



THOMAS L. BOLICH
DIRECTOR OF PUBLIC WORKS

County of Santa Cruz

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DEPARTMENT OF PUBLIC WORKS

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AGENDA: FEBRUARY 5, 2002

January 24, 2002

SANTA CRUZ COUNTY BOARD OF SUPERVISORS

701 Ocean Street
Santa Cruz, California 95060

SUBJECT: 2002/2003 COUNTY SERVICE AREA BENEFIT ASSESSMENT HEARINGS

Members of the Board:

Santa Cruz County Government Code Section 4.26 requires that the Board of Supervisors take annual actions to set and approve County Service Area (CSA) benefit assessment and service charge rates. Additionally, Proposition 218, "The Right to Vote on Taxes Act," requires government agencies to follow specific approval procedures, based on the type of service provided in a CSA and whether or not the levy remains at the same level as in previous years. It is therefore necessary for Public Works to establish and follow different approval schedules to set the CSA 2002/03 rates, notice the public hearings and certify election results. These schedules are as follows:

Road Association CSAs:

On December 13, 2001, notices were mailed to service area representatives advising them of Proposition 218 requirements and requesting that this department be notified in writing no later than February 15, 2002, if an increase in the assessment will be proposed. Elections related to new or increased 2002/03 benefit assessments for CSA No. 3, Aptos Seascapes, CSA No. 34, Larsen Road and CSA No. 36, Forest Glen, King Road zone are currently underway. Additional CSAs, if any, with proposed increases will follow the mail ballot election procedures as outlined in the County's ballot rules and that of Schedule No. 1 of Attachment "A." CSAs with no increases will follow the same hearing and notice procedure as in previous years and that of Schedule No. 2 of Attachment "A."

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Sanitation CSAs:

As the beach access stairway project within CSA No. 5, Sand Dollar has been completed, assessments for this zone are expected to decrease accordingly. Assessments for sanitation CSA No. 5, Canon del Sol zone, are anticipated to remain at the same level as in 2001/2002 and therefore follow hearing and notice procedures as per Schedule No. 2 of Attachment "A". Assessments for CSAs No. 2, Place de Mer, No. 7, Boulder Creek, No. 10, Rolling Woods, and No. 20, Trestle Beach are currently under review and are anticipated to increase. As sanitation CSA fees are considered property related charges, the increase must be noticed in accordance with Proposition 218 and that of Schedule No. 3 of Attachment "A."

County Wide CSAs

CSA No. 9 (Highway Lighting), CSA No. 9A (Residential Lighting), CSA No. 9C (Refuse), and CSA No. 9D (Roads), will follow the same hearing and notice procedure as in previous years as no increases are proposed (Schedule No. 2 of Attachment "A").

In order to begin the 2002/2003 benefit assessment and service charge proceedings and schedule the various public hearings, Public Works is proposing to use the dates shown in Schedules No. 1, 2 and 3 as shown on Attachment "A." All necessary action will be concluded prior to the proposed June 21, 2002, Public Works Department budget hearings.

It is therefore recommended that the Board of Supervisors take the following action:

1. Approve Schedules No. 1, 2 and 3 of Attachment "A" for the 2002/2003 benefit assessment and service charge approval process.
2. Direct Public Works and the County Administrative Office to schedule budget hearings for County Service Areas for Friday, June 21, 2002.

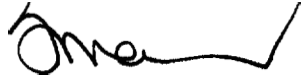
Yours truly,



THOMAS L. BOLICH
Director of Public Works

SRL:bbs
Attachment

RECOMMENDED FOR APPROVAL:



County Administrative Officer
Copy to: County Administrative Office
Public Works Department
CSABENAS.DOC

2002/2003 BENEFIT ASSESSMENT SCHEDULE

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COUNTY SERVICE AREAS WITH PROPOSED RATE INCREASE: SCHEDULE NO. 1

- April 16: BOARD LETTER
1. Approve Engineer's Report
 2. Begin Ballot Proceeding (45 day notice given)
 3. Resolution of Intention to levy a benefit assessment and Setting Public Hearing on June 4, 2002
 4. Notice of Public Hearing
- June 4: PUBLIC HEARING
Board of Supervisors accepts ballots and directs DPW to return June 18, 2002, to certify the election results.
Resolution authorizing and levying a benefit assessment
- June 18: Certify Election

COUNTY SERVICE AREAS WITH NO RATE INCREASES: SCHEDULE NO. 2

- May 21: BOARD LETTER
1. Resolution Setting Public Hearing on June 4, 2002, on proposed rates
 2. Notice of Public Hearing
- June 4: PUBLIC HEARING
Board of Supervisors passes resolutions establishing charges and confirming Benefit Assessment Reports.
1. Resolution establishing rates
 2. Resolution confirming reports

COUNTY SERVICE AREAS WITH PROPERTY RELATED CHARGE INCREASES: SCHEDULE NO. 3

- March 19: BOARD LETTER
1. Resolution setting Public Hearing on May 7, 2002, on proposed rates
 2. Mail Notice (-15 day notice given)
- May 7: PUBLIC HEARING
Board of Supervisors passes resolution confirming rate
- May 21: BOARD LETTER
1. Resolution setting Public Hearing on June 4, 2002, on service charge report
 2. Notice of Public Hearing
- June 4: PUBLIC HEARING
Board of Supervisors passes resolutions confirming service charge reports

Benefit assessment/service charge reports are due on or before May 20, 2002

Public Works Budget Hearing on Friday, June 21, 2002