



County of Santa Cruz

0163

Sheriff-Coroner

701 Ocean Street, Suite 340, Santa Cruz, CA 95060
(831) 454-2985 FAX: (831) 454-2353

Mark Tracy
Sheriff-Coroner

October 25, 2001

AGENDA: November 20, 2001

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

Power Examination Table Ritter 319 for the Sexual Assault Nurse Examiners Program

Dear Members of the Board:

During the fiscal year 2001/02 budget hearings, your Board approved the Sheriffs Office Budget which included the continuation of the Sexual Assault Nurse Examiners (SANE) Program. The Sheriff-Coroner is responsible for the administration and operation of this program.

As you will recall, this program is partially funded by participating agency contributions which help to finance two specially trained nurse examiners contracted to provide sexual assault examinations on adult and juvenile victims and various operating expenditures for supplies and equipment. The duties further require the examiners to consult with law enforcement concerning exam results, compile and maintain statistical information, research forensic issues in preparation for court testimony and testify in court concerning examinations.

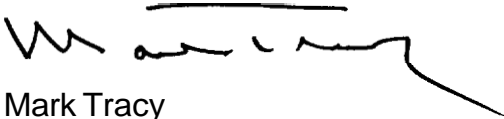
The nurse examiners have recently identified the need to purchase a new piece of equipment. The needed equipment is a Power Examination Table Ritter 319 used as part of the medical examination process for the investigation and treatment of victims of sexual assault. The purchase of this table is a great benefit to the victim in that the table is height adjustable, articulation is changeable and is smaller than the normal examination table. Because of this the pediatric and women victims are more securely and comfortably positioned during their examination. The cost of this table is \$5,979.05 .

District Attorney Kate Canlis and Assistant District Attorney Christine McGuire became aware of the need to purchase this new equipment. They approached several local Rotary Clubs to seek funding. The Rotary Clubs of Cupertino, Capitola, Freedom, Scotts Valley and Santa Cruz donated enough to purchase the examination table.

The Sexual Assault Nurse Examiners were informed of the receipt of the donated funds. At that time, a limited-time discount for the table was being offered by the vendor. In their desire to take advantage of the reduced price, they ordered and installed the new table without prior approval to purchase a fixed asset. When the Sheriff's Office became aware of this unfortunate situation, we thoroughly explained the County's purchasing procedure to the nurse examiners. The Sheriff's Office is well aware of the need to receive prior permission to purchase fixed assets and has made every effort to avoid this situation in the future.

It is therefore RECOMMENDED that your Board adopt the attached resolution accepting and appropriating unanticipated revenue in the amount of \$5,979.05 and officially authorize the purchase of the Power Examination Table Ritter 319.

Sincerely,



Mark Tracy
Sheriff-Coroner

RECOMMENDED:



Susan A. Mauriello

County Administrative Officer

**BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

Resolution No. _____ 0165

On the motion of Supervisor _____

duly seconded by Supervisor _____

the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from Sexual Assault Nurse Examiners Program/Trust Fund for Operations Bureau program; and

WHEREAS, the County is recipient of funds in the amount of \$5,979.05 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130 (c) / 29064 (b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$5,979.05 into

Department Sheriff-Coroner

T/C	Index Number	Revenue Subobject Number	Account Name	Amount
1	661400	2372	Contributions & Donations	\$5,979.05

and that such funds be and are hereby appropriated as follows:

TIC	Index Number	Expenditure Subobject Number	Account Name	Amount
021	661400	8404	Fixed Assets	\$5,979.05

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) received within the current fiscal year.

By 
Department Head

Date October 29, 2001

COUNTY ADMINISTRATIVE OFFICER

/ / Recommended to Board
/ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 20____ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS _____
NOES: SUPERVISORS _____
ABSENT: SUPERVISORS _____

Chairperson of the Board

ATTEST:

²

Clerk of the Board

APPROVED AS TO FORM:

Date _____

Hanya Oberhelman III
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

Date 10/29/01

Admir J. Veliz
Auditor-Controller

Distribution:

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- County Counsel
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- Originating Department