



# County of Santa Cruz

0219

## HUMAN RESOURCES AGENCY

Cecilia Espinola, Administrator

1000 Emeline Avenue, Santa Cruz, CA 95060

(831) 454-4130 or 454-4045 FAX: (831) 454-4642

November 16, 2001

AGENDA: December 11, 2001

### BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA. 95060

### **FAMILY PRESERVATION AND SUPPORT PROGRAMS AND FAMILY RESOURCE CENTER NETWORK SUPPORT: APPROVE CONTRACTS FOR FFY 01/02**

Dear Members of the Board:

As you know, the Santa Cruz County Children's Network is responsible for making finding recommendations for various federal, state and local funding sources administered by the Human Resources Agency. Among these are the federal Family Preservation and Support Program (FPSP), the state Community-Based Family Resource and Support (CBFRS) program and the local Children's Trust Fund. Each of these funding streams supports efforts to integrate service delivery systems to prevent and reduce child abuse, to strengthen families and to improve outcomes for children. In order to be in compliance with new federal guidelines for the County's Federal Fiscal Year (FFY) 2001 - 2002 FPSP plan, in September 2001 the Children's Network reviewed FPSP, CBFRS and Children's Trust Fund contracts and developed recommendations for renewal of six contracts and realignment of funds between FPSP and Children's Trust Fund contracts. The purpose of this letter is to request your Board's approval of these contracts. Appropriations and funding for FPSP and CBFRS are included in HRA's FY 2001/02 budget; a resolution to accept and appropriate unanticipated revenue from the Children's Trust Fund is included in our recommendations to your Board. The following is a summary of the Children's Network contract recommendations. All of these contracts are on file with the Clerk of the Board.

#### **Contract Recommendations**

**FPSP** (Federal Fiscal Year October 1, 2001 through September 30, 2002):

- Youth Resources Bank--\$47,496: to continue administering payments for treatment and intervention services for families with an open Child Protective Services case.

## BOARD OF SUPERVISORS

Agenda: December 11, 2001

**Family Preservation & Support Programs Contracts**

- Mountain Community Resources--\$70,608: to continue and expand intensive and volunteer home-based visiting services for parents with young children.
- Parents Center, Inc.--\$42,000: to provide specialized adoption support services to families who are adopting abused and neglected children.
- Community Bridges/Family Health Education Center--\$9,537: to continue providing Spanish-language parent education programs and distributing parenting information to parents with newborns and young children.
- Familia Center--\$15,590: to continue to provide informational workshops that will increase positive parenting behaviors and promote safe, healthy and nurturing families.

## Children's Trust Fund

- United Way--\$27,554: This contract will continue staffing coordination and support for the Family Resource Center Network. For the past three years, these services have been funded through FPSP. However, in order to comply with the new federal FPSP guidelines which limit administrative support activities, the Children's Network is recommending that funding for this contract be provided through the Children's Trust Fund.

**Recommended Community-Based Family Resource and Support Contract for FFY 01/02**

In addition to FPSP funds, for the past five years federal funds have been made available to the County under the Community-Based Family Resource and Support (CBFRS) program. Based on the Children's Network recommendations, CBFRS funds were utilized to support a Child Care/Parent Education Project (CCPEP) operated by Community Bridges/Family Health Education Center. Through this program, childcare services are provided to organizations offering parent education and support programs. In its fifth year of operation, the CC/PEP provided on-site childcare for approximately 140 parent education programs, activities, and events. For FFY 01/02, the County's CBFRS allocation is \$12,373. To continue and expand the CC/PEP project, the Children's Network is recommending that Community Bridges/Family Health Education Center receive FFY 01/02 CBFRS funds in the amount of \$12,373. A copy of the contract is on file with the Clerk of the Board.

**CONCLUSION**

For the last seven years, FPSP, Children's Trust Fund and CBFRS funds have comprised a small but critical component of the resources available to preserve and support families in our community. Local needs assessment and planning, with oversight by the Children's Network, has been a central and highly valuable element of the FPSP program. In addition, local service providers have been successful in utilizing FPSP funds to leverage additional funds from foundations and other sources. HRA looks forward to continuing to work with your Board to access these resources and implement much-needed community-based services for families in Santa Cruz County.

## BOARD OF SUPERVISORS

Page 3

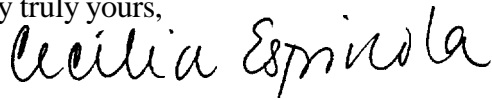
Agenda: December 11, 2001

**Family Preservation & Support Programs Contracts**

IT IS THEREFORE RECOMMENDED that your Board:

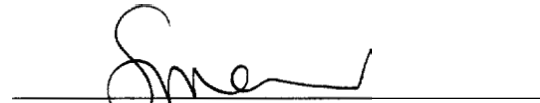
1. Approve agreements for FFY 01/02 with the Youth Resources Bank for \$47,496, Mountain Community Resources for \$70,608, Parents Center, Inc. for \$42,000, Community Bridges/Family Health Education Center for \$9,537 and \$12,373, Familia Center for \$15,590, and the United Way for \$27,554, and authorize the Human Resources Agency Administrator to execute these agreements; and
2. Accept unanticipated income in the amount of \$27,554 to fund a nine-month contract with the United Way and accept unanticipated income in the amount of \$12,373 to fund a nine-month contract with Community Bridges.

Very truly yours,

CECILIA ESPINOLA  
Administrator

CEJH

RECOMMENDED:

SUSANA A. MAURIELLO  
County Administrative Officer

CC: County Administrative Office  
Auditor Controller  
Mountain Community Resources  
Youth Resources Bank  
~~Parents~~ Center  
United Way of Santa Cruz County  
Community Bridges  
Familia Center

**COUNTY OF SANTA CRUZ**  
**REQUEST FOR APPROVAL OF AGREEMENT**

0222

TO: Board of Supervisors  
County Administrative Office  
Auditor Controller

FROM: Human Resources Agency (Department)

BY: *James Harris* (Signature) 4/24/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resources Agency (Department/Agency)  
and Parents Center, 530 Soquel Ave Santa Cruz, CA 95060 (Name/Address)

2. The agreement will provide placement stability and adoption support: services to children placed in foster care

3. Period of the agreement is from 10/1/2001 to 9/30/2002

4. Anticipated Cost is \$ 42,000 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed

Remarks: FY 01/02 \$31,500 FY 02/03 \$10,500 W-9 on file Contact: J. Harris X4741

5. Detail: ☐ On Continuing Agreements List for FY      . Page CC-      Contract No:      OR ☒ 1<sup>st</sup> Time Agreement ☒  
7 Section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
7 Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 4080 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.  
are not will be

Contract No: 12653  
By: *K. Nagar* Date: 11/28/01  
Auditor-Controller Deputy

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize  
HRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resources Agency (Department/Agency)

Date: 11/30/01

By: *CS*  
County Administrative Office

Distribution:

Board of Supervisors - white  
Auditor Controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I,      ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was ap-  
proved by said Board of Supervisors as recommended by the County Administrative Office by an  
order duly entered in the minutes of said Board on      20    

ADM - 29 (8/01)  
Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO	\$	JE Amount	Lines	H/TL	Keyed By	Date
TC110						
Auditor Description	\$	Amount	Index	Sub object	User Code	

37

# COUNTY OF SANTA CRUZ

## REQUEST FOR APPROVAL OF AGREEMENT

To: **Board of Supervisors**  
County Administrative Office  
Auditor Controller

FROM: Human Resources Agency (Department)  
BY: [Signature] (Signature) 11/26/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT/MP (Check **One**)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resources agency (Department/Agency)  
and United Way 1220 41st Ave Capitola, CA 95010 (Name/Address)

2. The agreement will provide Coordination and support services to Family Resources Center Network

3. Period of the agreement is from 10/1/2001 to 6/30/2002

4. Anticipated Cost is \$ 27,554 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed

Remarks: W-9 on file Contact: J. Harris X4741

5. Detail: ☐ On Continuing Agreements List for FY - . Page CC-- Contract No: - CR ☒ 1<sup>st</sup> Time Agreement ☒  
☐ Section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392400 (Index) 5210 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and will be encumbered.  
are not

Contract No: 12654

By: [Signature]  
Auditor-Controller Deputy

Date: 11/28/01

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

TRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resources Agency (Department/Agency)

Date: 11/30/01

By: [Signature]  
County Administrative Office

Distribution:

Board of Supervisors - White  
Auditor Controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I, - ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on - 20-

ADM - 29 (8/01)  
Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITOR/CONTROLLER USE ONLY

CO	\$	Document No.	JE Amount	Lines	H/TL	Keyed By	Date
TC110	\$						
Auditor		Description		Amount	Index	Sub object	User Code

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

Whereas, the County of Santa Cruz is a recipient of funds from Childrens Trust Fund  
\_\_\_\_\_ for Childrens Network program; and

WHEREAS, the County is recipient of funds in the amount of \$ 27,554 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130( c ) / 29064( b ), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County  
Auditor-Controller accept funds in the amount of \$ 27,554 into  
Department HRA Family Relations

<u>TIC</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	392400	0330	Childrens Trust	27,554

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJUCD</u>	<u>Account Name</u>	<u>Amount</u>
021	392400	5210		Child Abuse Prevention	27,554

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and  
that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By *Maxine Y. Lee*  
Department Head

Date *11/26/01*

COUNTY ADMINISTRATIVE OFFICER

\_\_\_\_\_/ Recommended to Board

\_\_\_\_\_/ Not recommended to Board

PASSED AND ADOPTED **by** the Board of Supervisors **of the County of** Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
Chairperson **of** the Board

ATTEST:

\_\_\_\_\_  
Clerk **of** the Board

APPROVED AS TO FORM:

*Jimmy A. Oberhelman*  
County Counsel 12/14/97

APPROVED AS TO ACCOUNTING DETAIL:

*K. Ray*  
Auditor-Controller

Distribution:

Auditor-Controller

County Counsel

**County** Administrative Officer

Originating Department

AUD60 (REV 12/97)

c:\audit\aud60.wpd

Page 2 of 2

**COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT**

0226

TO: Board of Supervisors  
County Administrative Office  
Auditor Controller

FROM: Human Resources Agency (Department)  
BY: [Signature] (Signature) 11/28/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check **One**)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resources Agency (Department/Agency)  
and Community Bridges 236 Santa Cruz Ave. Aptos, CA 95003 (Name/Address)

2. The agreement will provide Childcare services for existing parents attending education and support services.

3. Period of the agreement is from 10/1/2001 to 6/30/2002

4. Anticipated cost is \$ 12,373 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☐ Not to Exceed

Remarks: W-9 on file Contact: J. Harris X4741

5. Detail: ☒ On Continuing Agreements List for FY 01 - 02 . Page CC-        Contract No: 11389 ✓ OR ☐ 1<sup>st</sup> Time Agreement  
☒ Section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392400 (Index) 5188 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.  
are not available and will be encumbered.

Contract No: 11389  
By: [Signature] Date: 11/28/01  
Auditor-Controller Deputy

CC-13, I-NOW TIL

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize  
HRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

HUMAN Resources Agency (Department/Agency)

Date: 11/30/01 By: [Signature]  
County Administrative Office

Distribution:

Board of Supervisors - White  
Auditor Controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I        ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was ap-  
proved by said Board of Supervisors as recommended by the County Administrative Office by an  
order duly entered in the minutes of said Board on        20      

ADM - 29 (8/01)

Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO        \$         
Document No. JE Amount Lines H/TL Keyed By Date

37 TC110 Auditor Description \$        /         
Amount Index Sub object User Code

**BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA**

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_  
duly seconded by Supervisor \_\_\_\_\_  
the following resolution is adopted:

**RESOLUTION ACCEPTING UNANTICIPATED REVENUE**

Whereas, the County of Santa Cruz is a recipient of funds from Community Resources  
Family Relations Services for CC/PEP program; and

WHEREAS, the County is recipient of funds in the amount of \$ 12,373 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130(c) / 29064(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 12,373 into Department HRA Family Relations

<u>TIC</u>	<u>Index Number</u>	<u>Revenue Subobject Number</u>	<u>Account Name</u>	<u>Amount</u>
001	392400	0884	St. to Local Agencies	12,373

and that such funds be and are hereby appropriated as follows:

<u>TIC</u>	<u>Index Number</u>	<u>Expenditure Subobject Number</u>	<u>PRJUCD</u>	<u>Account Name</u>	<u>Amount</u>
021	392400	5188		Contrib. to other agencies	12,373

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been) (will be) recieved within the current fiscal year.

By James Phelan  
Department Head

Date 11/26/01

COUNTY ADMINISTRATIVE OFFICER

       / Recommended to Board       / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_ by the following vote (requires four-fifths vote for approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
Chairperson of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

*Henry A. Oberhelman Jr.*  
County Counsel 12/14/97

APPROVED AS TO ACCOUNTING DETAIL:

*Chaylar* 11/28/01  
Auditor-Controller

Distribution:

Auditor-Controller  
County Counsel  
County Administrative Officer  
Originating Department

AUD60 (REV 12/97)

**COUNTY OF SANTA CRUZ**  
**REQUEST FOR APPROVAL OF AGREEMENT**

0229

To: **Board of Supervisors**  
**County Administrative Office**  
**Auditor Controller**

FROM: Human Resource Agency (Department)

BY: [Signature] (Signature) 4/24/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resources Agency (Department/Agency)

and Community Bridges 236 Santa Cruz Ave. Aptos, CA 95003 (Name/Address)

2. The agreement will provide ongoing parent education program

3. Period of the agreement is from 10/1/2001 to 9/30/2002

4. Anticipated Cost is \$ 9,537 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed

Remarks: Fy 01/02 \$ 7,153 Fy 02/03 \$ 2,384 W9 on file Contact J. Harris

5. Detail: ☒ On Continuing Agreements List for FY 01 - 02 . Page CC-        Contract No: 11209 ☒ OR ☐ 1<sup>st</sup> Time Agreement

- ☐ Section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 397100 (Index) 4080 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and will be encumbered.  
are not will be

Contract No: 11209

By: [Signature]  
Auditor-Controller Deputy

Date: 11/28/01

CC - 11, I - NOW III

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

HRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resources Agency

(Department/Agency)

Date: 4/30/01

By: [Signature]  
County Administrative Office

Distribution:

Board of Supervisors - white  
Auditor Controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I,        ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the        request for approval of agreement was ap-  
proved by said Board of Supervisors as recommended by the County Administrative Office by an  
order duly entered in the minutes of said Board on        20      

ADM - 29 (8/01)  
Title Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO	\$	JE Amount	Lines	H/TL	Keyed By	Date
Document No.						
TC110	\$					
Auditor Description		Amount	Index	Sub object	User Code	

37

**COUNTY OF SANTA CRUZ**  
**REQUEST FOR APPROVAL OF AGREEMENT**

0230

TO: Board of Supervisors  
County Administrative Office  
Auditor **Conder**

FROM:

(Department)

BY:

*[Signature]* (Signature) 11/28/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resource Agency (Department/Agency)  
and Mountain Community Resource P.O. Box 105 Ben Lomond, CA 95005 (Name/Address)

2. The agreement will provide Home based visiting program-services to current or prior CPS families  
with newborns

3. Period of the agreement is from 10/1/01 to 9/30/02

4. Anticipated Cost is \$ 70,608 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☐ Not to Exceed

Remarks: N 01/02 \$52,956 FY 02/03 \$17,652 W-9 on file Contact: J. Harris X4741

5. Detail: ☒ On Continuing Agreements List for FY 01 - 02 . Page CC-        Contract No: 11210 OR ☐ 1<sup>st</sup> Time Agreement  
☐ Section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 4080 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.  
are not will be

Contract No: 11210

By: *[Signature]*  
Auditor-Controller Deputy

Date: 11/28/01

CC-12, I, - NOW III

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

HRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resources Agency

(Department/Agency)

Date: 11/30/01

By: *[Signature]*  
County Administrative Office

**Distribution:**

Board of Supervisors - white  
Auditor Controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I,        ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was ap-  
proved by said Board of Supervisors as recommended by the County Administrative Office by an  
order duly entered in the minutes of said Board on        20      

AOM - 29 (8/01)

Title Section 300 Proc Man

By: Deputy Clerk

**AUDITOR/CONTROLLER USE ONLY**

CO        \$         
Document No. JE Amount Lines H/TL Keyed By Date

TC110  
**87** Auditor Description \$        /         
Amount Index Sub object User Code

# COUNTY OF SANTA CRUZ

## REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors  
County Administrative Office  
Auditor Controller

FROM: Human Resource Agency (Department)

BY: [Signature] (Signature) 11/28/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resource Agency (Department/Agency)  
and Youth Resources Bank, P.O. Box 1844, Capitola CA 95010 (Name/Address)

2. The agreement will provide intervention & treatment services to families in crisis

3. Period of the agreement is from 10/1/2001 to 9/30/2002

4. Anticipated Cost is \$ 47,496 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed

Remarks: FY 01/02 \$36,247 FY 02/03 \$11,249 W-9 on file Contact: J. Harris x4741

5. Detail: ☒ On Continuing Agreements List for FY 01 - 02 . Page CC-        Contract No: 11192 OR ☐ 1<sup>st</sup> Time Agreement

☐ Section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 4080 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and will be encumbered.  
are not will be

Contract No: 11192

By: [Signature]  
Auditor-Controller Deputy

Date: 11/28/01

CC-11, I-NOW III

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

HRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resources Agency (Department/Agency)

Date 11/30/01

By: [Signature]  
County Administrative Office

Distribution:

Board of Supervisors - White  
Auditor controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I,        ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the agreement request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on        2001

ADM - 29 (8/01)

Title Section 300 Proc Man

By: Deputy Clerk

AUDITOR/CONTROLLER USE ONLY

CO	\$	JE Amount	Lines	H/TL	Keyed By	Date
Document No.						
TC110			8			
Auditor Description			Amount	Index	Sub object	User Code

**COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT**

0232

TO: Board of Supervisors  
County Administrative Office  
Auditor Controller

FROM: Human Resource Agency (Department)

BY: [Signature] (Signature) 11/28/01 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement ☐

Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resource Agency (Department/Agency)  
and Familia Center, 711 East Cliff Dr. Santa Cruz CA 95060 (Name/Address)

2. The agreement will provide parenting education for Spanish speaking low income recent immigrants

3. Period of the agreement is from 10/1/2001 to 9/30/02

4. Anticipated Cost is \$ 15,590 ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed

Remarks: FY 01/02 \$11,700 FY 02/03 \$3,890 W-9 on file Contact: J. Harris X4741

5. Detail: ☒ On Continuing Agreements List for FY 01 - 02 . Page CC-        Contract No: 12310 OR ☐ 1<sup>st</sup> Time Agreement  
☐ section II No Board letter required, will be listed under Item 8  
☐ Section III Board letter required  
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 4080 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations (are) available and have been encumbered.  
are not will be

Contract No: 12310

By: [Signature]  
Auditor-Controller Deputy

Date: 11/28/01

CC-12, I - NOW III

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

HRA Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resources Agency

(Department/Agency)

Date: 11/30/01

By: [Signature]  
County Administrative Office

Distribution:

Board of Supervisors - White  
Auditor Controller - Canary  
Auditor-Controller - Pink  
Department - Gold

State of California  
County of Santa Cruz

I,        ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
State of California, do hereby certify that the foregoing request for approval of agreement was ap-  
proved by said Board of Supervisors as recommended by the County Administrative Office by an  
order duly entered in the minutes of said Board on        20  

ADM - 29 (8/01)

Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITORCONTROLLER USE ONLY

CO        \$         
Document No. JE Amount Lines H/TL Keyed By Date

TC110 87 Auditor Description \$        /         
Amount Index Sub object User Code