



# County of Santa Cruz

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## COUNTY ADMINISTRATIVE OFFICE

701 OCEAN STREET, SUITE 520, SANTA CRUZ, CA 95060-4073  
(831) 454-2100 FAX: (831) 454-3420 TDD: (831) 454-2123

SUSAN A. MAURIELLO, J.D., COUNTY ADMINISTRATIVE OFFICER

Agenda: September 18, 2001

September 6, 2001

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### **PUBLIC HEARINGS -- FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF) FOR 2001-02**

Dear Members of the Board:

On August 21, 2001, your Board set September 18, 2001 for two required public hearings related to 2001-02 Federal and State funds for law enforcement services: one to consider the proposed uses of the Bureau of Justice Assistance (BJA) Local Law Enforcement Block Grant funds; the second to consider the written requests of the Sheriff-Coroner and the District Attorney regarding uses of the State Supplemental Law Enforcement Services Funds (SLESF). The requests from the Sheriff-Coroner and the District Attorney are included as Attachments 1 and 2.

#### FEDERAL BUREAU OF JUSTICE ASSISTANCE FUNDS

During the 2001-02 budget hearings, your Board approved the use of anticipated 2001-02 BJA funds in the estimated amount of \$115,000 for vehicle safety equipment and other equipment purchases for Sheriffs services in the unincorporated area. The final allocation will not be announced until late September but it is anticipated that the amount awarded to Santa Cruz County will be approximately \$125,803. If the final figure varies from this recent estimate, adjustments to expenditures and revenues will be made as necessary.

The proposed BJA budget for 2001-02 totals \$141,233.52 and includes the final estimated 2001-02 allocation of \$125,803, \$13,075.21 in unexpended prior year BJA funds that must be spent by November 30, 2001, and \$2,355.79 in accrued interest from the BJA trust fund. The attached financial documents provide the proper accounting for these additional funds.

As required by the terms of the BJA funding, the BJA Advisory Group met on August 30, 2001 to review the allocation of BJA funds. The five member advisory group approved the 2001-02 BJA Budget with one abstaining vote registered by the representative from the Human Care Alliance who did not consider his knowledge of the subject adequate to register an opinion. The items approved for purchase with BJA funds and a brief description of each follows:

FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK  
GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)  
Agenda: September 18, 2001 Page 2

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## BJA VI (2001-02)

◆	One Major Incident/Emergency Mobile Vehicle Command Post	\$114,897.82
◆	One Hostage Negotiation Rescue Phone	\$ 20,960.70
◆	One Camera/Receiver Unit for Live-Feed Download for Tactical Operations	\$ 5,375.00
	Total Budget - Current and Prior Year BJA	\$141,233.52

The mobile command post replaces an obsolete vehicle. The new vehicle will provide a mobile emergency center with communications equipment for a variety of special operations including major incident/crime investigations, search-and-rescue activities and disasters. The second item requested, the hostage negotiations phone, is uniquely designed to be used with barricaded suspects. The third item, the camera and receiver unit, provides a valuable tool in both tactical and search-and-rescue operations, providing Sheriff's staff with an exact depiction of terrain and the location of a victim or suspect, thus minimizing potential response hazards.

Because the cost of the Mobile Vehicle Command Post is significant, the Sheriff's Office and Purchasing will purchase or, at a minimum, determine the exact cost of this item prior to acquiring the phone and camera equipment to ensure that there are adequate BJA funds for BJA approved purchases.

### STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS

In 1996, the State established the Citizen's Option for Public Safety (COPS) Program to provide funds to local jurisdictions for public safety purposes. The program has become known as the State Supplemental Law Enforcement Services Fund (SLESF). The SLESF funds are allocated in accordance with the proportionate share of the state's total population that resides in each county and city, as determined on the basis of the January 1, 2001 population estimates developed by the State Department of Finance. The SLESF funds are allocated into four components for the Sheriff, Detention, the District Attorney, and the cities.

For 2001-02, the total estimated amount of SLESF funding for Santa Cruz County has been reduced as a result of a \$10 million reduction in the overall statewide SLESF program and a reallocation of funds due to population changes. For front line law enforcement services provided by the Sheriff this results in a 10% reduction in estimated funding from the prior year. The Detention and the District Attorney funding levels are 4% lower than the prior year. The cities are expected to receive a slight increase due to a minimum allocation of \$100,000 per jurisdiction and population adjustments. Due to the timing of the new year SLESF funding, the reduced allocation for the Sheriff, Detention, and District Attorney will not have an impact on the 2001-02 approved budget but will require the development of a financial plan for the 2002-03 budget in order to address the anticipated shortfall.

With regard to future year funding, the SLESF program is currently scheduled to sunset in July, 2002. Several legislative efforts are underway to continue this program, including Senate Bill 736 by Speaker John Burton (D) and Senator Charles Poochigian (R). Based on bipartisan support and

FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)  
 Agenda: September 18,2001 Page 3

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the Governor's interest in law enforcement services it is anticipated that the SLESF program will be continued beyond the current fiscal year.

The 2001-02 allocations are estimated as follows:

<u>Component</u>	<u>Santa Cruz County Estimated Allocation</u>
Sheriff Law Enforcement Services	\$270,797
Detention	88,943
District Attorney Prosecution	88,943
City Law Enforcement Services	<u>424,527</u>
TOTAL	\$873,210

There is no local match required for these funds. Each city determines the use of their share of these funds through a separate public hearing process. The law provides that ½ of 1% (.5%) of the funds may be used to pay administrative and overhead costs.

During fiscal year 1996-97, your Board established a separate Supplemental Law Enforcement Services Fund and created a Supplemental Law Enforcement Oversight Committee (SLEOC) as required by Section 30061 of the Government Code. The fund is used by the Auditor-Controller to receive the County's allocation of SLESF monies, and the SLEOC monitors and reviews the use of the SLESF funds on the local level.

The requests from the Sheriff-Coroner and the District Attorney for expending the annual SLESF allocation are required to be considered by your Board at a public hearing held in the month of September. The 2001-02 budget adopted by your Board included SLESF appropriations for twelve months for the District Attorney and for the Sheriff-Coroner-the final quarter of 2000-01 SLESF funds and three quarters from 2001-02 SLESF funds.

A resolution accepting and appropriating the remaining 2001-02 SLESF allocation for the Detention component is included in the attached financial document.

Sheriff Law Enforcement Services Component (\$270,797)

The attached request from the Sheriff-Coroner proposes to utilize this component of the 2001-02 SLESF allocation to continue funding for an augmentation of patrol services in the unincorporated area that includes partial costs to continue five deputy sheriff positions. These positions are included in the 2001-02 budget.

Detention Component (\$88,943)

The Sheriff-Coroner has requested use of the 2001-02 SLESF funds for various one-time expenditures for safety improvements and the completion of various remodel projects including the

FEDERAL BUREAU OF JUSTICE ASSISTANCE (BJA) LOCAL LAW ENFORCEMENT BLOCK  
GRANT AND STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)  
Agenda: September 18, 2001 Page 4

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purchase and replacement of related fixed assets at the Main Jail, Men's Minimum Security Facility and Blaine Street Women's Facility. A detailed listing of these facility improvements, equipment, and safety upgrades is included in the Sheriff-Coroner's attached SLESF request (Attachment 1).

District Attorney Prosecution Component (\$88,943)

The attached request from the District Attorney proposes to utilize this component of the 2001-02 SLESF allocation to continue funding to supplement their sexual assault unit, provide clerical support for their South County office and purchase miscellaneous services and supplies, and fixed assets. The requested fixed assets were included in the approved 2001-02 budget and include modular furniture, video duplication equipment, and audio duplication equipment. The District Attorney's request includes the 2001-02 SLESF funds and prior year unexpended SLESF funds.

It is therefore RECOMMENDED that your Board:

1. Conduct a public hearing on the proposed use of 2001-02 BJA Local Law Enforcement Block Grant funds;
2. Conduct a public hearing to consider the written requests of the Sheriff-Coroner and District Attorney regarding use of the 2001-02 SLESF allocation;
4. Approve various financial actions and additional fixed assets related to 2001-02 and prior year BJA funds as requested by the Sheriff-Coroner as detailed in Attachment 1;
5. Adopt a resolution accepting and appropriating \$88,943 in 2001-02 SLESF funds and approve related fixed assets for the Detention component as detailed in Attachment 1; and,
6. Approve the request of the District Attorney for expenditure of 2000-01 and 2001-02 SLESF funds as detailed in Attachment 2.

Very truly yours,



SUSANA A. MAURIELLO  
County Administrative Officer

SAM:CAH  
S:\bjaslsf0102.wpd

Attachments

cc: Sheriff-Coroner                      Members, BJA Advisory Group  
Personnel                                  Members, SLEOC Committee  
District Attorney                        Auditor-Controller



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# County of Santa Cruz

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## SHERIFF - CORONER

701 OCEAN STREET, SUITE 340, SANTA CRUZ, CA 95060

(831) 454-2985 FAX: (831) 454-2353

MARK TRACY  
SHERIFF - CORONER

August 17, 2001

Agenda September 18, 2001

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

### Bureau of Justice Assistance Block Grant FY 01/02

Dear Members of the Board:

The Sheriff's Office has been notified that our FY 01/02 Bureau of Justice Assistance Block Grant Award has been finalized. This grant award funds a number of important front-line law enforcement items.

During FY 01/02 budget hearings your Board approved the expenditure of \$115,000 in anticipated BJA funds from this block grant. The local required match of 10% was also included as part of our budget process.

On August 30, 2001 the local BJA Advisory Board convened to review the block grant award of \$125,803 and the re-budgeting of \$15,430.52 from previous year BJA funding including interest. The Advisory Board agreed upon the following items to be purchase; Sheriff's Major Incident/Emergency Mobile Vehicle Command Post \$114,897.82; Hostage Negotiation Rescue Phone \$20,960.70 and a Camera/Receiver unit for live-feed download for tactical operations \$5,375.00. We need to make some minor adjustments that I have proposed to bring the budgeted Sheriff's Office appropriations in line with the actual grant award.

It is therefore RECOMMENDED that your Board:

1. ADOPT the attached Resolutions to bring the Sheriff's Office appropriation in revenue in the amount of \$26,233.52 (AUD 60) and;
2. APPROVE the purchase of fixed assets for the Sheriff's Operations: Emergency Mobile Vehicle Command Post \$114,897.82; Hostage Negotiation Rescue Phone \$20,960.70 and a Camera/Receiver unit for live-feed download for tactical operations \$5,375.00.

Sincerely,

for  
MARK TRACY  
Sheriff-Coroner

RECOMMENDED:

SUSAN A. MAURIELLO  
County Administrative Officer

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from ~~Bureau of Justice Assistance Block Grant~~ for Operations Bureau program; and

WHEREAS, the County is recipient of funds in the amount of \$ 10,803 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code section 29130(c)/29064(b), such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors;

NCW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 10,803 into

Department Sheriff-Coroner

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	661300	1095	Federal Misc. Grant	10,803

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
021	661300	8404		Fixed Assets	10,803

DEPARTMENT HEAD I heraby certify that the fiscal provision's have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By [Signature] Department Head

Date 9/8/91

COUNTY ADMINISTRATIVE OFFICER



Recommended to Board



Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_ by the following vote (requires four-fifths vote for approval): 19 \_\_\_\_\_

AYES : SUPERVISORS

NCES : SUPERVISORS

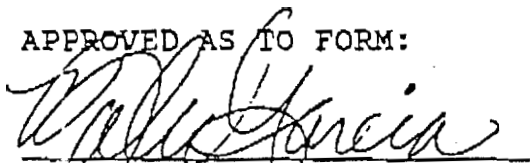
AESENT: SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

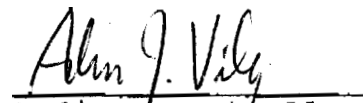
ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

 9/5/01  
\_\_\_\_\_  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Council
- County Administrative Officer
- Originating Department

**BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

0380

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_

duly seconded by Supervisor \_\_\_\_\_

the following resolution is adopted:

**RESOLUTION ACCEPTING UNANTICIPATED REVENUE**

WHEREAS, the County of Santa Cruz is a recipient of funds from Bureau Of Justice  
Assistance Block Grant for Sheriff-Coroner, Operations Bureau program; and

WHEREAS, the County is recipient of funds in the amount of \$15,430.52 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130 (c) / 29064 (b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$15,430.52 into

Department Sheriff-Coroner

TIC	Index Number	Revenue Subobject Number	Account Name	Amount
1	661300	1095	Federal Misc. Grants	\$15,430.52

and that such funds be and are hereby appropriated as follows:

TIC	Index Number	Expenditure Subobject Number	Account Name	Amount
21	611300	8404	Fixed Assets	\$15,430.52

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By   
Department Head

Date September 12, 2001



COUNTY ADMINISTRATIVE OFFICER

~~/ \_\_\_\_\_ /~~ Recommended to Board  
/ \_\_\_\_\_ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS \_\_\_\_\_

NOES: SUPERVISORS \_\_\_\_\_

ABSENT: SUPERVISORS \_\_\_\_\_

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

Date 9/12/01

Hanya Oberhelman  
County Counsel

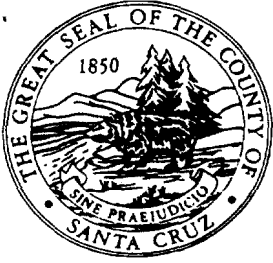
APPROVED AS TO ACCOUNTING DETAIL:

Date Adrian Velazquez 9/11/01

\_\_\_\_\_  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Counsel
- County Administrative Officer
- Originating Department



0382

# County of Santa Cruz

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**SHERIFF - CORONER**

701 OCEAN STREET, SUITE 340, SANTA CRUZ, CA 95060

(831) 454-2985 FAX: (831) 454-2353

**MARK TRACY**  
SHERIFF - CORONER

August 23, 2001

Agenda September 18, 2001

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

## State Supplemental Law Enforcement Services Funds

Dear Members of the Board:

The County Administrative Office has received notification of the State's intent to award \$270,797 in Supplemental Law Enforcement Services Funds for local law enforcement services in order to enhance public safety and an additional \$88,943 for Detention operations. This award runs from October 1, 2001 through September 20, 2002.

The funding for law enforcement services will be used to continue to finance five front-line Deputy Sheriff positions in Patrol. As you may recall, these positions were originally added in September 1996 with the first year of SLESF funding and we have continued financing these positions through subsequent annual SLESF awards since that time. The continued funding of the same five deputies will maintain staffing for front-line law enforcement.

The proposed SLESF allocation of \$270,797 provides 12 month funding for the five deputies and allowable administrative overhead costs from October 1, 2001 to September 30, 2002. Your Board has already approved \$234,380 in new SLESF funding in the Sheriff's FY 01/02 budget for the first nine months of the SLESF program year and no further action is needed by your Board, at this time. I will be returning to your Board as part of the FY 02/03 budget process to appropriate the remaining unbudgeted fourth quarter of the current SLESF award for the five deputies for the July 1, 2002 through September 30, 2003 period.

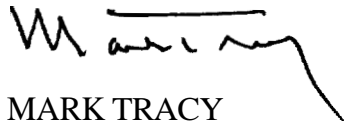
The \$88,943 SLESF allocation for Detention operations will be used for facility improvements, equipment and safety upgrades. This portion of the new SLESF allocation is not currently budgeted and I am recommending that your Board appropriate this additional revenue as part of the Sheriff's Detention FY 01/02 budget.

The FY 01/02 SLESF award will fund a number of Detention facility improvement: painting of the sally port doors at the Main Jail (\$4,943); replace the carpeting in the attorney/visiting areas and the Court hallway at the Main Jail (\$4,000); security glass to be installed at the Main Jail east planter area (\$4,119); hire a consultant for the perimeter security upgrade needed at the Main Jail (\$8,000); hire an Architect to provide a rendering and specifications for the remodeling of the old Central Guard Station at the Main Jail (\$9,000); install sound deafening equipment and/or panels in the attorney/visiting areas at the Main Jail (\$15,000); purchase 10 laptop computers (\$15,000); replace the security lighting at the Blaine Street facility (\$14,500); County overhead (\$881); hire an Architect to provide a rendering and specifications for the construction of a butler building for our Food Services Department at the Main Jail (\$7,500); and a bar code reader for our inventory control system (\$6,000).

It is therefore RECOMMENDED that your Board:

1. ACCEPT this report on the current status of FY 01/02 SLESF funding for front line law enforcement operations and;
2. ADOPT the attached Resolution accepting and appropriating \$88,943 in unanticipated revenue from the State's FY 01/02 SLESF program for the jail facility improvement, equipment and safety upgrades in the Detention Bureau (AUD 60);
3. APPROVE the purchase of fixed assets for the Detention Bureau listed on the attachment to the Resolution.

Sincerely,



MARK TRACY  
Sheriff-Coroner

RECOMMENDED:



SUSAN A. MAURIELLO  
County Administrative Officer

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from ~~State Supplemental Law Enforcement Services~~ for \_\_\_\_\_ Detention Bureau \_\_\_\_\_ program; and

WHEREAS, the County is recipient of funds in the amount of \$ 88,943 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code section 29130(c)/29064(b), such funds may be made available for specific appropriation by a four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 88,943 into

Department Sheriff-Coroner, Detention Bureau

<u>T/C</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	662110	0884	State to Local Agencies	88,943

and that such funds be and are hereby appropriated as follows:

<u>T/C</u>	<u>Index Number</u>	<u>Expenditure Subsubject Number</u>	<u>PRJ/UCD</u>	<u>Account Name</u>	<u>Amount</u>
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See Attached

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the revenue(s) (has been) (will be) received within the current fiscal year.

By [Signature]  
Department Head

Date 8/9/01

COUNTY ADMINISTRATIVE OFFICER

Recommended to Board  
 Not Recommended to Board

Recommended to Board

Not Recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this            day of            by the following vote (requires four-fifths vote for approval): 19

AYES : SUPERVISORS

NAYES : SUPERVISORS

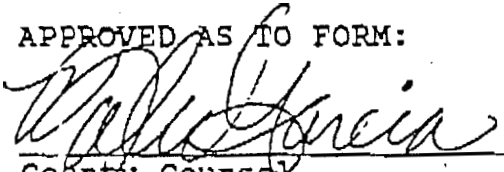
ABSENT : SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

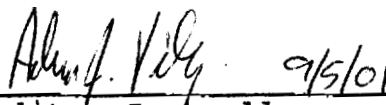
ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

 9/5/01  
\_\_\_\_\_  
Auditor-Controller

Distribution:

- Auditor-Controller
- County Council
- County Administrative Officer
- originating Department

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21	662110	3550	County Overhead	\$881
21	662110	8404	Bar Code Reader for our inventory program.	\$6,000
21	622300	3360	Paint the Sally Port Doors <b>(\$4,943)</b>	\$8,943
21	622300	3360	Replacement of Carpet in the AttorneyNisiting area and Court hallway at the Main Jail. <b>(\$4,000)</b>	
21	662300	3360	Security Glass for the East Planter window.	\$4,119
21	622300	3665	Consultant for Perimeter Security for the Main Jail. <b>(\$8,000)</b>	\$17,000
21	662300	3665	Architectural Services for remodeling of the old Central Guard Station at the Main Jail. <b>(\$9,000)</b>	
21	662300	8404	Sound deafening equipment and/or services for the AttorneyNisiting areas at the Main Jail.	\$15,000
21	662422	8404	10 Laptops for the Training Officer's.	\$15,000
21	662430	8404	Replacement Security Lighting for the Blaine Street Facility.	\$14,500
21	662440	3665	Architectural Services for constructing a Butler Building.	\$7,500
TOTAL				\$88,943

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# County of Santa Cruz



## DISTRICT ATTORNEY'S OFFICE

701 OCEAN STREET, ROOM 200, P.O. BOX 1159, SANTA CRUZ, CA 95060  
(831) 454-2400 FAX: (831) 454-2227 E-MAIL: dat015@co.santa-cruz.ca.us

September 5, 2001

KATHRYN CANLIS  
DISTRICT ATTORNEY

BOARD AGENDA: September 18, 2001

Tony Campos, Chair and  
Members of the Board of Supervisors  
Governmental Center  
701 Ocean Street, Room 500  
Santa Cruz, California 95060

RE: STATE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF)

Dear Members of the Board:

The District Attorney's Office is recommending that \$115,346 in SLESF FY 2001-2002 funds be appropriated to support the District Attorney's SLESF Program.

The SLESF Program has been utilized by the District Attorney's Office since October, 1996 and has provided necessary front line law enforcement activity by partially funding a District Attorney Investigator and a full time Legal Secretary. These positions would not have been available if not for this program over the past five years.

The SLESF Program will continue to allow for the funding of 1.0 FTE Legal Secretary assigned to the South County District Attorney's Office and .50 FTE District Attorney Investigator assigned to sexual assault investigations. In addition, the funds will be used for the purchase of fixed assets and services and supplies that directly support front line law enforcement activity.

### SEXUAL ASSAULT INVESTIGATOR

As part of the District Attorney's SLESF funding plan, we are requesting your Board authorize the use of \$38,949 in SLESF funds to finance the cost of .50 FTE Investigator position, to be assigned to investigate sexual assault occurring within Santa Cruz County. The remaining .50 FTE of the Investigator's salary is funded by the County General Fund.

### LEGAL SECRETARY

We are also requesting that your Board authorize the use of \$48,879 in SLESF funds to finance a Legal Secretary position within the South County District Attorney's Office. This position has been continually funded by SLESF funds over the past 5 years to provide for the

WATSONVILLE OFFICE

□ P.O. BOX 228 • FREEDOM, CA 95019 • 1430 FREEDOM BLVD. • WATSONVILLE, CA 95076 • TEL: (831) 763-8120 • FAX: (831) 763-8029

Board of Supervisors  
 Page 2  
 September 5, 2001

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needed support of our misdemeanor unit in South County.

INDIRECT OVERHEAD COST RECOVERY

The amount of indirect overhead recovery is limited to a maximum of .5% of salaries and benefits, which equates to of \$439.

SERVICES AND SUPPLIES

The amount of \$2,249 of the funds shall be used to support front line law enforcement within our Investigations Bureau allowing for the purchase of specialized equipment, such as a digital color copier, digital photo printer, photographic paper, memory stick media cards and associated equipment related to District Attorney investigations.

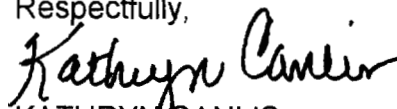
FIXED ASSETS

The amount of \$24,830 is being requested of your Board to purchase a modular furniture unit for the South County satellite office that will be used by the SLESF funded Legal Secretary. Due to space restrictions in that office, this furniture will greatly enhance space management for this position. This furniture was requested last fiscal year, but never purchased. Also included in this request are the new Forensic Recovery of Evidence Device (F.R.E.D.), audio and video duplicators for discovery, and two digital camcorders for general investigations. F.R.E.D. was previously approved by your Board this fiscal year.

IT IS THEREFORE RECOMMENDED THAT YOUR BOARD:

1. Authorize the continuation of a District Attorney Investigator position for sexual assault investigations at .50 FTE and the continuation of the 1.0 FTE Legal Secretary position for the South County District Attorney's Office, and
2. Approve the purchase of modular furniture to support the SLESF funded Legal Secretary position assigned to the South County satellite office, the audio/video duplicators and digital camcorders.

Respectfully,

  
 KATHRYN CANLIS  
 DISTRICT ATTORNEY

RECOMMENDED:

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SUSAN A. MAURIELLO  
 COUNTY ADMINISTRATIVE OFFICER

cc: Personnel Department