



County of Santa Cruz

HEALTH SERVICES AGENCY

P.O. BOX 962, 1080 EMELINE AVENUE
SANTA CRUZ, CA 95061
(831) 454-4066 FAX: (831) 454-4770

HEALTH SERVICES AGENCY ADMINISTRATION

November 7, 2001

AGENDA: November 20, 2001

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RE: APPROVAL OF DECEMBER, 2001 CONTRACT ADVANCE PAYMENTS

Dear Members of the Board:

On August 14, 2001 your Board approved advance payments for the months of September, October and November 2001 on HSA Mental Health contracts with Santa Cruz Community Counseling Center, Inc., the Volunteer Center of Santa Cruz and Front Street, Inc. These advances were needed to provide these three contractors sufficient cash flow to continue to operate programs pending rate finalization and Board approval of their contracts. Due to redirection of staff resources to the 1400 Emeline relocation project, final contract documents will not be available for your Board's approval until December 2001.

At this time, HSA requests that your Board authorize the Auditor-Controller to continue to make advance payments on these three contracts for the month of December 2001 equal to the amounts advanced in July through November 2001.

It is, therefore, RECOMMENDED that your Board:

1. Authorize the Auditor-Controller to make advance payments for December 2001 on contracts with Santa Cruz Community Counseling Center, Inc. (CO10129) in the amount of \$352,857, and Volunteer Center of Santa Cruz (CO10205) in the amount of \$73,308, and Front Street, Inc. (CO10539) in the amount of \$275,875.

Sincerely,

Rama Khalsa, Ph.D.
Health Services Administrator

RECOMMENDED

Susan Mauriello
County Administrative Officer

cc: County Administrative Office
Auditor-Controller
County Counsel

HSA Administration
MH & Substance Abuse Administration