



County of Santa Cruz

HUMAN RESOURCES AGENCY

Cecilia Espinola, Administrator
1000 Emeline Avenue, Santa Cruz, CA 95060
(831)454-4130 or 454-4045 FAX: (831)454-4642

November 26, 2001

AGENDA: December 11, 2001

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, California

APPROVAL OF WELFARE-TO-WORK CONTRACT AMENDMENT

Dear Members of the Board:

As you know, on August 14, 2001, your Board approved a consolidated contract between the **Human** Resources Agency (HRA) and the Community Action Board (CAB) to serve CalWORKs Welfare-to-Work participants. The contract is funded by CalWORKs and includes the Work-Related Emergency Payments Fund, a critical program to ensure success of CalWORKs families. Funds for this contract were included in the HRA FY 2001-2002 CalWORKs budget, however, due to an administrative oversight, the full budgeted amount for work-related emergency payments was not included in the contract. At this time, it is recommended to increase the CAB contract amount to include an additional \$149,000. The attached contract amendment has been approved by County Counsel and Risk Management and signed by the contractor. The contract amendment will involve no additional cost to the County.

IT IS THEREFORE RECOMMENDED that your Board approve a contract amendment with the Community Action Board to increase the CalWORKs contract by \$149,000, and authorize the Human Resources Agency Administrator to sign the contract amendment on behalf of the county.

Very truly yours,

CECILIA ESPINOLA
Administrator

CE/JP/GG:n\board letters\FY 01-02\careerworks\multifunded services activity\CABConAmend2BOS.doc

Recommended:

Susan A. Mauriello
County Administrative Officer

cc: Contractor

COUNTY OF SANTA CRUZ

REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: ~~Human Resource Agency~~ (Department)
BY: James Y. Jones (Signature) 11/31/01 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

AMMENDMENT
☒ Expenditure Agreement

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resources Agency (Department/Agency)
and Community Action Board (Name/Address)

2. The ~~agreement~~ ^{Amendment} will increase to the work-Related Emergency Payments fund of contract to
ensure WTW participants can continue to work.

3. Period of the agreement is from 7/1/01 to 6/30/02

4. Anticipated Cost is \$ 415,000 total ☐ Filed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed 149,000

Remarks: Prior encumbrance of 266,000-Amendment for increase of 160,000. W-9 on file

5. Detail: ☐ On Continuing Agreements List for FY . Page CC- Contract No: OR ☒ 1st Time Agreement
☐ Section II No Board letter required, will be listed under Item 8 AMMENDMENT
☐ Section III Board letter required
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 5665 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.
are not available and will be encumbered.

Contract No: 11776

By: K. Rapp
Auditor-Controller Deputy

Date: 11/29/01

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

Human Resources Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resource Agency

(Department/Agency)

Date: 11/30/01

By: Eh. Sch...
County Administrative Office

Distribution:

Board of Supervisors - White
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz

I, ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the request for approval of agreement was ap-
proved by said Board of Supervisors as recommended by the County Administrative Office by an
order duly entered in the minutes of said Board on 20

ADM - 29 (8/01)
Title II section 300 Proc Man

By: Deputy Clerk

AUDITOR/CONTROLLER USE ONLY

CO. \$
Document No. JE Amount Lines H/TL Keyed By Date

TC110
84

Auditor Description

\$ /
Amount Index Sub object User Code

CONTRACT AMENDMENT

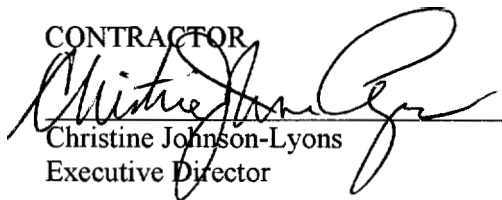
Effective November 20, 2001, Paragraph 3 of Contract # _____ between the Human Resources Agency and the Community Action Board for the purpose of providing services including a Work-Related Emergency Payments Fund to CalWORKs Welfare-to-Work participants is hereby amended to read:

3. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as follows:

A. Reimbursement of program costs not to exceed \$415,000 on the basis of suitable monthly grant request/expenditure forms. This amendment is for the purpose of increasing the Work-Related Emergency Payments fund in the line item: "Assistance to Individuals" by the amount of \$149,000

These changes do not affect any other provisions of the original contract.


CONTRACTOR


Christine Johnson-Lyons
Executive Director

COUNTY OF SANTA CRUZ

Cecilia Espinola
Administrator

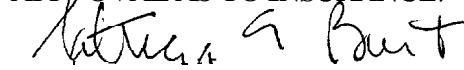
APPROVAL AS TO FORM:



County Counsel

11/7/01
Date

APPROVAL AS TO INSURANCE:



Risk Management

11/7/01
Date