



# County of Santa Cruz

## HUMAN RESOURCES AGENCY

Cecilia Espinola, Administrator

1000 Emeline Avenue, Santa Cruz, CA 95060  
(831) 454-4130 or 454-4045 FAX: (831) 454-4642

August 20, 2001

AGENDA September 11, 2001

BOARD OF SUPERVISORS  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA. 95060

### COMMUNITY AUDIT DEMONSTRATION GRANT

Dear Members of the Board:

**As** you may be aware, the Human Resources Agency Workforce Investment Board (WIB) was recently awarded \$99,987 by the Department of Labor, Employment and Training Administration, to conduct a Community Audit Demonstration project in collaboration with the Santa Cruz, San Benito and Monterey Workforce Investment Boards. Santa Cruz County will be the lead administrative entity in the tri-county regional project. The WIB tri-county proposal was selected **as** one of thirty-four demonstration sites nationally.

The purpose of the project is to identify workforce development resources beyond the Workforce Investment Act and to conduct strategic research on public and private funding streams and their mission. This strategic research will identify the programs and services available in the community, **as** well **as** new sources of funds that can be accessed to address particular community concerns. The Santa Cruz, San Benito and Monterey Workforce Investment Boards **are** committed to using the information gathered in the community audit to shape strategic interventions and create new policy or revise current policy to reflect the findings.

This audit will bring together information on resources, their funding streams, the primary mission associated with these funds, deliverables, gaps in resources, possible redundancies, benefits and future gains. The outcomes will benefit all stakeholders. One product of this audit will be the development **of** an on-line database of **all** funded and non-funded proposals for workforce development. The database will provide the necessary information to make informed decisions and offer an opportunity to view the range of proposals submitted by regional organizations for future use. The final goal of the project is to develop a community portfolio of investments in order that local Workforce Investment Boards and the Local Elected Officials can better direct resources to build a truly cohesive workforce development system in our region.

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BOARD OF SUPERVISORS  
Agenda: September 11, 2001  
COMMUNITY AUDIT DEMONSTRATION GRANT

The \$99,987 received from the Department of Labor includes funding for the staff activities of Monterey, San Benito and Santa Cruz Counties, project management and an outside contractor to conduct the research and develop a report on the Community Audit.

IT IS THEREFORE RECOMMENDED that your Board:

1. Accept and appropriate the \$99,987 unanticipated revenue for the Community Audit project as described on the AUD 60; and
2. Authorize the Human Resources Agency Administrator to execute the required subcontracts to implement the project.

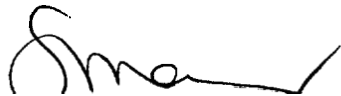
Very Truly Yours,



CECILIA ESPINOLA  
Administrator

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RECOMMENDED:



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SUSAN A. MAURIELLO  
County Administrative Officer

CC: County Administrative Office  
Auditor Controller  
HRA-Fiscal  
General Services

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BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from DEPARTMENT OF LABOR/EMPLOY  
MENT & TRAINING ADMINISTRATION <sup>SUPPORT</sup> for COMMUNITY AUDIT/WORKFORCE INV. BD. program; and  
(for provision of Community Audit in collaboration with Monterey & San Benito Counties)

WHEREAS, the County is recipient of funds in the amount of \$ 99,987.00 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130( c j / 29064( b ), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 99,987.00 into  
Department HUMAN RESOURCES AGENCY

<u>TIC</u>	<u>Index Number</u>	<u>Revenue</u> <u>Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
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SEE ATTACHED SHEET

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure</u> <u>Subject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
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SEE ATTACHED SHEET

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and  
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By \_\_\_\_\_  
Department Head

Date \_\_\_\_\_

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COUNTY ADMINISTRATIVE OFFICER \_\_\_\_\_ / Recommended to Board

\_\_\_\_\_ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS  
NOES: SUPERVISORS  
ABSENT: SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:  
Henry A. Oberkromm  
County Counsel 12/16/97

APPROVED AS TO ACCOUNTING DETAIL:  
Adrian J. Velaz 8/22/01  
Auditor-Controller

Distribution:  
Auditor-Controller  
County Counsel  
County Administrative Officer  
Originating Department

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**County of Santa Cruz**  
**Appropriation of Unanticipated Revenue**  
 Attachment to AUD60  
 Human Resources Agency

**Revenue**

T/C	Index	Sub-Objct	Amount	Account Description
020	391600	1130	\$ 99,987	Federal-Other Gov Agencies

**Expenditures**

**Salaries and Benefits**

T/C	Index	Sub-Objct	Amount	Account Description
021	391600	3100	3,309	Regular Pay
021	391600	3110	7,230	Regular Pay, Extra Help
021	391600	3150	1,310	OASDI
021	391600	3170	1,237	Workers Compensation
			<b>\$ 13,086</b>	<b>Subtotal</b>

**Services and Supplies**

T/C	Index	Sub-Objct	Amount	Account Description
021	391600	3665	15,145	Professional/Special Services
021	391600	4150	1,100	Airfare
021	391600	4162	900	Lodging
021	391600	4164	275	Meals
021	391600	4166	94	Mileage
			<b>\$ 17,514</b>	<b>Subtotal</b>

**Other Charges**

T/C	Index	Sub-Objct	Amount	Account Description
021	391600	5243	69,387	Contracts
			<b>\$ 69,387</b>	<b>Subtotal</b>
			<b>\$ 99,987</b>	<b>Total</b>