



County of Santa Cruz

BOARD OF SUPERVISORS

701 OCEAN STREET, SUITE 500, SANTA CRUZ, CA 95060-4069

(831) 454-2200 FAX: (831) 454-3262 TDD: (831) 454-2123

JANET K. BEAUTZ
FIRST DISTRICT

ELLEN PIRIE
SECOND DISTRICT

MARDI WORMHOUDT
THIRD DISTRICT

TONY CAMPOS
FOURTH DISTRICT

JEFF ALMQUIST
FIFTH DISTRICT

AGENDA: 11/20/01

November 6, 2001

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RE: AT-LARGE APPOINTMENT TO THE WORKFORCE INVESTMENT
BOARD (REPRESENTING EDUCATIONAL AGENCIES)

Dear Members of the Board:

I recommend the appointment *of* the following person to the Workforce Investment Board, as an at-large representative of educational agencies, in accordance with County Code Chapter 2.110, Section 20, for a term to expire June 30, 2004:

Bob Harper
294 Green Valley Road
Watsonville, CA 95076
458-5061 (H)
786-2160 (B)

Sincerely yours,

TONY CAMPOS, Supervisor
Fourth District

TC:ted

cc: Bob Harper
Workforce Investment Board

2834A4

APPLICATION FOR APPOINTMENT TO THE SANTA CRUZ COUNTY
WORKFORCE INVESTMENT BOARD
FOR
WORKFORCE INVESTMENT ACT

~~0218~~

INSTRUCTIONS

If you are interested in serving on this board, please complete the following application and supplement and return to the Interim Workforce Investment Board, c/o Human Resources Agency/CareerWorks, 1046 Emeline Avenue, Building E, Santa Cruz, California 95060. This application will be forwarded on your behalf to the Board of Supervisors for their consideration and final approval.

Thank you for your interest in County Government.

Name BOB HARPER
Address 294 GREEN VALLEY ROAD
WATSONVILLE, CA 95076
Phone (Home) (831) 458-5061
(Business) (831) 786-2160
Supervisorial District FOURTH DISTRICT

Length of Residence in Area _____

PREVIOUS COMMISSION OR COMMITTEE SERVED (Please specify)

<u>Advisory Body</u>	<u>Term</u>
<u>(SEE ATTACHED)</u>	_____
_____	_____
_____	_____
_____	_____

EDUCATION

<u>Institution</u>	<u>Major</u>	<u>Degree</u>	<u>Year</u>
<u>(SEE ATTACHED)</u>			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

WORKFORCE INVESTMENT BOARD - APPLICATION SUPPLEMENT

Name: BOB HARPER

Date: 8-29-01 ~~0219~~

Please provide the information requested below as it relates to the category of the Workforce Investment Board (WIB) nomination you are seeking.

Workforce Investment Board areas for nominations - Please check one box:

- 1. Business (Private Sector/Non-Governmental)
- 2. Employment Development Department
- 3. Economic Development Agency
- 4. Community Services Block Grant
- 5. Title V of the Older Americans Grant
- 6. Migrant and Seasonal Farmworker Programs
- 7. Representatives from Local Jurisdictions
- 8. Vocational Rehabilitation
- 9. Organized Labor
- 10. Community Based Organization
- 11. Economic Development Agency
- 12. Public Assistance Agency (Welfare to Work, CalWORKs)
- 13. Education
 - Adult Education } Circle One
 - Post-Secondary Education }
 - Local School Board }

If you checked box 1, please complete question 14. If you checked box 2-13 please go to question 15.

14. What is the name of your business?

WATSONVILLE/APTOS ADULT SCHOOL
Name of Business

- (a) Are you the Chief Executive or Owner Yes No
- (b) Are you the Chief Operating Officer Yes No
- (c) Do you have substantial management or policy responsibility Yes No

(If you answered no to a, b, and c your application cannot be considered by the Board of Supervisors)

- (d) Number of employees at the Santa Cruz County facility 130
- (e) Is the business minority owned or operated Yes No

- (f) Please check the box indicating which Chamber of Commerce is nominating you:

<input checked="" type="checkbox"/> Aptos	<input type="checkbox"/> Capitola
<input type="checkbox"/> San Lorenzo Valley	<input type="checkbox"/> Santa Cruz
<input type="checkbox"/> Scotts Valley	<input type="checkbox"/> Soquel
<input type="checkbox"/> Pajaro Valley	

15) What is the name of organization which nominated you? This organization may also be your employer.

WATSONVILLE/APDS ADULT SCHOOL

Organization Name

WORK/VOLUNTEER EXPERIENCE

Organization Address Position Year

(SEE ATTACHED)

STATEMENT OF QUALIFICATIONS

Please attach a brief statement indicating why you are interested in serving on the advisory body in question and why you are qualified for the appointment.

CERTIFICATION

I certify that the information on this application and supplement is true and correct and I authorize the verification of the information in the application in the event I am a finalist for the appointment.

Bob Harper
Signature

8-29-01
Date

For Private Sector Representatives Only:

Single Slate Nominee of local Santa Cruz County
General business organization

Nominating Organization

Authorizing Signature

Date



Watsonville/Aptos Adult Education

*Bob Harper, Director
Kathy Frye - O'Neill, Assistant Director*

~~0221~~

August 29, 2001

To: Kathy Zwart, Director, Workforce Investment Board, Santa Cruz County
From: Bob Harper, Director, Watsonville/Aptos Adult School
Subject: Application for Membership in the Workforce Investment Board

In July, 2001 I was appointed Director of Watsonville/Aptos Adult School, replacing Claudia Grossi, past Member of the Workforce Investment Board. It is my enthusiastic request that our school, serving over 8,000 adult learners in the south Santa Cruz County area annually, continue to be represented on the WIB. Our school continues to work in partnership with the WIB. Of course, in serving a diverse population in south county, with our largest program devoted to helping immigrant adults acquire English, basic skills, and vocational training, we interact with Workforce Santa Cruz and the One Stops in making and receiving referrals. We also have a tangible presence in the Watsonville One Stop, supporting on-site classes in office skills training, workforce readiness, and Vocational English as a Second Language. We connect with other vocational education providers, local businesses, the Pajaro Valley Chamber of Commerce and the Latino Chamber of Commerce, and other county agencies. Although with a varied offering of classes, our institution focuses our resources on the underserved adult learners of our community, the limited English proficient, the un- and underemployed, and the economically disadvantaged.

I believe my own history as an adult educator with years of experience with employment preparation programs, and my position as director of an educational institution that serves students no one else serves, would make me a good contributor to the Workforce Investment Board and the effort to develop the workforce of Santa Cruz County.

Harry Robert (Bob) Harper

0276

294 Green Valley Road
Watsonville, CA 95076

~~0222~~
(831)786-2160, bob-harper@pvusd.net

Employment History:

July 2001 to Present - Director of Watsonville/Aptos Adult School - Pajaro Valley Unified School District

Sept. 1997 to 2001 - Assistant Director of Adult Education - San Mateo Union High School District

I supervised the vocational skills, ESL, distance learning, parent education, substantially handicapped, older adult and community education programs for a school of 14,000 students and over 40 locations. I managed all budgets, grants, and statistical reports. I managed the technical support for all classrooms and sites. I supervised the computerized attendance system. I managed publicity; designing and creating both the brochure and the website. I hired instructors and supervised instruction. I was primary supervisor for a classified staff of over 30 employees. I have implemented a peer coaching and review staff development model. I have coordinated and written the WASC self study, CCR, and all documentation for categorical programs. I started and facilitate student councils and have daily contact with students in all programs. I coordinated articulation with the county Workforce Investment Board and participation in local One Stops.

Aug. 1994 to Aug. 1997 - Assistant Principal, Adult Education - District Grants Coordinator Pacific Grove Unified School District

My duties included managing all budgets and statistical reports, supervising instruction and staff development. I was Chief GED Examiner, adult secondary and ESL Coordinator, and adult secondary counselor. I was Grants Coordinator/writer for the unified school district and in this role I had direct contact with K-12 sites, curricula, and personnel, and I articulated with community foundations, business and industry.

Sept. 1986 - Aug. 1986 - Assistant Principal, Adult Education, Los Angeles Unified School District

I worked as assistant principal at three different adult schools in east, central and southeast Los Angeles. I managed budgets, categorical funds, and statistical records; directed student advisement and registration; acquired, coordinated and supervised various branch facilities; scheduled and marketed class offerings; organized and implemented staff development; managed clerical staffs; coordinated personnel management and payroll systems; handled purchasing and instructional materials; directed plant maintenance staffs; implemented new technology in management and instruction; participated in formalized shared-decision making/school-based management; articulated with elementary and secondary schools, and always maintained direct contact with students and local community organizations. I supervised employment preparation programs including a large CalWorks Center in south central Los Angeles.

Aug. 1984 - Aug. 1986 - Curriculum/Personnel Specialist, Adult Education, LAUSD

I wrote curricula, evaluated instructional materials, designed and implemented district-wide inservice models, wrote and produced multi-media materials, evaluated personnel records, credentials and documentation.

Aug. 1981 - Aug. 1984 - Teacher Adviser, Adult Education, LAUSD

I was a bilingual counselor: advised, assessed and placed students; wrote student assessments; maintained student records; and evaluated transcripts. I was a mentor teacher and coordinated the ESL instructional program.

Sept. 1972 - Aug. 1981 Instructor, Adult Education, LAUSD

Tenured teacher in ESL, VESL, Citizenship, adult secondary subjects, GED preparation, adult basic education and pre-vocational skills.

Education:

1972	UCLA	BA Honors (English/Creative Writing)
1972	UCLA	Designated Subjects Credential (lifetime)
1974-76	UCLA	Graduate Studies (English Ph.D. program)
1986	CSULA	MA Educational Administration - Adult Education
1986	CSULA	Administrative Credential
1992	CSULA	Second Tier Administrative Credential