



COUNTY OF SANTA CRUZ

INFORMATION SERVICES DEPARTMENT

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 KENNETH D. WEDDERBURN, DIRECTOR

January 17, 2002

Agenda: January 29, 2002

Board of Supervisors
 County of Santa Cruz
 701 Ocean Street
 Santa Cruz, CA 95060

Internet and Intranet Projects for FY 2001-02

Dear Members of the Board:

Your Board directed that the Information Services Department return in January 2002 with a status report on ISD's Internet and Intranet projects for 2001-02.

During this fiscal year, the department has been working on a number of projects that are designed to deliver information and services to the public over the County's website, and to County employees over the County's intranet. The table that follows summarizes the projects that are being addressed during 2001-02. A few projects have been added since the last status update and have been incorporated into this list.

Internet Project	Project Description	Estimated Date Available
Assessor's Database on the Web	General property information would be available; current value and specific property characteristics would remain confidential. Access by APN.	8/3/01 Reschedule to 3rd Quarter
Establish a Countywide e-commerce strategy & policy	ISD is evaluating various options for providing e-commerce opportunities for the public to pay for County services over the Internet.	4 th Quarter
E-Commerce application for Assessor	Provide an application so that the Assessor's commercial products can be purchased over the Web	4 th Quarter
GIS Information on	A carryover project from 2000-01 to	Complete

Internet Project	Project Description	Estimated Date Available
the Web	provide GIS-based information by parcel. Access by APN, with current values and specific building characteristics to remain confidential	
Website for Domestic Violence Commission	Will provide information about services available, with contacts and reporting resources	Complete
Web-based employment application form	Two stage project. Interim solution is application form that can be submitted electronically, followed by a full service system with the capability to accept, distribute, file, and report on all applications received from all sources	First Stage: Complete Second Stage, 3 rd Quarter
Access to Superior Court Case Information	This project would provide the public access to case party index with links to case summary information	Complete
Auditor County Budget	Added - This project would provide the public access to the County Budget for 2001-2002	Complete
Auditor Vendor Invoice History	Added - This project would provide vendor access to invoice history	3 rd Quarter
Property tax information	The project has been expanded so that all types of property tax information can be accessed over the County's website. A goal is to provide an application that allows payment of property taxes on-line	Tax information, Complete Payment on line, 4 th Quarter

The County Intranet is designed to provide information and services to county employees in a web-based environment. **The official rollout was completed in December 2001**, and included the following features:

Personnel information, including salary schedule, classification descriptions, policies and procedures, MOU's, with links to CalPERS, Credit Union, the County's Deferred Compensation Program websites, and to the Personnel website for current job listings

Parcel-based property information by APN

Live Audio, Audio archive, and link to Board of Supervisor agendas and minutes

Work order request for General Services

GIS presentation of parcel-based property information.

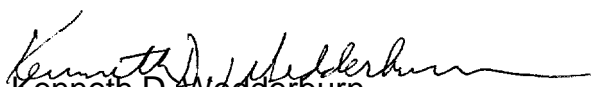
In addition, the following Intranet projects are scheduled for development in 2001-02:

Intranet Project	Project Description	Estimated Date Available
County Forms Project	Provide employees access to all County transaction forms electronically, with the ability to complete the form electronically if appropriate or print the form if manual submission is required	Evaluating Forms Development Tools Reschedule to 4th Quarter
Auditor-Controller Report Distribution	Project will identify a method for directing mainframe reports, such as payroll summary reports, from paper printers to user departments for review and printing as required. Solution will be evaluated for applicability to all batch reporting.	4 th Quarter
Web-based timecard system	Implement a pilot project to determine viability of providing web-based timecard processing, which would include an employee completing the timecard, supervisor review and authorization, and developing an interface to the County's payroll system. Evaluate time distribution component.	3 rd Quarter Reschedule to 4th Quarter
Clerk Recorder Index	Provide Clerk Recorder's Index on the Intranet for user departments. An outside vendor supports the Recorder's automated systems, and additional server capacity is required	4 th Quarter
Environmental Health Imaging Project	This project would make certain documents being scanned into EH's imaging application (FORTIS), available to user departments, such as Planning. Once operational, it will be possible to use this same technology to share documents among department's with imaging applications	2 nd Quarter Reschedule to 3rd Quarter

Employee Payroll and Benefit Portal	This project would provide secure access (using personal identification number - PIN) to payroll, pay stub, and employee benefits	Payroll & Paystubs 4th Quarter Benefits Not Scheduled
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Continuous progress is being made on providing the public better access to County information and services over the Internet. New opportunities continue to be discovered as the department builds expertise in web-based applications for County departments for the Intranet. Departments have already identified and requested additional projects for development during FY 2002-2003. ISD is maintaining a strong focus on the development of Internet and Intranet capabilities because the technology being utilized for these projects will also be applicable to many future business applications. It is therefore **RECOMMENDED** that your Board accept and file this report on Internet and Intranet projects for 2001-02, and direct ISD to return on the last meeting of April with an update on the status of these projects.

Sincerely,



Kenneth D. Wedderburn

Director of Information Services

Recommended:



SUSAN A. MAURIELLO
County Administrative Officer

cc: Each Department Head