



# County of Santa Cruz

0183

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## PARKS, OPEN SPACE & CULTURAL SERVICES

979 17th AVENUE, SANTA CRUZ, CA 95062

(831) 454-7900 FAX: (831) 454-7940 TDD: (831) 454-7978

BARRY C. SAMUEL, DIRECTOR

February 20, 2002

**AGENDA: March 5, 2002**

### BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

**SUBJECT: HIGHLANDS COUNTY PARK MASTER PLAN AMENDMENT –  
ADDITIONAL SERVICE**

Dear Members of the Board:

On February 16, 2001, your Board awarded a design contract in the amount of \$42,635 to Joni L. Janecki & Associates Inc. for the amending of the Master Plan for Highlands County Park to include a skate-park element and to produce biddable construction documents for the skate park.

On June 19, 2001, your Board amended the design contract adding the amount of \$5,405 to establish a reimbursable expenses budget and cover an increase in scope and meetings.

On September 11, 2001, your Board amended the design contract adding the amount of \$3,850 to add the construction of a "Tile-Ready Donation Tile Display Wall" into the skate park design to display the glazed ceramic tiles sold by the San Lorenzo Valley Skate Park Fund-Raising Group.

The scope of work has been increased slightly to include the preparation of two elevation drawings of the proposed skate park for use in facilitation of the County permit process. Total additional service cost is \$1,157.20.

**BOARD OF SUPERVISORS  
HIGHLANDS COUNTY PARK MASTER PLAN AMENDMENT  
-ADDITIONAL SERVICE**


**AGENDA: MARCH 5, 2002  
FEBRUARY 20, 2002  
Page 2**

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Funding remains available for the increased services in account 191152-6610.

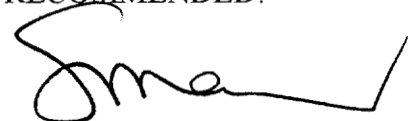
It is therefore RECOMMENDED that your Board approve an amendment to the contract with Joni L. Janecki & Associates Inc. in the amount of \$1,157.20 to include preparation of two elevation drawings of the proposed skate park for use in facilitation of the County permit process on the Highlands County Park Master Plan Amendment and Skate Park Project and to authorize the Director of the Department of Parks, Open Space & Cultural Services to sign the agreement on behalf of the County.

Sincerely,



Barry C. Samuel  
Director

RECOMMENDED:



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SUSAN A. MAURIELLO  
County Administrative Officer

BCS:mps:cms

Attachments: Exhibit A, ADM-29, Amendment to Agreement,

cc: Auditor-Controller • County Counsel • CAO • Parks • Joni L. Janecki & Associates, Inc.



JONI L. JANECKI  
& ASSOCIATES, INC.

# Exhibit A

0185

February 15, 2002

Mike Scheele, Park Planner  
County of Santa Cruz Parks, Open Space & Cultural Services  
979 17<sup>th</sup> Avenue  
Santa Cruz, CA 95062

Project: Highlands Skate Park  
Re: Additional Services Request No. 6

At your request the following additional service is proposed to complete skate park elevation drawings. The following tasks and fees are proposed:

Fee Breakdown for Additional Services No. 6:

### Preparation of skate park elevations.

JLJA: Meeting with County and Sub-consultant and review and comment on elevation drawings

	Hours	Rate	Total
Principal	1.0	\$125	\$ 125
Project Manager	3.5	\$85	\$297
<b>SUBTOTAL</b>			<b>\$ 422.00</b>

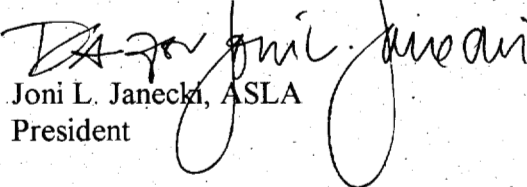
WORMHOUDT	Hours	Rate	Total
Principal	2.0	\$100	\$ 200
Draftsperson	7.0	\$50	\$350
Clerical	2.0	\$40	\$ 80
<b>SUBTOTAL</b>			<b>\$ 630.00</b>

**TOTAL** **\$1,052.00**

Administration Fee (10%) \$ 105.20

**TOTAL REQUEST** **\$1,157.20**

Respectfully,  
JONI L. JANECKI & ASSOCIATES, INC.

  
Joni L. Janecki, ASLA  
President

**COUNTY OF SANTA CRUZ  
REQUEST FOR APPROVAL OF AGREEMENT**

0186

TO: Board of Supervisors  
County Administrative Office  
Auditor Controller

FROM: PARKS, OPEN SPACE & CULTURAL SERVICES (Department)

BY: *Christina Murray Riggs* (Signature) 02/13/02 (Date)  
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement  Revenue Agreement

The Board of Supervisors hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the COUNTY OF SANTA CRUZ (Department/Agency)  
and JONI L. JANECKI & ASSOCIATES, 303 Potrero St., Suite 16, Santa Cruz, CA 95060 (Name/Address)

2. The agreement will provide an increase to cover estimated expenses for the expanded scope of work relating to the inclusion of two extra elevation drawings

3. Period of the agreement is from March 5, 2002 to June 30, 2002

4. Anticipated Cost is \$ 1,157.20  Fixed  Monthly Rate  Annual Rate  Not to Exceed  
Remarks: Original Contract \$48,040.00 + \$3850 + 1157.20 = \$53,047.20

5. Detail:  On Continuing Agreements List for FY \_\_\_\_\_ . Page CC- \_\_\_\_\_ Contract No: \_\_\_\_\_ OR  1<sup>st</sup> Time Agreement  
 Section II No Board letter ~~required~~ will be lied under Item 8  
 Section III Board letter required  
 Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 191152 (Index) 6610 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and ~~have been~~ encumbered. Contract No. 02343 12343  
will be CC-22, NOW III By: *K. Taylor* Date: 02/22/02  
Auditor-Controller Deputy

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize POSCS (Dept/Agency Head) to execute on behalf of the COUNTY OF SANTA CRUZ (Department/Agency)

Date: 2/21/02 By: *[Signature]*  
County Administrative Office

Distribution: Board of Supervisors - White state of California  
Auditor Controller - Canary County of Santa Cruz  
Auditor-Controller - Pink \_\_\_\_\_ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,  
Department - Gold State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on \_\_\_\_\_ 20\_\_

ADM - 29 (8/01) Title I, Section 300 Proc Man By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO	Document No.	JE Amount	Lines	H/TL	Keyed By	Date
34	TC110					
Auditor Description	Amount	Index	Sub object	User Code		

AMENDMENT TO AGREEMENT

01 87

The parties hereto agree to amend that certain Agreement dated February 16,2001 associated with Contract No.02343, by and between the COUNTY OF SANTA CRUZ, and JONI L. JANECKI & ASSOCIATES INC., by encumbering an additional \$1,157.20 to cover estimated expenses for the expanded scope of work relating to the inclusion of two extra elevation drawings (additional services request #6 Task I-attached as Exhibit "A") on the Highlands County Park Master Plan Amendment and Skate-park Element Project. **Total of which is Not To Exceed: \$53,047.20** Actual expenses will be itemized and invoiced based on the Contractors Schedule of Hourly Rates previously received in the original Independent Contractor Agreement.

All other provisions of said agreement shall remain the same.

COUNTY OF SANTA CRUZ

By: \_\_\_\_\_

APPROVED AS TO INSURANCE:

By: Janet McKinley 1-28-2002  
Risk Management

CONTRACTOR:

By: [Signature]  
JONI L. JANECKI & ASSOCIATES INC.  
Address: 303 Potrero St. #16  
City/State: Santa Cruz, CA. 95060  
Phone: (831) 423-6040  
Fax: (831) 423-6054

APPROVED AS TO FORM:

By: [Signature]  
County Counsel

DISTRIBUTION:

CAO, POSCS, Auditor-Controller, County Counsel, Risk Mgt., Contractor

RECEIVED  
2002 JAN 29 PM 2:31  
FISCAL DEPT.