



county of Santa Cruz

HUMAN RESOURCES AGENCY

CECILIA ESPINOLA, ADMINISTRATOR

1000 EMELINE ST., SANTA CRUZ, CA 95060
(408) 454-4130 OR 454-4045 FAX (408) 454-4642

November 20, 2001

Agenda: December 11, 2001

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

APPROVAL OF AMENDMENTS TO CALIFORNIA DEPARTMENT OF EDUCATION AGREEMENTS FOR CHILD CARE SERVICES: FAPP-1067, GAPP-1068

Dear Members of the Board:

As you know, the Human Resources Agency (HRA) contracts with the California Department of Education (CDE) to provide subsidized child care services to eligible families in Santa Cruz County. In August your Board approved six contracts that will fund more than \$3 million in child care services in our community. We have received amendments that increase two of those contracts for child care services. At a time when CDE has halted Stage 3 enrollments for former CalWORKs participants, they have supplemented contracts for other families.

Agreement FAPP-1067 for the Child Care and Development Block Grant program provides subsidies to parents who are income eligible and establish a qualifying need for child care services, for activities including employment, limited job search, and employment training. A family is income eligible if the family's adjusted monthly income is at or below seventy five percent of the State median income, adjusted for family size. The additional amount available for these services through Amendment 01 to the agreement is \$28,401 for a total contract amount of \$762,278.

Agreement GAPP-1068 for the Alternative Payment Program also provides subsidies to parents who are income eligible or receiving public assistance, and who establish a qualifying need for child care services from a list similar to that of FAPP. In addition to basic eligibility and income priority requirements, the program also considers children who are receiving child protective services or are at risk of abuse or neglect as an immediate priority regardless of income. The additional amount available for these services through Amendment 01 to the agreement is \$29,548 for a total contract amount of \$793,051.

These agreements, along with funding terms and conditions, which describe the requirements for each agreement, are on file with the Clerk of the Board. Funds were allocated for these services in the FY2001-2002 Human Resources Agency budget. This represents no additional County costs.

BOARD OF SUPERVISORS
December 11, 2001
California Department of Education Agreements
Page 2

IT IS THEREFORE RECOMMENDED that your Board take the following actions:

1. Adopt the Resolution certifying your Board's approval to accept Amended Agreement FAPP-1067 with the California Department of Education for \$762,278 (Attachment 1), and authorize the Human Resources Agency Administrator to execute Agreement FAPP-1067 and to make subsequent minor changes thereto when appropriate and necessary.
2. Adopt the Resolution certifying your Board's approval to accept Amended Agreement GAPP-1068 with the California Department of Education for \$793,051 (Attachment 2), and authorize the Human Resources Agency Administrator to execute Agreement GAPP-1068 and to make subsequent minor changes thereto when appropriate and necessary.

Very truly yours,



CECILIA ESPINOLA
Administrator

Attachments

CE:BL:N:Board Letters\Fiscal Year 01-02\Careerworks\CDE 12-01

RECOMMENDED:



Susan A. Mauriello
County Administrative Officer

cc. County Counsel
Auditor/Controller

ATTACHMENT 1

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor
duly seconded by Supervisor
the following resolution is adopted.

**RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO AGREEMENT
NO. FAPP-1067 FOR CHILD DEVELOPMENT SERVICES WITH THE
CALIFORNIA DEPARTMENT OF EDUCATION**

WHEREAS, the Human Resources Agency is presently contracting with the California Department of Education to provide Child Care and Development subsidy services to eligible families in Santa Cruz County; and

WHEREAS, the Board of Supervisors declares its intent to continue to provide Child Care to eligible families within our community.

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the Human Resources Agency Administrator is hereby authorized to execute Amended Agreement No. FAPP-1067 for a total contract amount of \$762,278 (an increase of \$28,401) with the California Department of Education for the provision of child care subsidy services.

BE it further resolved that for the purposes specific to the California Department of Education contract, the Administrator of the Human Resources Agency is the Board designee for the operation of the program funded by this contract and is authorized to execute minor amendments to Agreement No. FAPP-1067 as appropriate and necessary.

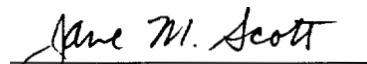
PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this 11th day of December 2001, by the following vote:

AYES:	SUPERVISORS
NOES:	SUPERVISORS
ABSENT	SUPERVISORS

Chairperson of the Board of Supervisors

ATTEST: _____
Clerk of said Board

APPROVED AS TO FORM



County Counsel

DISTRIBUTION: County Administrative Office
 County Counsel
 Human Resources Agency

ATTACHMENT 2

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor
duly seconded by Supervisor
the following resolution is adopted.

**RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO AGREEMENT
NO. GAPP-1068 FOR CHILD DEVELOPMENT SERVICES WITH THE
CALIFORNIA DEPARTMENT OF EDUCATION**

WHEREAS, the Human Resources Agency is presently contracting with the California Department of Education to provide Child Care and Development subsidy services to eligible families in Santa Cruz County; and

WHEREAS, the Board of Supervisors declares its intent to continue to provide Child Care to eligible families within our community.

NOW, THEREFORE BE IT RESOLVED AND ORDERED that the Human Resources Agency Administrator is hereby authorized to execute Amended Agreement No. GAPP-1068 for a total contract amount of \$793,051 (an increase of \$29,548) with the California Department of Education for the provision of child care subsidy services.

BE it further resolved that for the purposes specific to the California Department of Education contract, the Administrator of the Human Resources Agency is the Board designee for the operation of the program funded by this contract and is authorized to execute minor amendments to Agreement No. GAPP-1068 as appropriate and necessary.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this 11th day of December 2001, by the following vote:

AYES:	SUPERVISORS
NOES:	SUPERVISORS
ABSENT	SUPERVISORS

Chairperson of the Board of Supervisors

ATTEST: _____
Clerk of said Board

APPROVED AS TO FORM

Jane M. Scott
County Counsel

DISTRIBUTION: County Administrative Office
 County Counsel
 Human Resources Agency

**CALIFORNIA DEPARTMENT OF EDUCATION**

0215

721 Capitol Mall; P.O. Box 944272

Sacramento, CA 94244-2720

F.Y. 01 - 02**Amendment 01****LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**
INFLATION/FT&C CHG**DATE:** July 01, 2001**CONTRACT NUMBER:** FAPP-1067**PROGRAM TYPE:** CCDF ALTERNATIVE
PAYMENT**PROJECT NUMBER:** 44-K445-00-1**CONTRACTOR'S NAME:** SANTA CRUZ COUNTY HUMAN RESOURCES AGENCY

This agreement with the State of California dated July 01, 2001 designated as number FAPP-1067 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (**MRA**) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$733,877.00 and inserting \$762,278.00 in place thereof.

The 2001/02 Funding Terms and Conditions (FT&C) shall be amended in accordance with the attached 2001/02 amended FT&C Language which by this reference is incorporated herein.

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

APPROVED AS TO FORM:

By: Jan M. Scott
Office of the County Counsel

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)	
PRINTED NAME OF PERSON SIGNING Donna Salaj		PRINTED NAME AND TITLE OF PERSON SIGNING Cecilia Espinola, HRA Administrator	
TITLE Manager Contracts Office		ADDRESS 100 Emeline, Santa Cruz, CA 95060	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 28,401	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 733,877	(OPTIONAL USE) See Attached	Department of General Services use only	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 762,278	ITEM See Attached	CHAPTER	STATUTE
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702	FISCAL YEAR	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER See Attached		DATE	

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CONTRACTOR'S NAME: SANTA CRUZ COUNTY HUMAN RESOURCES AGENCY

CONTRACT NUMBER: FAPP-1067

Amendment 01

0216

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 11,255	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 290,824	(OPTIONAL USE) 0156 13694-K445	FC# 93.596	PC# 000321	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 302,079	ITEM 30.10.020.007 6100-196-0890	CHAPTER 106	STATUTE 2001	FISCAL YEAR 2001-2002
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5050 Rev-8290			

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 17,146	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal		
PRIOR AMOUNT ENCUMBERED \$ 443,053	(OPTIONAL USE) 0156 14153-K445	FC# 93.596	PC# 000322	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 460,199	ITEM 30.10.020 6100-196-0890	CHAPTER 106	STATUTE 2001	FISCAL YEAR 2001-2002
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-5050 Rev-8290			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF ACCOUNTING OFFICER

T.B.A. NO.

B.R. NO.

DATE

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2001/2002 ALTERNATIVE PAYMENT PROGRAM (FAPP)
LANGUAGE CHANGES TO THE FT&CS

Section XV. D. Changes Affecting Service (p. 40) shall be amended as follows:

The contractor shall complete a Notice of Action, Recipient of Services when changes are made to the service agreement. Such changes may include, but are not limited to, denial of Trustline registration by the Department of Justice for the exempt family child care or in-home provider selected by the parent, an increase or decrease in parent fees, an increase or decrease in the amount of services, or termination of service. The contractor shall mail or deliver the notice of action to the parents at least fourteen (14) calendar days before the effective date of the intended action. The contractor shall notify the parent(s) that the parent(s) will be liable for the cost of services provided if it is determined that need and/or eligibility for services was based on intentional misrepresentation by the parent(s). (If the Notice of Action is mailed, the 14-calendar day period is extended by five calendar days, which establishes a presumption that the parent received the Notice of Action.)

To promote the continuity of child care and development services, a family that no longer meets a particular program's income, eligibility or need criteria may have their services continued if the contractor is able to transfer that family's enrollment to another program for which the family continues to be eligible prior to the date of termination of services. The transfer of enrollment may be to another program within the same administrative agency or to another agency that administers state or federally funded child care and development programs within that county.

**CALIFORNIA DEPARTMENT OF EDUCATION**

721 Capitol Mall; P.O. Box 944272

Sacramento, CA 94244-2720

F.Y. 01 - 02

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Amendment 01**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
INFLATION****DATE:** July 01, 2001**CONTRACT NUMBER:** GAPP-1068**PROGRAM TYPE:** ALTERNATIVE PAYMENT**PROJECT NUMBER:** 44-K445-00-1**CONTRACTOR'S NAME:** SANTA CRUZ COUNTY HUMAN RESOURCES AGENCY

This agreement with the State of California dated July 01, 2001 designated as number GAPP-1068 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$763,503.00 and inserting \$793,051.00 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 248 (no change).

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

APPROVED AS TO FORM:

By: Jan M. Scott
Office of the County Counsel

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING <u>Donna Salaj</u>		PRINTED NAME AND TITLE OF PERSON SIGNING <u>Cecilia Espinola, HRA Administrator</u>			
TITLE <u>Manager Contracts Office</u>		ADDRESS <u>1000 Emeline Ave, Santa Cruz, CA 95060</u>			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ <u>29,548</u>	PROGRAM/CATEGORY (CODE AND TITLE) <u>Child Development Programs</u>		FUND TITLE <u>General</u>		Department of General Services use only
PRICE AMOUNT ENCUMBERED FOR THIS CONTRACT \$ <u>763,503</u>	(OPTIONAL USE) <u>0156</u> <u>23186-K445</u> <u>Transfer to SSF</u>				
TOTAL AMOUNT ENCUMBERED TO DATE \$ <u>793,051</u>	ITEM <u>30.10.020.007</u> <u>6100-196-0001</u>	CHAPTER <u>BIA</u>	STATUTE <u>2001</u>	FISCAL YEAR <u>2001-2002</u>	
OBJECT OF EXPENDITURE (CODE AND TITLE) <u>702</u> <u>SACS: Res-6040 Rev-8590</u>					
Thereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER		DATE			

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