

# **County of Santa Cruz**

### **HUMAN RESOURCES AGENCY**

1000 EMELINE ST., SANTA CRUZ, CA 95060 (831) 454-4130 OR 454-4045 FAX: (831) 454-4642 CECILIA ESPINOLA, ADMINISTRATOR

December 27,2001

AGENDA: January 8,2002

BOARD OF SUPERVISORS County of Santa Cruz 701 Ocean Street Santa Cruz, CA 95060

### COMMUNITY PROGRAMS AMENDMENTS FOR ADDITIONAL 4% COLA

Dear Members of the Board:

As you will recall, during budget hearings your Board approved **an** additional 4% cost of living adjustment (COLA) in the amount of \$384,109 for Community Programs and other nonprofit agency contractors to increase the wages of the contractors' lowest paid workers. Your Board also directed staff to return with other proposed uses of the additional 4% COLA for further review and consideration. The purpose of this letter is to provide your Board with a report on implementation of the additional 4% COLA, **and** to request your Board's approval of those amendments requesting alternative uses of the additional 4% COLA by Community Programs and one Parks Department contractor.

On August 7,2001 your Board adopted contract language for the amendment, and authorized the Human Resources Agency, the Health Services Agency, and County Parks to enter into amendments with contractors who fully utilized the additional 4% COLA by increasing wages up to a \$14.00 per hour cap. Pursuant to your Board's direction, staff distributed amendments to all sixty Community Programs contractors on September 14,2001 and the majority were returned and processed administratively, since they utilized the additional 4% COLA solely to increase wages below the \$14.00 per hour cap. These amendments increased the wages of the lowest paid workers in Community Programs from a range of \$6.25 to \$13.00, to a range of \$6.75 to \$14.00.

Amendments for Additional 4% COLA Agenda: January 8,2002 Page **2** of 3

Thirteen other amendments received from Community Programs propose to use the additional 4% COLA for slightly different purposes, and these are submitted to your Board for approval. Generally, these amendments fall into two major categories: 1) those that use the funds fully or partially for wage increases above the \$14.00 cap, and 2) those in which the agency is subject to a collective bargaining agreement, and the contractor is not at liberty to unilaterally increase the wages of the lowest paid workers. The amendment requests are listed by category in the chart below.

Funds used fully or partially for salaries above \$14.00 per hour, or for increased staff hours	Agency subject to a Collective Bargaining Agreement
Cabrillo College Stroke Center	California Rural Legal Assistance (Legal Aid)
Central Coast Center for Independent Living	Child Development Resource Center
Court Appointed Special Advocates	Defensa de Mujeres
Community Action Board	PVUSD/Healthy Start Program
Project Scout	Salud Para La Gente
Senior Citizens Legal Services	
Survivors Healing Center	
WomanCARE, Inc.	

In the first category, the additional 4% COLA would be used to raise salaries up to and above the \$14.00 level, in order to maintain the agency's overall salary structure. Also included in this category are those amendments using funds to augment staff hours. In the second case, contractors governed by a collective bargaining agreement have budgeted the additional 4% COLA to partially support the next scheduled step increase under the union agreement, or to increase position hours. It might be pointed out that in nearly all cases, all employees of the listed contractors are paid more than the \$11.00/\$12.00 living wage level established by your Board last November. The three agencies which have employees paid less that the living wage are subject to a union agreement, and it is anticipated that the wages will be raised above the \$11.00 level (with benefits) when the collective bargaining agreement is renegotiated.

Since the proposed use of the additional 4% COLA funds by these thirteen Community Programs is consistent with your Board's stated purpose to increase the wages of the contractors' lowest paid workers, your Board's approval of the amendments (on file with the Clerk of the Board) is recommended. Attachment A also contains infomation concerning the proposed amendment of the Cultural Council of Santa Cruz County, a contract administered by the County Parks

Amendments for Additional 4% COLA Agenda: January 8,2002 Page 3 of 3

Department. County Parks staff has reviewed the proposed Cultural Council amendment, and also recommends your Board's approval.

### IT **IS** THEREFORE RECOMMENDED that your Board:

- 1. Accept and file this report on the implementation of the additional 4% COLA for Community Programs approved by your Board in the budget hearings; and
- 2. Approve amendments to thirteen FY 01-02 Community Program contracts and to one Parks Department contract for utilization of the additional 4% COLA as specified in Attachment A to this letter, and authorize the Human Resources Agency Administrator and County Parks Department Director to sign the amendments on behalf of the County.

Very truly yours,

CECILIA ESPINOLA

Administrator

Attachment

CE/GM (n:\admin\boardltr\4\%other.doc)

Cecilia Espinola

RECOMMENDED:

Susan A. Mauriello

County Administrative Officer

cc: Parks, Open Space, and Cultural Services Department Living Wage Coalition Human Care Alliance Contractors

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# ATTACHMENT A - COMMUNITY PROGRAMS ADDITIONAL 4% COLA PROPOSED USE OTHER THAN FOR WAGES LESS THAN \$14.00 Page 2 of 2

Exhibit A

No. of the state of the state of							
ADDITIONAL INFORMATION	Agency has only one paid staff position, which is part time, and paid at a rate higher than \$14.00 per hour.	Agency wage structure governed by PVUSD collective bargaining agreement.	Agency wage structure governed by collective bargaining agreement.  Lowest paid worker earns \$9.59 per hour.	Agency utilizing funds for lowest paid workers.	Prior wage increase not fully funded.	Lowest paid worker is part time and earns \$15.00 per hour.	Agency recently restructured its salary scale and all positions paid more than \$13.00 per hour.
PROPOSED USE	Full amount to increase Project Coordinator's hours one hour per quarter.	Full amount to cover salary of staff position not fully funded. Wage amount set by collective bargaining agreement.	Full amount will be utilized for step increases and cost of living adjustments required under agency's collective bargaining agreement.	\$1685 to raise salary of one position from \$13.00 to \$13.50, and another from \$13.60 to \$14.00. Balance of \$834 to increase salary of bilingual paralegal above \$14.00 level.	Full amount to partially cover cost of wage increase of lowest paid position from \$10.00 to \$12.00 which took place last spring.	Full amount to increase the hours of lowest paid worker by two hours a month.	\$865 to increase salary of one position from \$13.00 to \$13.52. Balance of \$5952 to provide small increases to 7 positions paid more than \$14.00 /hr.
ADDITIONAL 4% AMOUNT	\$77	\$1049	\$8227	\$2519	\$208	\$400	\$6821
AGENCY	Project Scout	PVUSD/Healthy Start 본퍼gram	Salud Para La Gente	Senior Citizens Legal Services	Survivors Healing Center	WomenCARE Inc.	Cultural Council of Santa Cruz County (Parks Dept.)

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Cou Cou	ard <b>of</b> Supervisors unty Administrative Officer unty Counsel ditor-Controller		FROM:	Human Resources Ag		
The Boo	or def Supervisors is hereby rec	uested to approve the	attached agre	ement and authorize the exe	cution <b>of</b> the s	same.
	cgreement is between the	501 บ	pper Park	Orive, Delaveaga Park 95065	ζ	(Agency) (Name & Address)
<b>2.</b> The	existing contract.	An amendment fo	r special ;	purpose budget augmen	tation to	
 3. The	agreement is needed <u>To i</u>	mplement Board o	f Supervis	ors' decision of Augu	ıst 7, 2001	•
<b>4.</b> Peri	od <b>of</b> the agreement is from	July 1, 2001		to June 30	0, 2002	
<b>5.</b> Anti	c pated cost <b>is</b> \$47,456.00	)		XMXXXXXXXXX	ockytytytytytyty	XX Not to exceed)
6. Rem	a ks: <u>Prior encumbr</u>	ance \$45.698.00				White which the specimens to the property of the specimens of the specimen
	Staff: Teres	ita Hinojosa-Per	eira, <i>x405</i>	3		
7. Аррі	rcpriations are budgeted in	395200		(Index#	) 5655	(Subobject
	NOTE: IF APPRO	OPRIATIONS ARE IN	SUFFICIENT,	ATTACH COMPLETED FO	RM AUD-74	
Appropr	intions are available and <sup>h</sup> are not	<b>ave been</b> will be	Contract N GA By	NRY K. RNUTSON, Auditor -		Deputy.
Proposa	al reviewed and approved. It is JIRA Administrator	recommended that the	Board of Sup	ervisors <b>approve</b> the agreem e on behalf of the <u>County</u>	ent and author of Santa	ize the C <u>r</u> uz
Remark	Human Resources Agency	(Ag (Analyst)	gency). By	County Administra	ative Officer Date	10/15/01
Agreem	nelt approved as <b>to</b> form. Date					,
Audi Cour Co. Audi	tion: o Supv White iter-Controller - Blue nty Counsel - Green * Admin. Officer - Conory iter-Controller - Pink iter in Vept Goldenrod Crig. Dept. if rejected.	State of California, do	ex-offi hereby certify the sors as recomme	cio Clerk of the Board of Supervat the foregoing request for approached by the County Administrativ	roval <b>of</b> agreemen ve Officer by an o	nt was approved by

ADM -29 (6/95)

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## COUNTY OF SANTA CRUZ

TO: Board of Supervisors

### REQUEST FOR APPROVAL OF AGREEMENT

FROM:

County Administrative Officer			n Resources Agency	
Courty Counsel	\	2/	(Signature)	9/ /1000
Aud tor-Controller		rasio	(Signature)	-/35/(Date)
The Board <b>of</b> Supervisors is hereby red	quested to approve the attached	d agreement an	nd authorize the execution of	the same.
1. Said agreement is between the	Human Resources Agenc	У		(Agency)
and, California Rural Lega	l Assistance, 21 Carr	Street, Wat	sonville, CA. 95076	——(Name & Address)
2. The agreement will provide <u>An</u>	amendment for special	purpose bud	lget augmentation to	
existing contract.				
3. The agreement is neededTo	implement Board of Sup	ervisors' ċ	decision of August 7,	2001.
<b>4.</b> Period of the agreement is from	July 1, 2001		toJune 30, 2002	
<b>5.</b> Anticipated cost is \$ <u>54,724.0</u> 0	)		HIPOTAL HANGORICH RESERVED X	Not to exceed)
6. Remarks:. Prior encumbr	ance \$52,697.00			
Staff: Teres	ita Hinojosa-Pereira,	x4058		
7. Appropriations are budgeted in	395200		(Index#)5465	(Subobject)
NOTE: IF APPR	OPRIATIONS ARE INSUFFIC	IENT, ATTACH	H COMPLETED FORM AUD-	
Appropriations are available and hare not	nave been encumbered. Cont	tract No. — TF	Date —	
are not	will be	GARYA, KI	OUTSON, Auditor - Controlle	r
Proposal eviewed and approved. It is HRA Administrator	recommended that the Board <b>c</b> to execute th		operove the agreement and a	
Haman Resources Agency	. (Agency).		County Administrative Office	cer /p/
Remarks:	(Analyst)	ву 🕼	(his	Date 115/0/
Agreement approved as to form. Dote				. •
Distribution:  Bd. of Supv White Auditor-Controller - Blue County Counsel - Green - Co. Adrnin. Officer - Canary Auditor-Controller - Pink Originating Dept Goldenrod 'To Orig. Dept. if rejected.	County of Santa Cruz )  I  State of California, do hereby co	ertify that the fore commended by th	of the Board of Supervisors of the egoing request for approval of agr he County Administrative Officer Coun	eement was approved by
ADW - 29 (6/95)			-,	- Charles

TO: Boar <b>! of</b> Supervisors  County Administrative Officer	FROM:	: Human Resources Agency	(Dept.)
County Counsel Auditor-Controller	In	area Hel (Signature)	9/35/0/ (Date)
The Boar4 of Supervisors is hereby rec	Juested to approve the attached	agreement and authorize the execution of	the same.
		234 Capitol Street, Suite A Salinas, CA. 93901-2600	
2. The agreement will provide An existing contract.	amendment for special	purpose budget augmentation to	
3. The agreement is neededTo	implement Board of Supe	rvisors' decision of August 7,	2001.
4. Perio dof the agreement is from	July 1, 2001	to	
<b>5.</b> Antic pated cost is \$ _28,813.00		<u> </u>	Not to exceed)
6. Remarks: <u>Prior encumbr</u>	eance \$27,746.00		
Staff: Teres	ita Hinojosa-Pereira, x	4058	_
7. Appropriations are budgeted in	395200	(Index#)_5245	(Subobject
NOTE: IF APPR	OPRIATIONS ARE INSUFFICIE	NT, ATTACH COMPLETED FORM AUD-	74
Appropriutions are available and hard are not	nave been encumbered. Contra will be	GARY A. RNUTSON, Auditor - Controlle	
Proposal reviewed and approved. It is HRA Administrator	recommended that the Board of	Supervisors operate the agreement and a	shrtia e chūz
Human Resources Agency Remarks:	(Agency).	Côunty Administrative Office	er 10/15/101
Agreemelt approved as to form. Date	(Analyst)	By <u>-4/// - / - / - / - / - / - / - / - / - </u>	Date 100/ _U
Distribution:  Bd. o Supv White Auditor-Controller - Blue County Counsel - Green Co. Admin. Officer - Conarv Auditor-Controller - Pink (ribir being Dept Goldenrod *To Crig. Dept. if rejected.	State of California, do hereby cer	ex-officio Clerk of the Board of Supervisors of the tify that the foregoing request for approval of agre commended by the County Administrative Officer I County	eement was approved by

/ DM -29 (6/95)

TO: Boatd of Supervisors  County Administrative Officer  County Counsel  Aud tor-Controller	FROM:  Human Resources Agency  Academy Academy
The Board of Supervisors is hereby request	ed to approve the attached agreement and authorize the execution
1. Said cgreement is between theHum	an Resources Agency

County Administrative Officer	i Kowi.	Human Resources Agency	(Dept.)
County Counsel	. 1.	/	
Auditor-Controller	Jra	Less HellSignature) _9/c	25/0/ (Date)
Said coreement is between the	Human Resources Agency	reement and authorize the execution of the second s	(Agency)
and, Child Development Res	ource Center/County Office	809-H Bay Avenue e of Education, Capitola, CA.	(Name & Address)
	amendment for special pur	pose budget augmentation to	
3. The agreement is neededTo	implement Board of Supervi	sors' decision of August 7, 200	1.
<b>4.</b> Period <b>of</b> the agreement is from	July 1, 2001	to	
<b>5.</b> Anticipated cost <b>is</b> \$ 7,230.00		x x k issect x outsour x k k issect x x k issect x x outsour x x x x is sect x x x x x x x x x x x x x x x x x x x	ਆਦxNot to exceed)
6. Rematks:, Prior encumbr	rance \$6,962.00		_
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7. Appropriations are budgeted in	395200	(Index#)5300	{Subobject)
NOTE: IF APPR	OPRIATIONS ARE INSUFFICIENT	, ATTACH COMPLE <u>TED F</u> ORM AUD-74	
	have been encumbered. Contract will be		Deputy.
Proposal reviewed and approved. It is HRA Administrator	s recommended that the Board of Su to execute the sa	pervisors approve the ogreement and author me on behalf of the County of Sant	ize the a Cruz
Human Resources Agency Remarks:	(Agency).  (Analyst)	County Administrative Officer  Date	10/15/01
Agreement approved as to form. Date	e		,
Distribution:  Bd. of Supv White Auditor-Controller - Blue County Counsel - Green • Co. Adnin. Officer - Canary Auditor-Controller - Pink Originating Dept. • Goldenrod  'To Or g. Dept. if rejected.	State of California, do hereby certify		nt was approved by
ACM - 29 (6/95)	1		

TO: Board of Supervisors  Courty Administrative Officer	FR	ROM: Human	Resources Agency	(Dept.)
Courty Counsel Auditor-Controller		Frances &	Signature)	·
The Board of Supervisors is hereby re	equested to approve the attac	hed agreement and auth	norize the execution of th	ie same.
1. Said c greement is between the and,	Human Resources	501 Sog	quel Avenue, Suite Cruz, CA. 95062	
2. The agreement will provideexisting contract		pecial purpose bud	get augmentation t	:0
3. The cgreement is needed	To implement Board o	of Supervisors' de	ecision of August 7	<sup>7</sup> , 2001.
4. Period of the agreement is from _	July 1, 2001	to	June 30, 2002	
5. Anticipated cost is \$_213,459.	00		_X <b>X</b> XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	<b>(XXX</b> XX Not to exceed)
6. Remarks: Prior en	cumbrance \$205,590.00			
Staff:	Teresita Hinoiosa-Pere	eira, x4058		
7. Appropriations are budgeted in _				(Subobject
	ROPRIATIONS ARE INSUFF			<u> </u>
Appropriations are available and are not	have been encumbered. C will be	GARY A. KNUTS	ON, Auditor - Controller	OEputy.
Proposa' reviewed and approved. 1t HRA Administrator	s recommended that the Boar	rd of Supervisors approve the same on behalf of	/e the agreement and out the	horize the f Santa Cruz
Human Resources Age: Remarks:	(Agency)	). By 4/4	unty Administrative Officer	101
Agreement approved as to form. Da	te			l
Distribution:  Bd. of Supv White Auditor-Controller - Blue County Counsel - Green* Co. Admin. Officer - Canary Auditor-Controller - Pink Diginal int Dept Goldenrod To Crig. Dept. if rejected.	State of California, do hereb said Board of Supervisors as to the minutes of said Board	by certify that the foregoing s recommended by the Cou d on	Board of Supervtsors of the ( request for approval of agree nty Administrative Officer by County	ment was approved by an order duly entered Administrative Officer
\DM - 29 (6/95)				

	REQUEST FORAPPROVALOF AGREEMENT
TO:	E Board of Supervisors County Administrative Officer County Counsel Auditor-Controller  FROM: Human Resources Agency (Dept.)  (Signature)  Human Resources Agency (Dept.)
The	e Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of the same.
1.	Said cgreement is between the
2.	The agreement will provideAn amendment for special purpose budget augmentation to existing contract.
3.	The agreement is needed
5.	Period of the agreement is from
	Staff: Teresita Hinoiosa-Pereira. x4058
7.	Appropriations are budgeted in 395200 (Index#) 4462 (Subobject NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACH COMPLETED FORM AUD-74
Ap	proprintions are available and have been encumbered. Contract No. 10929 Date
Pr	oposal reviewed and approved. It is recommended that the Board of Supervisors approve the agreemen and authorize the  HRA Administrator  to execute the same on behalf of theCounty of Santa Cruz
_	Human Resources Agency  (Agency).  (Agency).  (Agency).  (By 4 Ministrative Officer Officer Date Date Date Date Date Date Date
— Dis	stribution:  Bd. o Supv White  Audityr Controller - Blue  State of California )

COUNTY OF SANTA CRUZ

County Counsel - Green Co. Admin. Officer . Canary Audit > r-Controller - Pink Origir ating Dept. - Goldenrod 'To Crig. Dept. if rejected.

County of Santa Cruz \_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz. State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly ea in the minutes of said Board on \_\_\_\_ 19 \_\_\_\_ Ву \_

/.DM - 29 (6/95)

	oard of Supervisors		FROM:					(B. )
	Courty Administrative Officer				Human Re	sources Ag	sency	(Dept.)
	courty Counsel Auditor-Controller		1	karee	34	Signatur	e) 1/2	De (Date)
The B	Boatd of Supervisors is hereby req	uested to approve the	attached a	agreement and	l authorize	the execution	of the same	·.
<b>1.</b> Sa	aid a <b>greement</b> is between the	Human Resou	ırces Ag	ency				(Agency)
an	d., Defensa de Mujeres,	406 Main Street,	Room 3	26, Watson	ville, C	A. 95076	(Nar	ne & Address)
<b>2.</b> Th	ne a <b>greement</b> will provide	An amendment f	or spec	ial purpos	e budget	augmentat	ion to	
_	existing contrac	t.						
— 3. тн	ne <b>igreement</b> is needed	To implement Bo	ard of	Supervisor	s' decis	ion of Aug		001.
4. Pe	eriod of the agreement is from	July 1, 200	)1	1	to	June 30.	2002	
<b>5.</b> Ar	nticipated cost is \$ 174,415.0	0			xx <del>x</del> xx	ng amenga ya	zekky y kyty	Not to exceed)
<b>6.</b> Re	emarks: <u>Prior enc</u>	umbrance \$168,47	4.00					
_	Staff: T	eresita Hinojosa	-Pereir	a, x4058				
7. Ap	pptopriations are budgeted in	395200			(	Index#)	1470	(Subobject)
	NOTE: IF APPRO	PRIATIONS ARE INI	PUFFICIE	NT, ATTACH	COMPLET	ΓED FORM A	UD-74	
Appro	opriations are available and <b>h</b> are not	ave been encumbered.	Contra	ct <b>N</b> o1	0631	Date .		
		20		GARY A. KN	NUTSON, A	uditor - Contro	oller いし	Deputy.
Propo	osul reviewed and approved. It is	recommended that the	Board of	Supervisors a	pprove the	agreement an	d authorize	the
	Human Resources Agen	CV	yency).	same on beha	alf <b>of</b> the	dministrative C	ity of San	ta Cruz
Rema	arks:	(Analyst)	,ciicy).	ву Ул	( has	ummistrative	Date/	1/5/0/
Agre	ement approved as to form. Date							,
B A C C	bution: d. of Supv. • White uditor-Controller • Blue ounty Counsel • Green * o. Admin. Officer. Canary uditor-Controller • Pink in tig bot. • Goldenrod in Orig. Dept. if rejected.  ADM - 29 (6195)	State of California County of Santa Cruz  I State of California, do said Board of Supervis In the minutes of said	hereby cert sors as reco Board on	ify that the foreg	going request e County Adn	t for approval of ministrative Office	agreement wa cer by an orde ounty Adminis	s approved by r duly entered trative Officer

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TO:	Board of Supervisors  County Administrative Office  Auditor Controller	BY:	Resources A	2/	(Signature) (Date) available
AGRE	EMENTTYPE (Check One)	Expenditu	ıre Agreement 🗌	Revenue Agree	ment 🗌
m e B	pard of Supervisors is hereby requested	to approve <b>the</b> attached ac	greement and autho	orize the execution of s	ame.
1. Sa	d agreement is between theHuman	Resources Agency			(Department/Agency)
an	d Project Scout, Inc., 114	East Fifth Street	, Watsonvill	e, CA. 95076	(Name/Address)
2. Th	e agreement will provide <u>An amend</u>	ment for special p	purpose budge	t augmentation	to existing
	contract. To implement Bo	ard of Supervisors	s' decision o	of August 7, 200	)1.
3. Pe	r <b>iod</b> of the agreement is <b>from</b> $\_{\mathrm{July}}$	1, 2001	to_Jun	ne 30. 2002	
	ticipated Cost is \$ 2,090.00		•••		
	marks: <u>Prior encumbrance</u>			•	
[	tail: On Continuing Agreements List    Section II	quired, will <b>be</b> listed under ed	CC Contra Item 8	ct No: 10756	OR 1st Time Agreement
6. A	propriations/Revenues are available and	d are budgeted in <u>3952</u>	00	(Index) <u>467(</u>	) (Sub object)
	NOTE: IF APPROPRI	ATTONS ARE INSUFFICIEN	IT, ATTACHED COI	MPLmD <b>aud-74</b> or <b>a</b> l	JD-60
Appro	are have priations available and are not will b	encumbered.	Contract No:		Date:
Propo	sal and accounting detail reviewed and	approved. It is recommen	ded that the Board	of Supervisors approve	the agreement and authorize
	HRA Administrator	(Dept/Agency	Head) to execute	on behalf of the Cour	nty of Santa Cruz
	Human Resources Agency				(Department/Agency)
Date	: 10/15/0/		By: County Admir	nistrative Office	
Distr	ribution: Board of <b>Supervisors</b> - White Auditor Controller – Canary Auditor-Controller – Pink Department – <b>Gold</b>	State of California, do her	eby certify that the Supervisors as recor	foregoing request for a nmended by the Count	of <b>the</b> County <b>of</b> Santa Cruz, approval of agreement was ap- y Administrative Officeby an 20
-	ADM - 29 (8/01) Title I, Section 300 Proc Man	By: Deputy Clerk			
AUD	TOR-CONTROLLER USE ONLY				
ω-		Lines	H/TL	Keyed By	
		<b>.</b> □	, ų · <b>=</b>	reyeu by	<b>760</b>
TC1	u Auditor Description	Amount	Index	Sub <b>object</b>	User Code

TO:	Board of Supervisors County Administrative Office	FROM:	Human Resou	rces Agency		(Department)
	Auditor Controller	BY:	gnature certifies that		/revenues are ava	nature) // (Date) allable
AGRE	EMENTTYPE (Check <b>One)</b>	E	xpenditure Agreeme	ent 🗌 Ro	evenue Agreeme	nt 🗆
The B	oard of Supervisors is hereby requeste	ed to approve the atta	ached agreement an	ıd authorize <b>the</b> 6	execution <b>of sam</b>	e.
1. Sai	id agreement is between theHun	nan Resources	Agency			(Department/Agency)
ar	d PVUSD/Healthy Start Pro	ogram, 294 Gre	en Valley Roa	d, Watsonvi	lle, CA. 9	05076 (Name/Address)
2. Tr	e agreement will provide <u>An</u> ame	endment for sp	ecial purpose	budget aug	mentation t	o existing
_	contract. To implement	Board of Supe	rvisors' deci	sion of Aug	ust 7, 2001	. •
3. <b>P</b> €	riod of the agreement is from $_{ m Jul}$	Ly 1, 2001	to	June 30,	2002	
4. <b>Ar</b>	ticipated Cost is \$ 28,331.00			☐ Monthly R	tate 🗌 Annual F	Rate 🖾 Not to Exceed
Re	emarks: <u>Prior encumbra</u>	nce \$27,282.00.	Sta	ff: Teresi	ta Hinojosa	-Pereira, <i>x4058</i>
[	tail: On Continuing Agreements L  Section II No Board letter required Section IV Revenue Agreements L  Revenue Agreements L  Revenue Agreements L	required, will be <b>liste</b> uired		Contract No: _1	.0585 <b>OR</b>	☐ 1 <sup>st</sup> Time Agreement
6. <b>A</b> ç	propriations/Revenues are available a	and are budgeted in _	395200	(1	Index) <u>4637</u>	(Sub object
	NOTE: IF APPRO	PRIATIONS ARE INSU	IFFICIENT, ATTACHI	ED COMPLETED /	AUD-74 <b>OR</b> AUD-	-60
		ve been .	Contract	No:10585	5	
Appro	priations available and are not wil	encumbere Il <b>be</b>	By:	or-Controller Dep		Date:
Propo	csal and accounting detail reviewed ar	nd approved. It is rea	commended that the	Board of Supen	• •	~
	HRA Administrator	(Dep	t/Agency Head) <b>to</b> e	execute <b>on behal</b> f	f of the Count	ty of Santa Cruz
	Human Resources Agency			/ / /		(Department/Agenc
Date:	16-16-131	·	By: Count	y Administrative	Office	
Distr	ribution: Board of Supervisors - White Auditor Controller - Canary Auditor-Controller - Pink Department - Gold	proved by said Bo	ruz ex-officio Cle , do hereby centfy t	<b>hat</b> the foregoing <b>is</b> recommended	g request for app	the County of Santa Cruz, proval of agreement was ap dministrative Office <b>by</b> an 20
	ADM - 29 (8/01) Title ■ Section 300 Roc Man	By: Deputy Clerk				
AUD	DITORCONTROLLER USE ONLY					
co	\$ 15 Amount	liace	<u> </u>		d D.	
Ų	oca hehi No. JE Amount	Lines	H/TL	keye /	ed By	Date
101	Auditor Description	Amour	it In	dex s	Sub object	User Code

TO:	Board of Supervisors County Administrative Office Auditor Controller	FROM: BY:	3/10	lesources A	/	(Department) (Signature) (Date) e available			
AGREE	EMENTTYPE (Check One)		Expenditure A	greement 🗌	Revenue Agre	ement 🗆			
mero	oard of Supervisors is hereby reques	sted to approve the	attached agreen	nent and authori	ze the execution of	same.			
1. Said	d agreement is between the $\underline{\hspace{1cm}}^{\mathrm{H}_{1}}$	uman Resource	es Agency			(Department/Agency)			
anc	Salud Para La Gente,	Inc., 204 Eas	st Beach St	reet, Watso	onville, CA.	95076 (Name/Address)			
2. The	e agreement will provide <u>An</u> ar	mendment for	special pu	rpose budge	t augmentatio	on to existing			
	contract. To implemen	t Board of Si	upervisors'	decision o	of August 7, 2	2001.			
3. Per	riod of the agreement is from $_{-}$ $^{\mathrm{J}_{1}}$	uly 1, 2001		— to <u>Jur</u>	ne <b>30,</b> 2002				
<b>4.</b> Ant	ticipated <b>Cost</b> is \$ 222,140.00			Fixed [] Mo	onthly Rate 🔲 Ann	nual Rate 🖾 Not to Exceed			
Re	marks: Prior encumbr	ance \$213,913	3.00.	Staff: T	Ceresita Hino	josa-Pereira, x4058			
	5. Detail: On Continuing Agreements List for FY Page CC Contract No: 10921 OR 1st Time Agreement Section II								
6. Ap	propriations/Revenues are available	e and are budgeted	I in395200		(Index)47	700 (Sub <b>object</b> )			
	NOTE: IF APPRO	OPRIATIONS ARE I	NSUFFICIENT, A	TTACHED COMP	LETED AUD-74 OR /	AUD-60			
	priations available and	encum will be and approved. It is	bered. By	Auditor-Contro	OJ Deputy	Date:			
	HRA Administrator	(	Dept/Agency Hea	nd) to execute o	n <b>behalf of</b> the	ounty of Santa Cruz			
	Human Resources Agency	7				(Department/Agency			
Date:	10-18-01		Ву:	County Adminis	Strative Office				
Distr	bution:  Board of Supervisors - White Auditor Controller - Canary Auditor-Controller - Pink Department - Gold	proved by said	nta Cruz ex-offi ornia,do hereby o d Board of Super	certify that the to visors as recomn	enoina request for	sof the County of Santa Cruz, approval of agreement was aputy Administrative Office by an			
ADM - 29 (8/01) ntle ■ section 300 Proc Man By: Dep			erk						
AUD	TOR-CONTROLLER USE ONLY								
CO_	\$	Line	PC 11/	$\pi$	Keyed By	Date ()			
TC1		. <u> </u>	'''		l	037			
101	Auditor Description	P An	nount	Index	Sub object	User Code			

TO:	Board of Supervis	sors	FROM:	Human Res	ourgog-la	endv		(Department)		
. 0.	County Administration Controlle	ratheOffice	BY:	Theas	Č		(Signature)	158/0(Date)		
	Addition Controlle	ı	DI.	Signature certifies		ations/revenues a				
AGREE	EMENTTYPE (Check	One)		Expenditure Agree	ement 🗌	Revenue Agr	eement 🗌			
The Fo	ard of Supervisors	is hereby requested	to approve the a	ttached agreemer	t and authoriz	e <b>the</b> execution o	f same.	Ź		
1. Sēid	d agreement is betw	ween the <u>Huma</u>	n Resources	Agency			(Dep	partment/Agency)		
	and <u>Senior Citizens' Legal Services, 501 Soquel Ave., Suite F, Santa Cruz, CA.</u> 95060 (Name/Address)									
2. The	e agreement will pro	ovide <u>An amen</u>	dment for s	pecial purpo	se budget	augmentatio	on to exi	sting		
	contract. T	O implement B	oard of Sup	ervisors' de	cision of	August 7,	2001.			
3. Per	riod of the agreeme	ent is from <b>Jul</b> y	1, 2001	~~	to <u>June</u>	30, 2002				
4. Ant	t <b>icipated</b> Cost is \$_	68.022.00		D F	ixed   Mo	nthly Rate 🗌 An	nual Rate 🎎	Not tu Exceed		
Ra	marks: Pri	or encumbranc	e \$65,503.0	0	Staff: Te	eresita Hino	josa-Pere	ira, x4058		
	5. Detail: On Continuing Agreements List for FY Page CC Contract No: 10246 OR 1st Time Agreement Section III									
6. <b>A</b> pj	propriations/Revent	ues are available an	d are budgeted ir	395200		(Index)5	635	(Sub object)		
	6. Appropriations/Revenues are available and are budgeted in 395200 (Index) 5635 (Sub object)  NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60									
	are	have	been	Cont	agt No;	10246				
Appro	priations are not	available and will l	encumbe <b>be</b>	ered, <b>By</b> :	(Fray	ar.	Date:			
				A	uditor Control	DCputy				
Propox	sal and accounting	detail reviewed and	approved It is a	ecommended that	the Board of		-			
	HRA Administ	rator	(De	ept/Agency Head)	to execute on	behalf of the	ounty of	Santa Cruz		
	Human Resour	cces Agency					([	Department/Agency		
Date:	10-15	-01	·	By: 5	ounty Administ	Affive Office				
Distri	bution:				The state of the s					
Diotin	<b>Board</b> of Super Auditor Controll		State of Californ County of Santa							
	Auditor-Control	ler – Pink	I	ex-officio	Clerk of the E	Board of Superviso	ors of the Cou	nty of Santa Cruz,		
	Deparbnent - Gold  State of California, do hereby certify that the foregoing request for approval of agreement we proved by said Board of Supervisors as recommended by the County Administrative Office by order duly entered in the minutes of said Board on							agreement was ap- ative Office <b>by</b> an <b>20</b>		
	ADM - 29 (8/0:	1)	,,					20		
	Title Section		By: Deputy Cle	k		_				
		USE ONLY								
_	Document No.	\$ JE Amount	tines	H/TL		Keyed By	Date			
		JE AHOUHI	o unites			1	Dale	<del>,</del>		
TC11	Auditor Description	on	Amo	ount	Index	Sub <b>object</b>	User C	ode		

TO:	Board of Supervisors		FROM:	Human	Resource	s Agency		_ (Department)		
	County Administrative Off Auditor Controlar	e Office	BY:	Signature certif	les that appro	priations/revenues a	_ (Signature) re available	(Date)		
AGREE	EMENTTYPE (Check One	e)		Expenditure Ag	reement 🗌	Revenue Agr	eement 🗌			
The Fo	pard of Supervisors is he	ereby requested to	approve the	attached agreen	ent and autho	orize <b>the</b> execution 0	f same.			
1. Sāid	d agreement is between	the Human	Resource	s Agency			(Depar	tment/Agency)		
and	and Survivors Healing Center, 2301 Mission Street, C-1, Santa Cruz, CA. 95060 (Name/Address)									
2. The	e agreement will provide	An amen	dment for	special pu	rpose bud	get augmentat	ion to exi	sting		
_ =	contract. To	implement Bo	ard of Su	pervisors'	decision	of August 7,	2001.			
3. Per	riod of the agreement is	from July	1, 2001		— to —— <sup>J</sup>	Tune 30, 2002				
4. Ant	ticipated <b>cost</b> is \$ 5,61	16.00			Fixed     N	Monthly Rate ☐ An	nual Rate 🔼 1	Not to Exceed		
Ra	marks: Prior end	cumbrance \$5	5,408.00		Staff: I	eresita Hinoj	osa-Pereira	a, x4058		
5. De	5. Detail: On Continuing Agreements List for FY, Page CC Contract No: 12236 OR 1st Time Agreement  Section II No Board letter required, will be listed under Item 8  Section IV Revenue Agreement  Contract No: 12236 OR 1st Time Agreement									
6. Ap	propriations/Revenues a	are available and	are budgeted	in395200		(Index) <u>5</u>	5191	(Sub object)		
					TACHED CON	MPLmD AUD-74 <b>OR</b>	AUD-60			
Appro	are priations availa are not	have b able and will be	encumb	Co pered. By	- Ka	12236 1025 poter Depütý	Date:			
Propox	sal and accounting deta	il reviewed and a	pproved. It is	recommended to	nat the Board	of Supervisors appro	ove the agreeme	ent and authorize		
	IRA Administrator	r	([	Dept/Agency Hea	d) <b>to</b> execute	on <b>behalf</b> of the	ounty of Sa	nta Cruz		
	Human Resources	Agency					(De	partment/Agency)		
Date:	-10-15-01	/		Ву:	County Admir	cha nistrative Office				
Auditor Controller – Canary C Auditor-Controller – Pink I Department – <b>Gold</b> S			proved by <b>said</b>	ta <b>Cruz</b> ex-offic <b>rnia,</b> do hereby d l Board of Supen	ertify that the risors as recom	e Board of <b>Superviso</b> figure request for the Country on the Country of the Country on the Country of the Count	or approval of acuments of acuments of acuments of acuments of the contract of	greement was ap- ive Office <b>by</b> an		
ADM = 29 (8/01) Title I, section 300 Proc Man By			By: <b>Deputy</b> cle	erk						
AUD	TOR-CONTROLLER USE	ONLY								
CO_	9 Nocument No.	\$ JE Amount	Line	s H/	<u> </u>	Keyed By	Date	137		
		JE MINUIL	Q	~ 11/		reyed by	Date	, 0		
TC1	Auditor Description		Am	nount	Index	Sub object	User Coo	le		

TO:	Board of supervisors	FROM:	Human R	esource	s Agency		(Department)
	county Administrative Office Auditor Controller	BY: Sig	Manuel nature certifies	that appro	priations/revenue	(Signatu s are availab	ire) (Date)
AGRE	EMENTTYPE (Check One)	Ex	penditure Agree	ement 🗌	Revenue A	ngreement [	]
The B	oard of Supervisors is hereby reques	ted to approve the atta	ched agreemen	t and autho	orize <b>the exe</b> cution	of same.	
Sát	id agreement is between theHu	man Resources A	gency			(	Department/Agency)
	d WomenCARE Inc., P.O.			95061			(Name/Address)
2. Th	e agreement will provide An a	mendment for sp Board of Super					existing
3. Pe	eriod of the agreement is from				June 30, 200		
	nticipated Cost is \$ 10,800.00		🗆 Fi	xed 🗌 N	Monthly Rate 🗌	Annual Rate	Not to Exceed
R	amarks: Prior encumbrance	\$10,400.00	St	aff: 7	Teresita Hin	ojosa-Per	reira, <i>x4058</i>
5. D	etail: On Continuing Agreements Section II No Board lette Section III Board letter red Section IV Revenue Agree	r required, will <b>be listed</b> quired		_ Contra	act No: 12237	_ OR 🗌	1 <sup>st</sup> Time Agreement
6. A	opropriations/Revenues are available	and are budgeted in _	395200		(Index) _	5191	(Sub object)
	NOTE: IF APPRO	PRIATIONS ARE INSUI	FFICIENT, ATTA	CHED COM	IPLETED AUD-74 (	OR AUD-60	
Appr	opriations available and	eve been encumbered vill <b>be</b>	d. <b>By</b> :	act No: _	roller Deputy	Jan Dat	e:
Propo	nsal and accounting detail reviewed a	and approved. It is reco	ommended that	the Board	of Supervisors ap	prove the ag	reement and authorize
<del></del> -	IRA Administrator	(Dept,	/Agency Head) t	to execute	on behalf of <b>the</b> _	County o	f Santa Cruz
	luman Resources Agency						_ (Department/Agency
Date	. 10-15-01		Ву: <u>С</u>	ounty Admir	SC L		
Distr	ribution:  Board of Supervisors - White Auditor Controller - Canary Auditor-Controller - Pink Department - Gold	State of California County of Santa Cr  State of California, proved by said Boo order duly entered	ex-officio do hereby cert ard of Superviso	ifythat the rs as recon	<b>traging</b> requesing the Commended by the	t for approva	County of Santa Cruz, I of agreement was ap- istrative Office by an 20
	ADM - 29 (8/01) Title I, section 300 Proc Man	By: Deputy Clerk				-	
AUD	TOR-CONTROLLER USE ONLY						
<b>U</b>	tocument No. JE Amount	Lines	H/TL		Keyed By		Date
TC1		\$			/		
	Auditor Description	Amount	t	Index	Sub <b>obje</b> d	t Use	er Code