than 30 diseased Monterey pine trees, replanting of the area with approximately 100 Monterey cypress, oak and redwood trees, and providing of required landscape maintenance such as watering and weeding.

Public Works has an extensive road maintenance and repair program planned for the next several years. A large number of the projects will require vegetation control and mitigation and landscape maintenance, which can be performed by the YCSP crews. To allow Public Works continued use of the youth crews, and in order to provide the appropriate supervision and oversight, it will now be necessary for your Board to approve the attached agreement with CAB extending the contract through June 30, 2004. Sufficient funds are available for the first year in the 2001/2002 Public Works' approved budget.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve the attached independent contractor agreement with Community Action Board for supervision of the Youth Community Services Program in the amount of \$69,892 for the 2001/2002 fiscal year.
2. Authorize the Director of Public Works to sign the agreement on behalf of the County.

Yours truly,

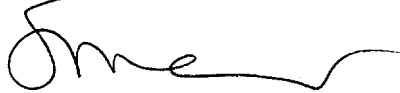


THOMAS L. BOLICH
Director of Public Works

SRL:mg

Attachments

RECOMMENDED FOR APPROVAL:



County Administrative Officer

copy to: Public Works
Community Action Board

Contract No. _____

INDEPENDENT CONTRACTOR AGREEMENT

THIS CONTRACT is entered into this 1ST day of JULY, 2001 by and between the COUNTY OF SANTA CRUZ, hereinafter called COUNTY, and COMMUNITY ACTION BOARD, hereinafter called CONTRACTOR. The parties agree as follows:

1. DUTIES. CONTRACTOR agrees to exercise special skill to accomplish the following result: SUPERVISION FOR THE YOUTH COMMUNITY SERVICE PROGRAM FOR JUVENILES REFERRED FROM THE PROBATION DEPARTMENT IN LIEU OF WEEKEND DETENTION IN JUVENILE HALL FOR PUBLIC WORKS PROJECTS IN THE FOLLOWING AREAS: DRAINAGE, SANITATION AND ROAD MAINTENANCE, AS PER ATTACHED THREE-YEAR BUDGET (ATTACHMENTS A THROUGH C).

2. COMPENSATION. In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows: SEE ATTACHMENT A, ATTACHMENT B, AND ATTACHMENT C.

3. TERM. The term of this contract shall be: July 1, 2001 THROUGH JUNE 30, 2004.

4. EARLY TERMINATION. Either party hereto may terminate this contract at any time by giving 30 days written notice to the other party.

5. INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS. CONTRACTOR shall exonerate, indemnify, defend, and hold harmless COUNTY (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which COUNTY may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this Agreement, excepting any liability arising out of the sole negligence of the COUNTY. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. INSURANCE. CONTRACTOR, at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain at a minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance

maintained by County shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Agreement, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage for each subcontractor equivalent to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and COUNTY both initial here _____ / _____

A. Types of Insurance and Minimum Limits

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall not be required if the CONTRACTOR has no employees and certifies to this fact by initialing here _____

(2) Automobile Liability Insurance for each of CONTRACTOR's vehicles used in the performance of this Agreement, including owned, non-owned (e.g. owned by CONTRACTOR's employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage shall not be required if vehicle use by CONTRACTOR is not a material part of performance of this Agreement and CONTRACTOR and COUNTY both certify to this fact by initialing here _____ / _____.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad-form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of \$1,000,000.00 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and COUNTY _____ / _____.

B. Other Insurance Provisions

(1) If any insurance coverage required in this Agreement is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Agreement (hereinafter "post agreement coverage") and any extensions thereof. CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post agreement coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Agreement. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Agreement in order to purchase prior acts or tail coverage for post agreement coverage shall be deemed to be reasonable.



(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

“The County of Santa Cruz, its officials, employees, agents and volunteers **are** added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz.”

(3) All required insurance policies shall be endorsed to contain the following clause:

“This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:

SUSANNROGBERG
DEPARTMENT OF PUBLIC WORKS
701 OCEAN STREET, ROOM 410
SANTA CRUZ, CA 95060”

(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COUNTY on or before the effective date of this Agreement with Certificates of Insurance for all required coverages. All Certificates of Insurance shall be delivered or sent to:

SUSANN ROGBERG
DEPARTMENT OF PUBLIC WORKS
701 OCEAN STREET, ROOM 410
SANTA CRUZ, CA 95060

7. EQUAL EMPLOYMENT OPPORTUNITY. During and in relation to the performance of this Agreement, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to the following: recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, transfer, The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Agreement provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, pregnancy, sex, sexual orientation, age (over 18), veteran status, or any other non-merit factor unrelated to job duties. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR's solicitation of goods and services. Definitions for Minority/Women/Disabled Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) The CONTRACTOR shall furnish COUNTY Affirmative Action Office information and reports in the prescribed reporting format (PER 40 12) identifying the sex, race, physical or mental disability and job classification of its employees and the names, dates and methods of advertisement and direct solicitation efforts made to subcontract with Minority/Women/Disabled Business Enterprises.

(3) In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this Agreement or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further agreements with the COUNTY.

(4) The CONTRACTOR shall cause the foregoing provisions of this Subparagraph 7B. to be inserted in all subcontracts for any work covered under this Agreement by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR and COUNTY have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of COUNTY. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. COUNTY agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COUNTY has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COUNTY may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) the skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COUNTY supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or

permissive activity, program, or project, rather than part of the regular business of COUNTY; (i) CONTRACTOR and COUNTY believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The COUNTY conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent contractor.

By their signatures to this Agreement, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Agreement is in fact an independent contractor.

9. CONTRACTOR represents that its operations are in compliance with applicable County planning, environmental and other laws or regulations.

10. CONTRACTOR is responsible to pay prevailing wages and maintain records as required by Labor Code Section 1770 and following.

11. NONASSIGNMENT. CONTRACTOR shall not assign this agreement without the prior written consent of the COUNTY.

12. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by COUNTY, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Agreement.

13. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Agreement shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

14. ACKNOWLEDGMENT. CONTRACTOR shall acknowledge in all reports and literature that the Santa Cruz County Board of Supervisors has provided funding to the CONTRACTOR.

15. ATTACHMENTS. This Agreement includes the following attachments:
 ATTACHMENT A 2001 - 02 BUDGET
 ATTACHMENT B 2001 - 03 BUDGET
 ATTACHMENT C 2001 - 04 BUDGET

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

COUNTY OF SANTA CRUZ

CONTRACTOR
COMMUNITY ACTION BOARD

By: _____
Director of Public Works

By: *Christine...*

Address: 501 SOQUEL AVENUE
SANTA CRUZ, CA 95062

APPROVED AS TO FORM:

Telephone: (831) 457-1741

FAX: (831) 457-0617

By: *Pamela Fuja*
Chief Assistant County Counsel

E-MAIL Chrisjl@cruzers.com ~
antuko@hotmail.com

DISTRIBUTION: Auditor-Controller
Contractor
Public Works

Youth Community Restoration Program (YCORP)

Budget: July 1,2001, through June 30,2002

0477

Weekend Work Proiect Operations

<u>Salaries</u>	<u>Public Works</u>	<u>Probation</u>	<u>Total</u>
Program Director (\$23.03/hr) 104 hrs	2,027	368	2,395
Crew Co-Supervisor (20.57/hr) 1040 hrs	17,978	3,415	21,393
Crew Co-Supervisor (\$19.08/hr) 1352 hrs	21,675	4,121	25,796
Sub Crew Sup. (\$18.17/hr) 120hrs	<u>1,835</u>	<u>345</u>	<u>2,180</u>
Subtotal	43,515	8,250	51,764
<u>Overhead Costs</u>			
Rent (Including Utilities/Building Maintenance)	1,521	281	1,802
Telephone	<u>1,087</u>	<u>201</u>	<u>1,288</u>
Subtotal	2,608	482	3,090
<u>Transportation</u>			
Mileage Reimburse (\$0.35/mi; 620 mi)	183	34	217
YCORP Van (\$40/day)	3,280	640	3,920
Vehicle Rental (if necessary)*	<u>338</u>	<u>62</u>	<u>400</u>
Subtotal	3,801	736	4,537
<u>Supplies</u>			
Office Supplies	169	31	200
Program Supplies (Display Presentation Mat'l., Snacks & Drinks, Safety, Photographic, Tools and equipment, and Misc.)	<u>2,374</u>	<u>438</u>	<u>2,812</u>
Subtotal	2,543	469	3,012
SUBTOTALS	52,467	9,936	62,403
12% Administrative Overhead	<u>6,296</u>	<u>1,192</u>	<u>7,488</u>
<u>GRAND TOTALS</u>	\$58,763	\$11,129	\$69,892

We do not anticipate that vehicle rental will be necessary. This would occur only in the event that the YCORP van was unavailable or incapacitated.

NOTE: costs are based on up to 10 program participants per week. Service will be provided on the 49 weekends, both Saturday and Sunday, between July1,2001, and June 30, 2002. This budget does not include costs for service provision during weekday portions of school breaks (e.g., Christmas break, Easter/Spring break) and administrative days off.

**Youth Community Restoration Program (YCORP)
Budget: July 1,2002, through June 30,2003**

0478

Weekend Work Project Operations

<u>Salaries</u>	<u>Public Works</u>	<u>Probation</u>	<u>Total</u>
Program Director (\$24.41/hr) 104 hrs	2,148	391	2,539
Crew Co-Supervisor (21.81/hr) 1040 hrs	19,062	3,620	22,682
Crew Co-Supervisor (\$20.23/hr) 1352 hrs	22,981	4,370	27,351
Sub Crew Sup. (\$19.26/hr) 120hrs	<u>1,945</u>	<u>366</u>	<u>2,311</u>
Subtotal	46,137	8,747	54,883
<u>Overhead Costs</u>			
Rent (Including Utilities/Building Maintenance)	1,582	292	1,874
Telephone	<u>1,130</u>	<u>209</u>	<u>1,340</u>
Subtotal	2,712	501	3,214
<u>Transportation</u>			
Mileage Reimburse (\$0.35/mi; 645 mi)	191	35	226
YCORP Van (\$40/day)	3,411	666	4,077
Vehicle Rental (if necessary)*	<u>352</u>	<u>64</u>	<u>416</u>
Subtotal	3,953	765	4,719
<u>Supplies</u>			
Office Supplies	176	32	208
Program Supplies (Display Presentation Mat'l., Snacks & Drinks, Safety, Photographic, Tools and equipment, and Misc.)	<u>2,469</u>	<u>456</u>	<u>2,924</u>
Subtotal	2,645	488	3,132
SUBTOTALS	55,447	10,501	65,948
12% Administrative Overhead	<u>6,654</u>	<u>1,260</u>	<u>7,914</u>
<u>GRAND TOTALS</u>	\$62,101	\$11,761	\$73,862

* We do not anticipate that vehicle rental will be necessary. This would occur only in the event that the YCORP van was unavailable or incapacitated.

NOTE: Costs include a 4% cola increase from Year 2001-02. Costs are based on up to 10 program participants per week. Service will be provided on the 49 weekends, both Saturday and Sunday, between July 1, 2002, and June 30, 2003. This budget does not include costs for service provision during weekday portions of school breaks (e.g., Christmas break, Easter/Spring break) and administrative days off.

**Youth Community Restoration Program (YCORP)
Budget: July 1,2003, through June 30,2004**

0479

Weekend Work Proiect Operations

<u>Salaries</u>	<u>Public Works</u>	<u>Probation</u>	<u>Total</u>
Program Director (\$25.88/hr) 104 hrs	2,277	414	2,692
Crew Co-Supervisor (23.12/hr) 1040 hrs	20,207	3,838	24,045
Crew Co-Supervisor (\$21.45/hr) 1352 hrs	24,367	4,633	29,000
Sub Crew Sup. (\$20.42/hr) 120hrs	<u>2,062</u>	<u>388</u>	<u>2,450</u>
Subtotal	48,914	9,273	58,187
<u>Overhead Costs</u>			
Rent (Including Utilities/Building Maintenance)	1,645	304	1,949
Telephone	<u>1,176</u>	<u>217</u>	<u>1,393</u>
Subtotal	2,821	521	3,342
<u>Transportation</u>			
Mileage Reimburse (\$0.35/mi; 671 mi)	198	36	235
YCORP Van (\$40/day)	3,548	692	4,240
Vehicle Rental (if necessary)*	<u>366</u>	<u>67</u>	<u>433</u>
Subtotal	4,112	796	4,907
<u>Supplies</u>			
Office Supplies	183	34	216
Program Supplies (Display Presentation Mat'l., Snacks & Drinks, Safety, Photographic, Tools and equipment, and Misc.)	<u>2,568</u>	<u>474</u>	<u>3,041</u>
Subtotal	2,751	507	3,258
SUBTOTALS	58,597	11,097	69,694
12% Administrative Overhead	<u>7,032</u>	<u>1,332</u>	<u>8,363</u>
<u>GRAND TOTALS</u>	\$65,629	\$12,429	\$78,058

* We do not anticipate that vehicle rental will be necessary. This would occur only in the event that the YCORP van was unavailable or incapacitated.

NOTE: Costs include a 4% cola increase from Year 2002-03. Costs are based on up to 10 program participants per week. Service will be provided on the 49 weekends, both Saturday and Sunday, between July 1, 2003, and June 30, 2004. This budget does not include costs for service provision during weekday portions of school breaks (e.g., Christmas break, Easter/Spring break) and administrative days off.

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

0480

DATE (MM/DD/YY)
12/28/2000

PRODUCER

BEDELL & NELSON/HARBERT INS. A ACCT
PO BOX 1295
SANTA CRUZ, CA 95061
DCN EPPENBACH

TAH 64
CF

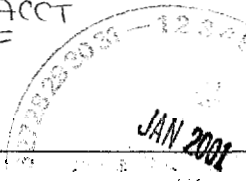
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

- COMPANY A NONPROFITS' INSURANCE ALLIANCE
- COMPANY B NONPROFITS' INSURANCE ALLIANCE
- COMPANY C NONPROFITS' INSURANCE ALLIANCE
- COMPANY D

INSURED

COMMUNITY ACTION BOARD OF SCC,
501 SOQUEL AVE., SUITE E
SANTA CRUZ, CA 95062
KATE



COMM00

FILE COPY

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT <input checked="" type="checkbox"/> PREMISES/OPERATION	2001-00234NPO	01/01/2001	01/01/2002	GENERAL AGGREGATE : 2000000 PRODUCTS - COMP/OP AGG \$ 2000000 PERSONAL & ADV INJURY \$ 1000000 EACH OCCURRENCE " 1000000 FIRE DAMAGE (Any one fire) \$ 100000 MEDEXP (Any one person) \$ 10000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS 1	2001-00234AUTOB	01/01/2001	01/01/2002	COMBINED SINGLE LIMIT \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EACH ACCIDENT \$ AGGREGATE \$
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				WC STATUTORY LIMITS OTH-ER EL EACH ACCIDENT \$ EL DISEASE POLICY LIMIT \$ EL DISEASE - EA EMPLOYEE \$
C	OTHER MISC. PROFESSIONAL LI	2001-00234NPO	01/01/2001	01/01/2002	AGGREGATE 1000000 EACH OCCURRENCE 1000000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
 THE COUNTY OF SANTA CRUZ, ITS OFFICERS, EMPLOYEES, AND AGENTS ARE NAMED ADDITIONAL INSURED, AS RESPECTS THE OPERATION OF THE ABOVE NAMED INSURED.

CERTIFICATE HOLDER PUBWKS PUBWKS

TRACI HERFINDAHL
 COUNTY OF SANTA CRUZ
 DEPT. OF PUBLIC WORKS
 701 OCEAN ST., ROOM 410
 SANTA CRUZ, CA 95060

CANCELLATION 10-Day Notice for Non-Payment of Prem

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ~~BY FAX OR BY MAIL~~ 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT,

AUTHORIZED REPRESENTATIVE

[Signature]
 DON

55

0481

**STATE
COMPENSATION
INSURANCE
FUND**

P.O. BOX 420807, SAN FRANCISCO, CA 94142-0807

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

FEBRUARY 28, 2001

POLICY NUMBER: 1611702 - 01
CERTIFICATE EXPIRES: 1-1-02

COUNTY OF SANTA CRUZ - DEPT OF PUBLIC WORKS
ATTN SUSANN ROGBERG
701 OCEAN STREET ROOM 410
SANTA CRUZ CA 95060

JOB: NREP - COUNTY PUBLIC
WORKS

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon ³⁰~~30~~ days' advance written notice to the employer.

We will also give you ³⁰~~30~~ days' advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

Tom Hansen

AUTHORIZED REPRESENTATIVE

Kc Bollier

PRESIDENT

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #2065 ENTITLED CERTIFICATE HOLDERS' NOTICE EFFECTIVE 01/01/01 IS ATTACHED TO AND FORMS A PART OF THIS POLICY.

EMPLOYER

COMMUNITY ACTION BOARD OF SANTA CRUZ COUNTY INC
501 SOQUEL AVE STE E
SANTA CRUZ CA 95062

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

0482

TO: Board of Supervisors
County Administrative Officer
County Counsel
Acdditor-Controller

FROM: PUBLIC WORKS DEPARTMENT

[Signature] (Signature) 7-23-01 (Date)

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.

1. Said agreement is between the COUNTY OF SANTA CRUZ (Agency)
COMMUNITY ACTON BOARD OF SANTA CRUZ COUNTY, INC.
and 501 SOQUEL AVENUE, SANTA CRUZ, CA 95062 (Name & Address)

2. The agreement will provide SUPERVISION FOR THE YOUTH COMMUNITY SERVICE PROGRAM FOR JUVENILES
REFERRED FROM THE PROBATION DEPARTMENT FOR PUBLIC WORKS' PROJECTS IN LIEU OF WEEKEND
DETENTION IN JUVENILE HALL.

3. The agreement is needed BECAUSE THE WORK CAN BE HANDLED MOST EXPEDITIOUSLY BY CONTRACT.

4. Per od of the agreement is from BOARD APPROVAL to JUNE 30, 2002

5. Ant cipated cost is \$69,892 (Fixed amount; Monthly rate; Not to exceed)

6. Remarks: CONTRACT \$69,892 FOR CONTINUATION FOR THE WEEKEND PROGRAM.

7. Appropriations are budgeted in 601000! 60011! 3665! (Index#) 5862 (Subobject)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74

Appropriations are available and will be encumbered. Contract No. 11392 Date 7-25-01

III 2001/2002 CONTINUING AGREEMENTS LIST
SPL

GARY A. KNUTSON, Auditor - Controller
By [Signature] Deputy.

Proposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize the
DIRECTOR OF PUBLIC WORKS to execute the same on behalf of the PUBLIC WORKS DEPARTMENT

(Agency). County Administrative Officer

Remarks: _____ (Analyst) By [Signature] Date 7/30/01

Agreement approved as to form. Date _____

Distribution:
Bd. of Supv. - White
Auditor-Controller - Blue
Courtly Counsel - Green
Co. Admin. Officer - Canary
Auditor-Controller - Pink
Orig noting Dept. - Goldonrod

*To Orig. Dept. if rejected.
ADM - 29 (6/95) **55**

State of California)
County of Santa Cruz) ss
I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz.
State of California, do hereby certify that the foregoing request for approval of agreement was approved by
said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered
in the minutes of satd Board on _____
County Administrative Officer
BY _____ Deputy Clerk