



County of Santa Cruz

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GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

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BOB WATSON, DIRECTOR

March 7, 2002

Agenda: March 19, 2002

Board of Supervisors
701 Ocean Street
Santa Cruz, CA 95060

U.S. Fire Administration Assistance to Firefighters Grant Program Application

Members of the Board:

The Federal Emergency Management Agency's U.S. Fire Administration (FEMA/USFA) has a total of \$360 million available for distribution through the Assistance to Firefighters Grant Program. The purpose of the competitive grant funding is to protect the health and safety of the public and fire fighting personnel against fire and fire-related hazards, and to provide assistance for fire prevention programs. The grant submission deadline is April 1, 2002.

After consideration and input from County Fire personnel and as recommended by the County Fire Chief, the County Fire Department is proposing to submit a grant request for \$129,000, specifically for two training program elements. The request includes a "SkidCar Trainer" which will allow County Fire to train driver operators in simulated skids, slides, over steers, icy and wet road conditions and to be better prepared in the event of loss of traction and/or steering related to any of these events. The cost of the "SkidCar Trainer" is \$109,000, which includes both training and certification for eight instructors. The second program element in the grant request is a pump test pit, which will allow County Fire to perform the required annual testing on Department apparatus. Currently, County Fire has to transport equipment to other agencies and pay for the testing. The cost of the pump test pit is \$20,000, which includes the necessary excavation, above and below ground plumbing, and a concrete pad for spotting apparatus during testing.

It is therefore RECOMMENDED that your Board authorize the Santa Cruz County Fire Chief to submit the attached grant application to the U.S. Fire Administration – Assistance to Firefighters Grant Program by April 1, 2002 for funding in the amount of \$129,000 to purchase equipment for expansion of the County Fire training program and enhancement of the apparatus maintenance program.

Very truly yours,

Bob Watson
Director

RECOMMENDED:

Susan Mauriello
County Administrative Officer

Attachment

cc: Chief Wert, County Fire Department
Fire Department Advisory, Commission
Mike Dever, Office of Emergency Services

Entire Application

Standard Form 424

Application Status: IN PROGRESS User: Action Date: 3/12/2002

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION

Non-Construction

2. DATE SUBMITTED

3. DATE RECEIVED BY STATE

4. DATE RECEIVED BY FEDERAL AGENCY

Applicant Identifier

State Application Identifier
N/A

Federal Identifier

5. APPLICANT INFORMATION

Legal Name

Address

Organizational Unit
N/A

Name and telephone number of the person to be Contacted on matters involving this application

6. EMPLOYER IDENTIFICATION NUMBER (EIN)

a. TYPE OF APPLICATION
New

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 85.554

CFDA Assistance to Firefighters
TITLE Grant Program

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.)

7. TYPE OF APPLICANT

9. NAME OF FEDERAL AGENCY
Federal Emergency Management Agency

11. DESCRIPTIVE TITLE OF APPLICANTS PROJECT

13. PROPOSED PROJECT:

Start Date:

End Date :

14. CONGRESSIONAL DISTRICTS OF:

a. Applicant

b. Project

15. ESTIMATED FUNDING

e. Federal

b. Applicant

c. State

d. Local

e. Other

f. Program Income

g. TOTAL

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

N/A

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

Alternate Contact Information Number 1

Title

Salutation
 First **Name**
 Middle Initial
 Last Name
Day Phone
Evening Phone
Cell Phone
Fax
 Email

Alternate **Contact** Information Number 2

Title
 Salutation
 First Name
 Middle Initial
 Last Name
Day Phone
 Evening Phone
Cell Phone
Fax
 Email

Are you a member of Fire Department or authorized representative **of a fire** department?

Are you a member of Federal Fire Department or contracted by the Federal **government** and **solely responsible** for suppression of fires on Federal property?

What **kind** of Department are **you** from?

If **you answered Combination**, above, what is the **percentage** of career firefighters in your department?

How would **you** characterize your **response/jurisdiction** area?

How **many** active **firefighters** are in the **operations/EMS division** of your department?

What is the **square mileage** for **your** jurisdictions **coverage area**?

What is the permanent resident **population** of your primary/first-response **area** or jurisdiction **served**?

How many stations are in **your** jurisdiction?

If the **population** you protect is 50,000 or less, **you are** required to provide a Non-Federal cost-share **equal to**

10 percent of the total project cost. If the population you protect is over 50,000, you are required to provide a Non-Federal cost-share equal to 30 percent of the total project cost. Are you willing to comply with this requirement?

Do you currently report to the national fire incident reporting system (NFIRS)?

If you answered yes, above, please enter your FDIN?

If you answered no, above, will you report if you receive this grant?

What services does your department provide?

- The total number of Fire related fatalities in your jurisdiction over the last three years?
- On average, how many runs per year does your department make?
- How many times have you received Mutual/Automatic Aid?
- How many time have you given Mutual/Automatic Aid?
- What is the percentage of your annual operating budget that is dedicated to personnel costs? 0 %
- What percentage of your annual operating budget is derived from:

Taxes?	0 %
Grants?	0 %
Donations?	0 %
Fund drives ?	0 %

Vehicle Profiles

- What is the age of your oldest First Line vehicle?
- What is the age of your newest First Line vehicle?
- What is the highest mileage for your First Line vehicles?
- What is the lowest mileage for your First Line vehicles?

How many vehicles do you have within your department by the category specified below?

	First Line	Reserve
a. Engines (or pumpers):		
b. Aerial Apparatus:		
c. Tankers:		
d. Rescue Vehicles;		
e. Other:		

List all vehicles owned and/or operated by your department, including the year of manufacture and mileage of each vehicle:

Department Call Volume

How many responses per year by category?

Structure Fire

Vehicle Fires

Vegetation Fires

EMS and Rescue

Hazardous Condition/Materials Calls

Service Calls

Good Intent Calls

False Alarms

Other Calls and Incidents

Request Information

1. **Activities of grant for which the funding has been applied via this application.**

2. **Will this grant benefit more than one department?** **No**

3. **If you answered Yes to Q3 above, please specify how?**

Activity	Number of Entries	Total Cost	Additional Funding
Currently, no activity has been selected.			
Federal Rate Sharing (%)			0/0
Budget Object Class			
a. Personnel			\$ 0
b. Fringe Benefits			\$ 0
c. Travel			\$ 0
d. Equipment			\$ 0
e. Supplies			\$ 0
f. Contractual			\$ 0
g. Construction			\$ 0
h. Other			\$ 0
i. Indirect Charges			\$ 0
Budget Source			
Federal Share			\$ 0
Applicant Share			\$ 0
Total Budget			\$ 0

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Narratives

Please provide your narrative statement in the space provided below:

If you received a **grant** award in the 2001 process, does your current request relate to your 2001 award? **Not Entered Yet**

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant;

1. Has the **legal** authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project Costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the **awarding agency**, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will **establish** safeguards to prohibit employees from using their positions for a purpose that constitute or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to; (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (20 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-106), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) Comprehensive Alcohol Abuse and Alcohol Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse alcoholism; (g) sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute under which application for Federal assistance being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide fair and equitable treatment of persons displaced whose property is acquired as a result of Federal federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of Davis-Bacon Act (40 U.S.C. Section 276a to 276a-7), Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safe Standards Act (40 U.S.C. 327-333); regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground source of drinking water under the Safe Drinking Water Act of 1974, as amended, (PC 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification Protection of historic properties), and Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
14. Will comply with P.L. 93-348 regarding protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying"; and 28 CFR Part 17, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the

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Federal Emergency Management Agency (FEMA) determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that;

(a) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal Grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions. This form must be attached to certification if nonappropriated funds are to be used to influence activities.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the subawards at all tiers (including subgrants, contracts under grants and cooperative agreements and subcontract(s)) and that all subrecipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property,

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default: and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for



grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e. regional office or FEMA office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(8) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street

City

State

Zip

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for FEMA funding. States and State agencies may elect to use a Statewide certification.

Disclosure of Lobbying Activities

1. Type of Federal Action

2. Status of Federal Action

3. Report Type

4. Name and Address of Reporting Entity:

5. If Reporting Entity in No.4 is a Subawardee, Enter Name and Address of Prime:

6. Federal Department/Agency

7. Federal Program Name/Description

8. Federal Action Number if Known:

9. Award Amount if known

10a. Name and address of Lobbying Registrant:
(if individual, last name, first name, MI)

10b. Individuals Performing Services:
(including address if different from No. 10a)

Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.