



County of Santa Cruz

GENERAL SERVICES DEPARTMENT
701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 950604073
(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123
BOB WATSON, DIRECTOR

October 23, 2001

AGENDA: November 6, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

REQUEST TO ADVERTISE: 265 WATER STREET REMODEL PROJECT

Members of the Board:

As part of the Plant Budget, your Board has allocated funds to provide labor and materials for the 265 Water Street Remodel Project. This project will consist of the repair and remodel of the existing property at 265 Water Street in Santa Cruz to house staff from the Health Services Agency. The project scope includes changes and repairs to the roofing, electrical system, floor, plaster-drywall, bathroom, doors, ramp/stairs, painting, data/telephone and the existing HVAC system. Plans and specifications have been completed by General Services staff. These items and associated documents related to this project must be approved by your Board prior to solicitation of written proposals. Financing for this project is provided from Health Services Agency revenues, which will be available in Budget Index 191160, Sub Object 6610. The project's estimated cost is \$120,000.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the 265 Water Street Remodel Project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on December 4, 2001

Very truly yours,


BOB WATSON
Director

RECOMMENDED


SUSAN A. MAURIELLO
County Administrative Officer

BW:PC

cc: County Administrative Office, Auditor-Controller
General Services Department, Health Services Agency