



# County of Santa Cruz

## DISTRICT ATTORNEY'S OFFICE

701 OCEAN STREET, ROOM 200, P.O. BOX 1159, SANTA CRUZ, CA 95060  
 (831) 454-2400 FAX: (831) 454-2227 E-MAIL: dat015@co.santa-cruz.ca.us

KATHRYN CANLIS  
 DISTRICT ATTORNEY

March 22, 2002

BOARD AGENDA: April 9, 2002

Members of the Board of Supervisors  
 Governmental Center  
 701 Ocean Street, Room 500  
 Santa Cruz, California 95060

RE: FISCAL YEAR 2001-2002 NINE WEST AUGMENTATION - OUTREACH AND  
 EDUCATION TO UNSERVED/UNDER-SERVED POPULATIONS

Dear Members of the Board:

We have recently been made aware of additional funding available through the State of California Department of Justice. This funding is provided by a mini-grant which is part of a multi-faceted Domestic Violence Program sponsored and administered by the Attorney General's Spousal Abuser Prosecution Program (Nine West Settlement). The purpose of the grant is to provide outreach and education to unserved/under-served populations through partnering with local community agencies and groups. It will run for the period of January 1, 2002 through June 30, 2002 and provide a total of \$35,000 to pay for the related activities of an Assistant District Attorney, a Victim Advocate, and support staff. The grant will also provide reimbursement for associated indirect costs.

Though this grant is small and the period is brief, it will provide invaluable information and education on available community services in regard to domestic violence to rural Latina unemployed or farm worker women. As your Board knows, domestic violence is a major concern in our County, and this grant presents an opportunity to address one area of the problem at no cost to the County.

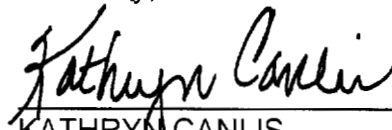
A copy of our agreement has been placed on file with the Clerk of the Board

WATSONVILLE OFFICE

THEREFORE, IT IS RECOMMENDED THAT YOUR BOARD:

- 1.) Authorize the District Attorney to apply for the Nine West augmentation funding for the period of January 1, 2002 through June 30, 2002;
- 2.) Approve the attached resolution accepting and appropriating unanticipated revenue of \$35,000.

Sincerely,

  
\_\_\_\_\_  
KATHRYN CANLIS  
DISTRICT ATTORNEY  
COUNTY OF SANTA CRUZ

Approved:

  
\_\_\_\_\_  
**SUSAN A. MAURIELLO**  
COUNTY ADMINISTRATIVE OFFICER  
ljs:eps

BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. \_\_\_\_\_

On the motion of Supervisor \_\_\_\_\_

Duly seconded by Supervisor \_\_\_\_\_

The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from The State of California  
Department of Justice for the "Nine West" Program; and

WHEREAS, the County is recipient of funds in the amount of \$ 35,000.00 which are  
either in excess of those anticipated or are not specifically set forth in the current fiscal year  
budget of the County; and

WHEREAS, pursuant to Government Code Section 29130 ( c ) / 29064 ( b ), such funds may be  
made available for specific appropriation by four-fifths vote of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-  
Controller accept funds in the amount of \$ 35,000.00 into Department  
District Attorney

TIC	Index Number	Revenue Subobject No.	User Code	Account Name	Amount
001	272300	0782		ST - Criminal Justice-	\$35,000.00

and that such funds be and are hereby appropriated as follows:

TIC	Index Number	Expenditure Subobject No.	User Code	Account Name	Amount
021	272300	3100	D00012	Nine West Program	\$31,260.00
021	272300	3451	D00012	Nine West Program	1,580.00
021	272300	3505	D00012	Nine West Program	500.00
021	272300	3550	D00012	Nine West Program	1,660.00

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and  
that the Revenue has been received within the current fiscal year.

By Kathryn C. Cavin  
Department Head

Date 3/27/02

COUNTY ADMINISTRATIVE OFFICER / \_\_\_\_\_ / Recommended to Board

/ \_\_\_\_\_ / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the following vote (requires four-fifths vote of approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

\_\_\_\_\_  
Chair of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM:

*Ruth Garcia* 10.26.01  
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

*Renee Garrison* 3/26/02  
Auditor-Controller

Distribution:

Auditor-Controller  
County Counsel  
County Administrative Officer  
Originating Department

**DEPARTMENT OF JUSTICE (DOJ)**  
**NINE WEST OUTREACH GRANT AWARD**

0131

The Department of Justice (DOJ) hereby makes a grant award of funds to Santa Cruz County District Attorney (Grantee), in the amount and for the purpose and duration set forth in this grant award.

Award Number: 01SA08D031(2) Grant Period: 1/1/02 - 6/30/02  
Amount of Grant: \$35,000

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Implementing Agency: Santa Cruz County District Attorney  
District Attorney: Kathryn Canlis  
Title: District Attorney Phone: 831-454-2400  
Project Director: Kathryn Canlis  
Title: District Attorney Phone: 831-454-2400  
Address: 701 Ocean Street, Room 200  
City/Zip Code: Santa Cruz, CA 95060  
Email: dat015@co.santa-cruz.ca.us

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The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, and the Request for Proposal as contained in the grant application prepared and submitted by the Implementing Agency and as approved by the Department of Justice (DOJ).

<i><b>FOR DOJ USE ONLY</b></i>	<b>Official authorized to sign for Applicant/Grant Recipient:</b>
Item: _____ Chapter: _____ Amount: _____ Year: _____ Fund: _____ Program: _____	Signature: <u>Kathryn Canlis</u> Title: <u>District Attorney</u> Printed Name: <u>Kathryn Canlis</u> Address: <u>701 Ocean Street</u> <u>Santa Cruz, CA 95060</u> Phone: <u>831.454.2400</u> Email: _____

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of the expenditure stated above:

\_\_\_\_\_  
Chief, Accounting Office, DOJ  
Date: \_\_\_\_\_

\_\_\_\_\_  
Chief, Criminal Law, DOJ  
Date: \_\_\_\_\_

# EXHIBIT A

## Application Form

Applicant: County of Santa Cruz District Attorney's Office

Prepared by (name and job title): Sylvia L. Nieto

Program Manager. Victim Witness Assistance

Address: 701 Ocean St., Room 200, Santa Cruz, CA 95060

Email: vws010@santa-cruz.ca

Fax: 831-454-2612

Telephone number: 831-454-2623

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### Section I - Need

List needs, goals, and expected outcome.

**NEED:** To address Domestic Violence in the lives of rural Latina unemployed and farm worker women.

**GOALS:** To educate women on the signs and indicators of domestic violence and its impact on them as individuals and on their children.

To provide information and education on the community services available to victims of domestic violence.

To facilitate transition for those women ready to leave their abusive situation.

**EXPECTED  
OUTCOME:**

To heighten awareness of Latino women about options and alternative solutions available to them as victims of domestic violence.

To heighten awareness of the District Attorney's Domestic Violence Team about the cultural barriers that keep Latina women in domestic violence situations.

To begin to bridge the gap between rural Latina women and the District Attorney's Office.

## Section II - Identified Participants

0134

1. List local community groups that you will be working with. (Include experience of applicant or subcontracting agency).

We will seek assistance from local social service agencies, Child Protective Services, the network of local therapists, schools and possibly medical providers. These organization serve Latina women who are victims of Domestic Violence. They are engaged in various dimensions of community outreach and education and will serve as a resource for our trainers.

The Victim Witness Assistance Center serves victims of all types of crime including domestic violence. The center has operated for 20 years and has experienced bilingual advocates to make the presentations. They have expertise in working with domestic violence victims and their families.

2. How will you provide services to the unservedhndeserved populations?

Presentations will be made at farm worker camps by a team consisting of a one or two advocates and an Assistant District Attorney. We will make 4 presentations in the period of January-June 2002. We plan to make the presentations interactive and fun. We will reward participation with praise and prizes.

3. How do you identify the unservedhndeserved population? Who are these women? (Women of color, immigrant (from what country), women with disabilities?)

We identify the unservedhndeserved population from local statistics and the assessment project done by United Way in Santa Cruz County. The women are immigrants from Mexico and El Salvador.

4. Are you currently receiving grant(s) for the unservedhndeserved population in your county?

No.

### Section III - Curriculum/Format

Describe your proposed curriculum, services and/or partnerships, if applicable. .

We plan to use the Spanish curriculum developed by Proteus, Inc. called "Domestic Violence in Rural Latina Families." The curriculum is culturally specific, incorporates teaching techniques for audiences with limited reading skills, and uses familiar Spanish terminology.

The presentation is arranged in six independent sections:

1. Definition and Types of Domestic Violence
2. Effects of Violence on Children
3. The Cycle of Domestic Violence
4. A Women's Dilemma-To Stay or to Leave
5. The Batterer
6. Resources and how to Help

### Section IV - Training (If Applicable)

Please indicate what types of training you have selected. Include resumes of trainers.

N/A

### Section V - Evaluation

Describe how you intend to assess the success of your proposed program (e.g, post evaluation forms)?

Assessment of the proposed program will largely be accomplished through review questions to the audience. This will accomplish two things: It will reinforce the information and it will gauge the success of the presentation. We have chosen this method of evaluation due to the low literacy rate of the participants.



KATHRYN CANLIS  
DISTRICT ATTORNEY

# County of Santa Cruz

0136

## DISTRICT ATTORNEY'S OFFICE

701 OCEAN STREET, ROOM 200, P.O. BOX 1159, SANTA CRUZ, CA 95060  
(831) 454-2400 FAX: (831) 454-2227 E-MAIL: [dao@co.santa-cruz.ca.us](mailto:dao@co.santa-cruz.ca.us)

Richard Trussell  
Staff Services Manager  
Spousal Abuser Prosecution Program  
Attorney General's Office  
1300 I Street  
Sacramento, CA 95814

### RE: NINE WEST MINI-GRANT PROGRAM - OUTREACH AND EDUCATION TO UNSERVED/UNDERSERVED

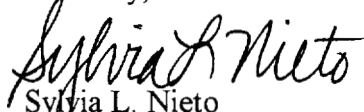
Dear Richard,


Thank you for your interest in our proposal for the Outreach and Education to Unserved/Underserved Populations Through Partnering with Local Community Agencies and Groups Mini-Grant. We are pleased to accept a higher award than originally proposed and to adjust our program to serve a greater number of women in the community.

We have revised the budget to meet the requirements for an award of \$35,000. We are working to establish the sites for additional presentations. At this time we anticipate broadening our outreach effort to include women beyond the farm worker camps. The possible additional sites may include but are not limited to Families In Transition, the Health and education Center, Family services of Pajaro Valley, Si Se Puede, Youth Services, Head Start, Healthy Start, Migrant Head Start, New School, Pajaro Valley Shelter, Beach Flats Community Center, Salud Para La Gente and Santa Cruz County Immigration Project. These community agencies serve unserved and underserved populations in medical and social service settings.

We look forward to the implementation of this mini grant and are happy to answer any additional questions you may have.

Sincerely,

  
Sylvia L. Nieto  
Program Manager



Eric Seib  
Administrative Services Officer

# EXHIBIT B

<b><u>NINE WEST</u></b>		
<b>February 1,2002 - June 30,2002</b>		
<b>A. Personal Services - Salaries/Employee Benefits</b>	<b>SUBTOTAL</b>	<b>COST</b>
<b>1. Assistant District Attorney</b>		
Hourly rate which includes benefits <b>\$51.81</b>		
# Hours Estimated: <b>500</b>		<b>\$25,905</b>
<b>2. Victim Advocate</b>		
Hourly rate which includes benefits <b>\$25.00</b>		
# Hours Estimated: <b>125</b>		<b>\$3,125</b>
<b>3. Victim Witness Support</b>		
Hourly rate which includes benefits <b>\$17.84</b>		
# Hours Estimated: <b>125</b>		<b>\$2,230</b>
<b>TOTAL</b>		<b>\$31,260</b>

<b>BUDGET CATEGORY AND LINE-ITEM DETAIL</b>		
<b>1. Operating Expenses</b>	<b>SUBTOTAL</b>	<b>COST</b>
<b>1. Training Requirements:</b>		<b>\$0</b>
<b>2. Travel/Transportation</b>		<b>\$200</b>
<b>3. County Overhead</b>		<b>\$1,660</b>
An amount, not to exceed 5% of the actual total direct project costs, excluding equipment.		
<b>1. Printing/Duplicating</b>		
A) Brochures on program services	<b>\$500</b>	
B) Newsletter	<b>\$500</b>	<b>\$1,000</b>
<b>5. Postage</b>		<b>\$180</b>
<b>6. Audit</b>		<b>\$500</b>
<b>7. Computer Usage and Maintenance</b>		<b>\$200</b>
<b>TOTAL</b>		<b>\$3,740</b>

<b>C. Equipment</b>	<b>SUBTOTAL</b>	<b>COST</b>
No equipment		\$0
<b>CATEGORY TOTAL</b>		<b>\$0</b>
<b>TOTAL ALL CATEGORIES</b>		<b>\$35,000</b>

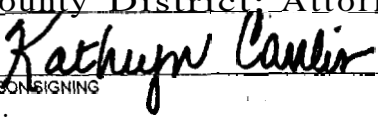
# EXHIBIT C

**DRUG-FREE WORKPLACE CERTIFICATION**

STD. 21 (REV. 12-93)

**CERTIFICATION**

*I, the official named below, hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the certification described below. I am fully aware that this certification, executed on the date below, is made under penalty of perjury under the laws of the State of California.*

CONTRACTOR/BIDDER FIRM NAME <u>Santa Cruz County District Attorney</u>		FEDERAL ID NUMBER <u>946000534</u>
BY (Authorized Signature) 		DATE EXECUTED <u>8/30/01</u>
PRINTED NAME AND TITLE OF PERSON SIGNING <u>Kathryn Canlis</u> TITLE <u>District Attorney</u>		TELEPHONE NUMBER (Include Area Code) <u>(831) 454.2400</u>
CONTRACTOR/BIDDER FIRMS MAILING ADDRESS <u>701 Ocean Street, Room 200, Santa Cruz, CA 95060</u>		

The contractor or grant recipient named above hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The above named contractor or grant recipient will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
2. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:
  - (a) The dangers of drug abuse in the workplace,
  - (b) The person's or organization's policy of maintaining a drug-free workplace,
  - (c) Any available counseling, rehabilitation and employee assistance programs, and
  - (d) Penalties that may be imposed upon employees for drug abuse violations.
3. Provide as required by Government Code Section 8355(c), that every employee who works on the proposed contract or grant:
  - (a) Will receive a copy of the company's drug-free workplace policy statement, and
  - (b) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
4. At the election of the contractor or grantee, from and after the "Date Executed" and until \_\_\_\_\_ (NOT TO EXCEED 36 MONTHS), the state will regard this certificate as valid for all contracts?? grants entered into between the contractor or grantee and this state agency without requiring the contractor or grantee to provide a new and individual certificate for each contract or grant. If the contractor or grantee elects to fill in the blank date, then the terms and conditions of this certificate shall have the same force, meaning, effect and enforceability as if a certificate were separately, specifically, and individually provided for each contract or grant between the contractor or grantee and this state agency.