



County of Santa Cruz

BOARD OF SUPERVISORS

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JANET K. BEAUTZ
FIRST DISTRICT

ELLEN PIRIE
SECOND DISTRICT

MARDI WORMHOUDT
THIRD DISTRICT

TONY CAMPOS
FOURTH DISTRICT

JEFF ALMQUIST
FIFTH DISTRICT

AGENDA: 10/23/01

October 16, 2001

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RE: 2002 BOARD MEETING SCHEDULE AND 2002 BUDGET SCHEDULE

Dear Members of the Board:

Last year, the Board of Supervisors established a 2001 meeting schedule which provided that the Board should meet on each Tuesday of the year, with the following exceptions:

1. No meetings were scheduled on the fifth Tuesday of any month which had five Tuesdays.
2. No meetings were scheduled on Tuesdays following a Monday that was a County holiday.
3. The Board scheduled a Spring recess.
4. The Board eliminated one meeting in May to allow for preparation of the County budget.
5. The Board scheduled a four week legislative recess in July, immediately following adoption of the budget.
6. In order to facilitate attendance at Opening Ceremonies of the Santa Cruz County Fair, the Board scheduled the meeting held on the opening day of the Fair to adjourn at 11:30 a.m.
7. The Board scheduled a legislative recess for the Tuesday immediately following the Thanksgiving holiday.

8. The Board scheduled a year end holiday recess.
9. The Board convened the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings, and any litigation matters. Upon completion of those matters, and if there were items of significant interest to the general public scheduled for an evening meeting, the Board recessed for the balance of the day and reconvened at 7:30 p.m.

I believe that the Board should adopt a very similar schedule for calendar year 2002, but one which provides that the Board shall hold the same number of meetings in calendar year 2002 as in calendar year 2001, and therefore recommend a meeting schedule as follows:

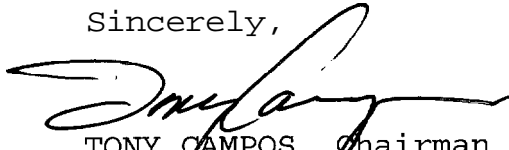
1. With the exception of the dates indicated below, the Board of Supervisors will meet regularly each Tuesday in calendar year 2002.
2. The Board will not schedule meetings on the fifth Tuesdays of the month, with the exception that a meeting will be held on January 29. Therefore, the Board will not meet on the following dates: April 30, July 30, October 29, and December 31.
3. The Board will not schedule meetings on the following Tuesdays, which are Tuesdays that follow a Monday that is a holiday for County workers: January 1 (which is the actual holiday), January 22, February 19, May 28, September 3, October 15, and November 12.
4. To allow for a spring recess, the Board will not meet on March 26 and April 2.
5. To allow for preparation of the County budget, the Board will not meet on May 14.
6. To allow for a four week legislative recess following the Board's budget sessions, the Board will not meet on July 2, July 9, July 16, and July 23.
7. To allow for attendance at the opening of the Santa Cruz County Fair, the Board will adjourn at 11:30 a.m. on September 10.
8. To allow for a one week legislative recess following the Thanksgiving holiday, the Board will not meet on December 3.

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9. To allow for a year end holiday recess, the Board will not meet on December 17 and December 24.
10. The Board will convene the first meeting of each month at 9:00 a.m. to consider the Consent Agenda, administrative business, routine public hearings and any litigation matters. Upon completion of those matters and if there are items of significant interest to the general public scheduled for an evening meeting, the Board will recess for the balance of the day and reconvene at 7:30 p.m.
11. The Board will schedule its 2002 budget sessions from Monday, June 17, through Wednesday, June 26, as follows:

Monday, June 17 - Budget Hearings
Tuesday, June 18 - Board Meeting (ONLY)
Wednesday, June 19 - Budget Hearings
Thursday, June 20 - Budget Hearings
Friday, June 21 - Budget Hearings
Monday, June 24 - No Meeting
Tuesday, June 25 - Board Meeting (ONLY)
Wednesday, June 26 - Final Day of Budget Hearings

Sincerely,



TONY CAMPOS, Chairman
Board of Supervisors

TC:ted

cc: Board Members
Clerk of the Board
County Administrative Officer
Department Heads

07144A6

2002

Jan 1 - Holiday for
County workers
Jan 22 - Tuesday after a
Monday holiday

Feb 19 - Tuesday after a
Monday holiday

Mar 26 - Spring Break

Apr 2 - Spring Break

Apr 31 - Fifth Tuesday

May 14 - Budget Prep.
May 23 - Tuesday after a
Monday holiday

Budget Hearing Schedule
June 17, 19, 20, 21 and
26

JANUARY							IMPORTANT DATES							JULY						
S	M	T	W	T	F	S	JANUARY							S	M	T	W	T	F	S
			1	2	3	4	1 New Year's								1	2	3	4	5	6
6	7	8	9	10	11	12	21 Martin Luther King, Jr. Day (US)							7	8	9	10	11	12	13
13	14	15	16	17	18	19	FEBRUARY							14	15	16	17	18	19	20
20	21	22	23	24	25	26	5 Anniversary of the Constitution (M)							21	22	23	24	25	26	27
27	28	29	30	31			12 Lincoln's Birthday (US)							28	29	30	31			
							13 Chinese New Year													
							18 Valentine's Day (C, UK, US)													
							18 President's Day (US)													
							22 Washington's Birthday (US)													
							24 Flag Day (M)													
							MARCH													
							10 Mothering Sunday (UK)													
							17 St. Patrick's Day (C, US)													
							20 Spring begins													
							21 Benito Juárez' Birthday (M)													
							24 Palm Sunday													
							28 Passover*													
							29 Good Friday													
							31 Easter													
							APRIL													
							1 Easter Monday (C, UK)													
							7 Daylight Saving Time begins													
							24 Administrative Professionals Day (US)													
							MAY													
							1 Labor Day (M)													
							5 Battle of Puebla (M)													
							6 May Day Bank Holiday (UK)													
							10 Mother's Day (M)													
							12 Mother's Day (C, US)													
							18 Armed Forces Day (US)													
							20 Victoria Day (C)													
							27 Memorial Day, Observed (US)													
							27 Spring Bank Holiday (UK)													
							JUNE													
							14 Flag Day (US)													
							16 Father's Day													
							21 Summer begins													
							24 St. Jean Baptiste (Québec)													
							JULY													
							1 Canada Day (Canada)													
							4 Independence Day (US)													
							AUGUST													
							5 Civic Holiday (Canada)													
							26 Summer Bank Holiday (UK)													
							SEPTEMBER													
							2 Labor Day (C, US)													
							7 Rosh Hashanah*													
							15 Declaration of Independence (M)													
							16 Yom Kippur*													
							16 Independence Day (M)													
							23 Autumn begins													
							OCTOBER													
							12 Day of the Race (M)													
							14 Columbus Day, Observed (US)													
							14 Thanksgiving (Canada)													
							16 National Boss Day (US)													
							24 United Nations Day (US)													
							27 Daylight Saving Time ends													
							31 Halloween													
							NOVEMBER													
							1 All Saints Day (M)													
							2 Day of the Dead (M)													
							5 Election Day (US)													
							11 Veterans' Day (US)													
							11 Remembrance Day (C)													
							20 Revolution Anniversary (M)													
							28 Thanksgiving (US)													
							30 Hanukkah*													
							DECEMBER													
							7 Pearl Harbor Remembrance Day (US)													
							12 Virgin of Guadalupe (M)													
							22 Winter begins													
							25 Christmas													
							26 Boxing Day (C, UK)													
							26 Kwanzaa begins													

* All Jewish holidays begin at sundown the day before they are listed here.

July 2, 9, 16 and
23 - Legislative Recess
Jul 30 - Fifth Tuesday

Sep 3 - Tuesday after a
Monday holiday
Sep 10 - Adjourn at
11:30 - Fair

Oct 15 - Tuesday after a
Monday holiday
Oct 29 - Fifth Tuesday

Nov 12 - Tuesday after a
Monday holiday

Dec 3 - Recess after
Thanksgiving
Dec 17 and 14 - Two week
holiday recess
Dec 31 - Fifth Tuesday