



County of Santa Cruz 0071

SHERIFF - CORONER

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MARK TRACY
SHERIFF - CORONER

September 17, 2001

Agenda: September 25, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

INMATE WELFARE FUND TRUST ANNUAL REPORT

Dear Board Members:

Penal Code Section 4025 (PC 4025) provides for the administration of an Inmate Welfare Fund (IWF) and requires **an** annual itemized report to the Board, which is attached hereto.

Deposits into this fund totaled \$695,055, with the primary funding sources consisting of commissary sales and inmate telephone revenues. Expenditures totaling \$671,576 were primarily used for the benefit, recreation, education and/or welfare of inmates as required by PC 4025. Total expenditures include all operating costs to administer the funding sources and provide education and services for inmates.

The balance of the IWF at the end of the fiscal year 2000/2001 is \$679,471 due to several factors. The factor having the most impact was that the new "Inmate Programs Manager" was not hired as anticipated. This had a trickle down effect, as a majority of the budget, ranging from wages and office furniture to expanded inmate programs, especially at the Main Jail, was structured to anticipate this component.

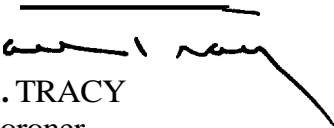
Another important factor was that because staffing shortages continued to plague the Sheriff's Office Detention Bureau during the fiscal year 2000/2001, the "Programs Officer" position at the Main Jail remained vacant.

The ending balance for the IWF for the fiscal year 2001/2002 is anticipated to be significantly lower than this year's balance -- approximately \$400,000. This estimate is based on expectations that the new Inmate Programs Manager will begin work on October 8, 2001. Additionally, **if** the Programs Officer position is filled as well, the 2001/2002 fund balance **will** be reduced further.

The IWF remains on target considering the historical, present and future events impacting this fund.

IT **IS** THEREFORE RECOMMENDED that your Board **accept and file** the report on the Inmate Welfare Trust Fund.

Very **truly** yours,


MARK S. TRACY
Sheriff-Coroner

cc: Sheriff-Coroner

RECOMMENDED:


SUSAN A MAURIELLO
County Administrative Officer

**INMATE WELFARE FUND
ANNUAL INCOME/EXPENSE REPORT
FISCAL YEAR 2000 - 2001**

BEGINNING FUND BALANCE		\$655,992
INCOME		
	Commissary Sales	387,611
	Telephones	258,473
	Interest	42,808
	Hygiene Kits	3,289
	Laundry	1,779
	Recycling	765
	Miscellaneous	330
TOTAL RESOURCES		\$695,055
EXPENDITURES		
	Educational Program Instructors	132,138
	Commissary Items	286,987
	Staff	62,477
	Chaplain Program	42,235
	Janitorial/Floor Finishing Class	3,835
	Library Program	17,749
	Hygiene Supplies	12,563
	Friends Outside	9,107
	Computers	13,522
	Arts Program	10,165
	Animal Bonding	5,660
	Educational and Recreational Items	10,735
	Office Supplies and Equipment	227
	Walkie Stacker	16,014
	Miscellaneous	2,619
	Television Equipment and Repair	2,400
	Medical Ice Maker	2,416
	Coffee Machines	1,504
	Landscaping Program	1,925
	Barber Supplies	2,169
	Commissary Printing/Translation	4,086
	Office Remodel	6,852
	Subscriptions	776
	Blaine Street Computers	14,740
	Facility Equipment and Repair	1,645
	Commissary Equipment	7,030
TOTAL EXPENDITURES		\$671,576
ENDING FUND BALANCE		\$679,471