



COUNTY OF SANTA CRUZ

AUDITOR-CONTROLLER'S OFFICE

0041

701 OCEAN STREET, ROOM 100
SANTA CRUZ, CA 95060

(831) 454-2500
FAX (831) 454-2660

GARY A. KNUTSON, AUDITOR-CONTROLLER

Chief Deputy Auditor-Controllers
Pam Silbaugh, Accounting
Suzanne Young, Audit and Systems
Kathleen Hammons, Budget and Tax

AGENDA: February 12, 2002

January 15, 2002

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

SUBJECT: TREASURER QUARTERLY CASH COUNT

Dear Members of the Board:

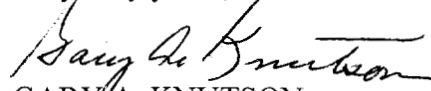
Attached is the statement of the count of money in the treasury at October 30, 2001. In accordance with Government Code Section 26920 et seq. this office counts the treasury cash quarterly. This cash count does not constitute an audit and does not include a review of internal controls in the Treasurer's Office. In addition to counting cash on hand, our quarterly procedures include:

- Verifying that cash balances reconcile to the accounting records,
- Periodic confirmations of balances and investments with depositories and the safekeeping agent, and
- Testing all investments for compliance with the Government Code Section 53600 and with the County's Investment Policy.

We found the Treasurer's records of cash and investments were in agreement with the accounting records in the Auditor-Controller's Office. Investments were in compliance with the investment restrictions set forth in the Government Code and the County's Investment Policy.

IT IS THEREFORE RECOMMENDED THAT YOUR BOARD ACCEPT AND FILE THIS REPORT.

Very truly yours,

A handwritten signature in black ink, appearing to read "Gary A. Knutson", written over the printed name.

GARY A. KNUTSON
Auditor-Controller

GK:la
Attachment

cc: Treasurer-Tax Collector
County Counsel
County Administrative Officer
Auditor-Controller

Office of the Auditor-Controller
County of Santa Cruz
State of California

STATEMENT OF COUNT OF MONEY IN TREASURY

TO WHOM IT MAY CONCERN:

I Gary A. Knutson, Auditor-Controller of the County of Santa Cruz, State of California, hereby certify that on the 31st day of October 2001, at 8:00 a.m., I counted the money in the Treasury of said County of Santa Cruz pursuant to the provisions of Section 26920 at seq of the Government Code of the State of California. I hereby make the following statement:

The money and receipts for bank deposits and investments in the Treasury on October 30, 2001 as shown by the books in my office should have been

\$ 481,047,203.63

The amounts of money and receipts for bank deposits and investments in the Treasury actually were

\$ 481,047,204.63

The amounts and kinds of money and the amounts of receipts for bank deposits and investments which were actually in the Treasury are described in the following schedule:

Currency and coin on hand	\$ 33,258.80	
Checks on hand	<u>2,263,816.85</u>	
		\$ 2,297,075.65
Transactions after close of business		<u>(1,513,931.57)</u>
Checks, currency, and coin on hand at close of business		783,144.08
Cash in banks		6,538,778.89
Pooled investments		
Commercial paper		86,952,727.11
Medium term notes		121,455,415.84
Negotiable CDs		40,100,234.57
Repurchase agreements		200,000.00
Federal agency issues		107,741,154.17
Guaranteed investment contracts		0.00
Bankers acceptances		39,600,000.00
Other investments		<u>77,675,749.97</u>
GRAND TOTAL		\$ <u>481,047,204.63</u>

FILED

JAN 16 2002

RICHARD W. BEDAL CLERK

DEPUTY

SANTA CRUZ COUNTY

I Gary A. Knutson, having been duly sworn, depose and say that the foregoing is a true statement of the count of money in the Treasury of the County of Santa Cruz taken by me or under my direction on October 31st, 2001.

Sworn and subscribed to before me
this 15 day of January

Gary A. Knutson
GARY A. KNUTSON, AUDITOR-CONTROLLER

Richard W. Bedal
RICHARD W. BEDAL, COUNTY CLERK

cc: County Clerk
Treasurer