



COUNTY OF SANTA CRUZ

AUDITOR-CONTROLLERS OFFICE

701 OCEAN STREET, ROOM 100
SANTA CRUZ, CA 95060

(831)454-2500
FAX (831)454-2660

October 29, 2001

GARY A. KNUTSON, AUDITOR-CONTROLLER

Chief Deputy Auditor-Controllers
Pam Silbaugh, Accounting
Suzanne Young, Audit and Systems
Kathleen Hammons, Budget and Tax

AGENDA: November 20, 2001

September 5, 2001

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: TREASURER QUARTERLY CASH COUNT

Dear Members of the Board:

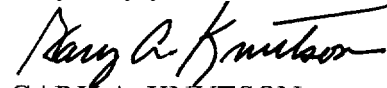
Attached is the statement of the count of money in the treasury at September 5, 2001. In accordance with Government Code Section 26920 et seq. this office counts the treasury cash quarterly. This cash count does not constitute an audit and does not include a review, of internal controls in the Treasurer's Office. In addition to counting cash on hand, our quarterly procedures include:

- Verifying that cash balances reconcile to the accounting records,
- Periodic confirmations of balances and investments with depositories and the safekeeping agent, and
- Testing all investments for compliance with the Government Code Section 53600 and with the County's Investment Policy.

We found the Treasurer's records of cash and investments were in agreement with the accounting records in the Auditor-Controller's Office. Investments were in compliance with the investment restrictions set forth in the Government Code and the County's Investment Policy.

IT IS THEREFORE RECOMMENDED THAT YOUR BOARD ACCEPT AND FILE THIS REPORT.

Very truly yours,,



GARY A. KNUTSON
Auditor-Controller

GK:rr
Attachment

cc: Treasurer-Tax Collector
County Counsel
County Administrative Officer
Auditor-Controller

STATEMENT OF COUNT OF MONEY IN TREASURY

TO WHOM IT MAY CONCERN:

I Gary A. Knutson, Auditor-Controller of the County of Santa Cruz, State of California, hereby certify that on the 4th day of September 2001, at 8:00 am., I counted the money in the Treasury of said County of Santa Cruz pursuant to the provisions of Section 26920 et seq of the Government Code of the State of California. I hereby make the following statement:

The money and receipts for bank deposits and investments in the Treasury on September 5th, 2001 as shown by the books in my office should have been \$ 476,876,215.06

The amounts of money and receipts for bank deposits and investments in the Treasury actually were \$ 476,876,215.26

The amounts and kinds of money and the amounts of receipts for bank deposits and investments which were actually in the Treasury are described in the following schedule:

Currency and coin on hand	\$ 23,786.55	
Checks on hand	<u>1,747,413.25</u>	
		\$ 1,771,199.80
Transactions after close of business		<u>(629,709.25)</u>
Checks, currency, and coin on hand at close of business		1,141,490.55
Cash in banks		6,109,706.44
Pooled investments		
Commercial paper		56,509,804.39
Medium term notes		97,979,782.30
Negotiable CDs		54,795,611.48
Repurchase agreements		4,400,000.00
Federal agency issues		131,179,889.59
Other investments		<u>124,759,930.51</u>
GRAND TOTAL		\$ <u>476,876,215.26</u>

FILED
 OCT 29 2001
 RICHARD W. BEDAL, CLERK
 BY *[Signature]* DEPUTY
 SANTA CRUZ COUNTY

I Gary A. Knutson, having been duly sworn, depose and say that the foregoing is a true statement of the count of money in the Treasury of the County of Santa Cruz taken by me or under my direction on September 5, 2001.

[Signature]
 GARY A. KNUTSON, AUDITOR-CONTROLLER

[Signature]
 RICHARD W. BEDAL, COUNTY CLERK

Sworn and subscribed to before me
 this 29th day of October, 2001

cc: County Clerk
 Treasurer