



COUNTY OF SANTA CRUZ

0185

GENERAL SERVICES DEPARTMENT

701 Ocean Street, Suite 330, Santa Cruz, Ca 95060-4073
(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, Director

March 25, 2002

Agenda: April 9, 2002

Board of Supervisors
County Of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

Water System Retrofit – Sheriffs Rountree Lane Facilities

Members of the Board:

The domestic water supply tank serving the Sheriffs Detention facilities located at 100 Rountree Lane in Watsonville was damaged during the 1989 Loma Prieta earthquake. The tank has numerous leaks and is now leaning two degrees. When the tank was originally installed, it was designed to serve the domestic water and fire protection needs of one building. It now serves these needs for five buildings in the complex. The Public Works Department also has expressed a need to tap into the existing water supply supplied by the tank for domestic water and fire protection for the adjacent landfill site. For these reasons, the General Services Department is recommending that the first phase of this project commence with the development of construction documents. The eventual retrofit of the water system will consist of the installation of a new water tank, controls and a chlorine dispensing system capable of supplying domestic water to all of the existing facilities and the landfill site.

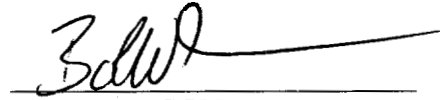
Engineering services are required to develop construction documents for this repair project. General Services staff has reviewed the qualifications and cost estimates of three prospective engineering firms who responded to our request for qualifications for this project. We are recommending that the County contract with Axiom Engineers. Axiom has extensive experience specializing in commercial and residential water systems and they are very familiar with water system codes and requirements for our area. They have provided engineering services for a number of local water system projects including those at the University of California Santa Cruz, the Long Marine Lab, Sutter Hospital in Santa Cruz, Watsonville Community Hospital and Salinas Valley Memorial Hospital. The bid for their engineering services is \$28,080.

This project is funded by Measure E seismic upgrade funds. Funding for engineering and contractor services for this project is currently budgeted in the Plant Budget Index 194020/Q75005, subobject 6610.

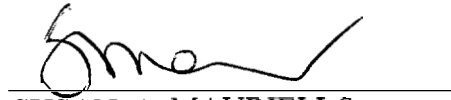
It is therefore RECOMMENDED that your Board approve a contract with Axiom Engineers for engineering services in connection with the retrofit of the Rountree Lane water system, in an amount not to exceed \$28,080, and authorize the General Services Director to sign the contract and related fiscal documents on behalf of the County.

Very truly yours

RECOMMENDED



BOB WATSON
Director



SUSAN A. MAURIELLO
County Administrative Officer

BW/PC

cc: County Administrative Office
Auditor Controller
Sheriff Detention
Axiom Engineers

P:\Shared\ICA's\Specific ICAs\ICAs A - G\Axiom Engineering Rountree water tank.doc

INDEPENDENT CONTRACTOR AGREEMENT

0187

THIS CONTRACT is entered into this 15th day of February, 2002, by and between the COUNTY OF SANTA CRUZ, hereinafter called COUNTY, and Axiom Engineers dba Lee and Associates, hereinafter called CONTRACTOR. The parties agree as follows:

1. **DUTIES.** CONTRACTOR agrees to exercise special skill to accomplish the following results: furnish engineering services for the County of Santa Cruz Rountree Lane Water System Improvements Project. Specific services are outlined in correspondence dated January 11, 2002 and are hereby incorporated into this agreement as Attachment #1.

2. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, COUNTY agrees to pay CONTRACTOR as outlined in correspondence dated January 11, 2002:

Construction Document Development	\$21,000
Bidding and Construction Support Services	\$ 6,000
In-House Reimbursable Expenses – charges at 4% of base fee	<u>\$ 1,080</u>
Total contract not to exceed \$28,080.	

3. **TERM.** The term of this contract shall be: February 15, 2002 through project completion.

4. **EARLY TERMINATION.** Either party hereto may terminate this contract at any time by giving thirty (30) days written notice to the other party.

5. **INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.** CONTRACTOR shall exonerate, indemnify, defend, and hold harmless COUNTY (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which COUNTY may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this Agreement, excepting any liability arising out of the sole negligence of the COUNTY. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. **INSURANCE.** CONTRACTOR, at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain at minimum compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects COUNTY and any insurance or self-insurance maintained by COUNTY shall be excess of CONTRACTOR'S insurance coverage and shall not contribute to it.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Agreement, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage from each subcontractor equivalent to that required of CONTRACTOR in this Agreement, unless CONTRACTOR and COUNTY both initial here ____/____.

A. Types of Insurance and Minimum Limits

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall not be required if the CONTRACTOR has no employees and certifies to this fact by initialing here _____

(2) Automobile Liability Insurance for each of CONTRACTOR'S vehicles used in the performance of this Agreement, including owned, non-owned (e.g. owned by CONTRACTOR'S employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage shall not be required if vehicle use by the CONTRACTOR is not a material part of performance of this Agreement and CONTRACTOR and COUNTY both certify to this fact by initialing here ____/____.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of \$1,000,000 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and COUNTY
____/____ *RDC*

B. Other Insurance Provisions

(1) If any insurance coverage required in this Agreement is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Agreement (hereinafter "post agreement coverage") and any extensions thereof. CONTRACTOR may maintain the required post agreement coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post agreement coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Agreement. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Agreement in order to purchase prior acts or tail coverage for post agreement coverage shall be deemed to be reasonable.

(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The County of Santa Cruz, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, or on behalf of, the named insured performed under Agreement with the County of Santa Cruz."

(3) All required insurance policies shall be endorsed to contain the following clause:
“This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:

**Santa Cruz County
General Services Department
Attn: Paul Crawford
701 Ocean Street, Room 330
Santa Cruz, CA 95060**

(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide COUNTY on or before the effective date of this Agreement with Certificates of Insurance for all required coverages. All Certificates of Insurance shall be delivered or sent to:

**Santa Cruz County
General Services Department
Attn: Paul Crawford
701 Ocean Street, Room 330
Santa Cruz, CA 95060**

7. **EQUAL EMPLOYMENT OPPORTUNITY.** During and in relation to the performance of this Agreement, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Agreement provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR'S solicitation of goods and services, Definitions for Minority/Women/Disabled Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) The CONTRACTOR shall furnish COUNTY Affirmative Action Office information and reports in the prescribed reporting format (PER 40 12) identifying the sex, race, physical or mental disability, and job classification of its employees and the names, dates and methods of

advertisement and direct solicitation efforts made to subcontract with Minority/Women/Disabled Business Enterprises.

(3) In the event of the CONTRACTOR'S non-compliance with the ⁰¹⁹⁰non-discrimination clauses of this Agreement or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further agreements with the COUNTY.

(4) The CONTRACTOR shall cause the foregoing provisions of this Subparagraph 7B. To be inserted in all subcontracts for any work covered under this Agreement by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. INDEPENDENT CONTRACTOR STATUS. CONTRACTOR and COUNTY have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of COUNTY. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. COUNTY agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than COUNTY has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, COUNTY may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) The skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the COUNTY supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of COUNTY; (i) CONTRACTOR and COUNTY believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The COUNTY conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors which indicate that CONTRACTOR is an independent contractor.

By their signatures to this Agreement, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Agreement is in fact an independent contractor.

9. NONASSIGNMENT. CONTRACTOR shall not assign the Agreement without the prior written consent of the COUNTY.

10. ACKNOWLEDGMENT. CONTRACTOR shall acknowledge in all reports and literature that the Santa Cruz County Board of Supervisors has provided funding to the CONTRACTOR.

11. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by COUNTY, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller,

the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Agreement. 0191

12. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Agreement shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

13. ATTACHMENTS. This Agreement includes the following attachments:
Attachment # 1: correspondence dated January 11,2002.

14. LIVING WAGE. This agreement is covered under Living Wage provisions if this section is initialed by COUNTY_____

Note: This agreement is not covered under the Santa Cruz County Living Wage Ordinance. Please continue to the nextpage.

This agreement is subject to the provisions of Santa Cruz County Code Chapter 2.122, requiring payment of a living wage to covered employees, only if item number 14 (above) is initialed by COUNTY. Non-compliance during the term of the contract will be considered a material breach and may result in termination of the Agreement or pursuit of other legal or administrative remedies.

If a contract for covered services in excess of \$50,000 is terminated prior to its expiration, any new contract with a subsequent contractor for the same services must include this term:

“CONTRACTOR shall make best efforts to offer employment to qualified employees of the prior contractor for the performance of this contract. Such efforts shall not be required in regard to employees who are (1) exempt under the Fair Labor Standards Act, (2) family members of the prior contractor, (3) employed by the prior contractor for less than **six** months, or (4) convicted of a job-related or workplace crime. Upon request by the COUNTY, the CONTRACTOR shall demonstrate to the COUNTY that good faith efforts have been made to comply with this provision.”

Continued on next page.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

1. AXIOM ENGINEERS

By: _____

Raymond D. Cole
SIGNED

Raymond D. Cole

PRINTED

Company: Axiom Engineers, Inc.

dba Lee & Associates

Address: 2511 Garden Road #A140

Monterey CA 93940

Telephone: (831) 649-8000

Fax: (831) 649-8038

Email: _____

3. COUNTY OF SANTA CRUZ

By: _____

SIGNED

PRINTED

2. APPROVED AS TO INSURANCE:

Janet McKinley 2-15-2002
Risk Management

4. APPROVED AS TO FORM:

Garnela G. [Signature]
County Counsel

DISTRIBUTION:

- General Services Department
- Auditor-Controller
- Risk Management
- Axiom Engineers

Attachment #1



0193

AXIOM ENGINEERSSM
CONSULTING MECHANICAL ENGINEERS
2511 Garden Road Suite A-140
Monterey, California 93940-5376
(831) 649-8000
FAX (831) 649-8038

January 11, 2002

2001P354

Mr. Bill Kersten
Facilities Maintenance
County of Santa Cruz
1110 Emeline St.
Santa Cruz, CA 95060

Re: **COUNTY OF SANTA CRUZ - ROUNDTREE LANE WATER
SYSTEM IMPROVEMENTS**

Dear Bill:

This Proposal/Acceptance represents the entire understanding between the parties herein with respect to the above referenced project.

We propose to furnish Engineering services on this project in accordance with the following scope of work:

SCOPE OF WORK

1. Provide construction documents suitable for bid and permit for upgrade of water supply system at 100 Roundtree Lane.
2. System design to include:
 - New 50,000 gallon domestic water tank.
 - New domestic water pumping skid and bladder type expansion tank. System to be suitable for mounting outdoors on a concrete pad.
 - New irrigation water pumping skid and bladder type of expansion tank. System to suitable for mounting outdoors on a concrete pad.
 - New control system for pump control and tank level control.

Bill Kersten / County of Santa Cruz
January 11, 2002 . . . Page 2 . . . File #2001P354

0194

Re: **COUNTY OF SANTA CRUZ – ROUNDTREE LANE WATER SYSTEM
IMPROVEMENTS**

- New **chlorine disinfection system** with controls. Chlorination will be required for **both** the domestic water and the irrigation/fire water to **prevent possible fouling of irrigation system piping and devices**. A new fiberglass shed will be specified for housing the chlorine equipment.
 - **We do not recommend the use of gaseous chlorine for a system of this size due to the potential hazards associated the storage of chlorine gas and environmental permits that must be obtained and kept current. This is a significant overhead for a small system like this.**
3. **No modifications to the existing fire pump system are assumed** other than installation of a **cross connect pipe and manual valve to allow it to pump out of the new domestic tank as a backup.**
 4. **Electrical design is included and shall include:**
 - **New normal power feeder and panel for irrigation pumps.**
 - **Replace existing emergency power sub-panel with new to serve well pump and new domestic pumps and chlorination pump.**
 - **Conduit and power supply for tank level/pump controls.**
 5. **Structural engineering of new tank foundation is included.**
 6. **The existing air compressor, compression tanks, pumps and associated controls will be demolished.**
 7. **We will provide a budgetary construction cost opinion at completion of construction documents.**
 8. **Bidding services will include attendance at a bid walk, answering contractor questions and issuance of addenda.**
 9. **Construction support services will include three site visits during construction, review of contractor submittals, answering contractor questions, and issuance of final punch list.**

Bill Kersten / County of Santa Cruz
January 11, 2002 . . . Page 3 . . . File #2001P354

Re: **COUNTY OF SANTA CRUZ - ROUNDTREE LANE WATER SYSTEM
IMPROVEMENTS**

0195

FEES

The fees for this work will be billed as set forth plus any out-sourced materials and services:

Construction Documents	\$21,000
<u>Bidding and Construction Support Services</u>	<u>\$ 6,000</u>
Total	\$27,000

Additionally, in-house related reimbursable expenses will be charged at 4% of the base fee (an additional \$1080) which shall be applied proportionally on every invoice.

Billing will be on a monthly basis and payment is due ~~net thirty~~ (30) days from date of invoice, unless other arrangements have been made in advance.

The above proposed fee ~~does~~ not include fees assessed by agencies as a result of obtaining information, plans, existing conditions, etc. in order to accomplish the above scope of Work. These will be considered reimbursable expenses should they occur.

This proposal may only be modified in writing signed by all parties. In the event of litigation arising out of this agreement, the prevailing parties shall be entitled to reasonable attorney's fees and court costs.

Please indicate your acceptance of this proposal by signing this letter and returning same to our office, retaining the copy for your records.

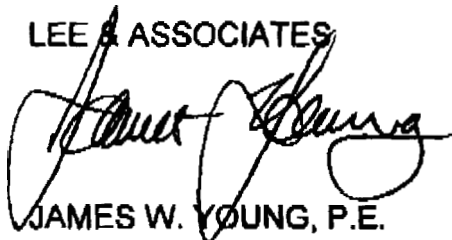
We appreciate this opportunity to be of service.

Cordially,

Accepted:

LEE & ASSOCIATES

COUNTY OF SANTA CRUZ



JAMES W. YOUNG, P.E.

By: _____

Dated: _____

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
02/05/02

PRODUCER
Dealéy, Renton & Associates
P. O. Box 12675
Oakland, CA 94604-2675
510 465-3090

INSURED
Lee & Associates dba of
Axiom Engineers, Inc.
2511 Garden Road, Suite A140
Monterey, CA 93940

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

RECEIVED
2002 FEB -6
GENERAL SERVICES
SANTA CRUZ COUNTY

INSURERS AFFORDING COVERAGE

INSURER A:	Stamford Casualty Insurance Co.	0196
INSURER B:	Great American Assurance Co.	
INSURER C:		
INSURER D:		
INSURER E:		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO ME INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	57SBANA1820	01/19/02	01/19/03	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire)	\$300,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person)	\$10,000
					PERSONAL & ADV INJURY	\$1,000,000
					GENERAL AGGREGATE	\$2,000,000
					PRODUCTS-COMP/OP AGG	\$2,000,000
					GENERAL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS					
	<input type="checkbox"/> NON-OWNED AUTOS					
	GARAGE LIABILITY				AUTO ONLY- EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY	EA ACC \$ AGG \$
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$
	<input type="checkbox"/> DEDUCTIBLE					\$
	<input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS	OTH FR
					E.L. EACH ACCIDENT	\$
					E.L. DISEASE-EA EMPLOYEE	\$
					E.L. DISEASE - POLICY LIMIT	\$
B	OTHER Professional Liability	EDN320965201	08/01/01	08/01/02	\$1,000,000 per claim \$1,000,000 annl aggr.	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
County of Santa Cruz Attn: Paul Crawford 701 Ocean Street, Rm 330 Santa Cruz, CA 95060-4073		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
		AUTHORIZED REPRESENTATIVE <i>Tim Muller</i>

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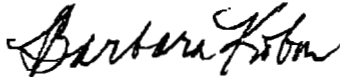
FAX TRANSMITTAL

TO: PAUL CRAWFORD DATE: 02/14/02
ATTN: #PGS 2 0197
FAX: 454-2710 RE: AUTO INSURANCE

Paul,

Please find attached a copy of Ray's Auto Insurance Renewal and Card. I hope this is what you are looking for. If not I can call the insurance company and request a certification be sent to you.

Fondly,



Barbara Kobow

(831)649-8000 Ext. 101

(831) 649-8038 Fax

Axiom EngineersSM is a service mark of Axiom Engineers, Inc. d.b.a. Lee and Associates
2511 Garden Road Suite A140 • Monterey, California 93940-5375 • (831) 649-8000 • Fax. (831) 649-8038
<http://www.leeenain.com> <http://www.axiomenaineerr.com> mail@leeengin.com

29

Feb. 14 2002 02:45PM d

FAX NO. : 8316498038

FROM : LEE AND ASSOCIATES



State Farm Mutual Automobile Insurance Company

6400 State Farm Drive
Rohnert Park CA 94926

332B -6706 A

AXIOM ENGINEERS INC
2511 GARDEN RD STE 140
MONTEREY CA 93940-5330

Pays car

RECEIVED

DEC 17 2001

LEE & ASSOCIATES

Your premium is based on the following. ...If not correct, contact your agent.

1999 BUICK REGAL VIN 2G4WF5212X1486610

Class 6B30C110

Driving Safety Record Rate Level 1 (See description on back).

Driven over 7,500 miles annually. (National average is 12,000 miles annually.)

Principal driver or spouse has at least 34 years of driving experience. No unmarried drivers in your household with less than 9 years of driving experience unless rated as a principal operator of another car insured with State Farm.

Pleasure use or commuting to and from work or school.

POLICY NUMBER	C32 8605-B12-05B
FEB 12 2002 to AUG 12 2002	0198
DATE DUE	PLEASE PAY THIS AMOUNT
FEB 12 2002	\$393.82

Coverages and Limits	Premiums
A Liability	
Bodily Injury 500,000/1,000,000	
Property Damage 100,000	179.62
C Medical Payments 50,000	29.24
D 100 Deductible Comprehensive	36.14
G 500 Deductible Collision	114.23
H Emergency Road Service	4.80
R1 Car Rental & Travel Expense	
\$16 Per Day, \$400 Max	10.72
U Uninsured Motor Vehicle	
Bodily Injury 100,000/300,000	20.96
U1 Uninsured Motor Vehicle	
Property Damage	3.11
Amount Due	\$398.82

Your premium has already been adjusted by the following:

Premium Reductions	
Multicar	78.21
Vehicle Safety	19.45
Driving Safety Record	509.57
California Good Driver	99.71
Loyalty	24.41

When your payment is received, we will send you an updated version of your policy.

CONVENIENT PAYMENT OPTION: You may use one of State Farm's alternate payment plans which divides your present premium into two separate payments.

You may pay one half of the amount due, \$199.41, plus a handling charge of \$2.00. The amount due on FEB 12 2002 will be \$201.41.

The remaining half will be due on APR 13 2002. We'll send you a reminder notice.

The following list of drivers is shown for informational purposes only and does not extend or expand coverage beyond that contained in this automobile policy. Our records indicate the persons listed below are the only licensed drivers reported to us:

RAY COLE, TIM RYAN, BILL ESTES, JAMES YOUNG, GEORGE DEPONTE, JOHN BOURESTON.

If the above information is inaccurate or incomplete, please contact your agent immediately to make corrections.

IFICATION CARDS ANCE COMPANIES

MUTL VOL

CALIFORNIA INSURANCE CARD

State Farm Mutual Automobile Insurance Company
6400 State Farm Drive Rohnert Park CA 94926
INSURED AXIOM ENGINEERS INC

MUTL VOL

POLICY NUMBER C32 8605-B12-05B EFFECTIVE FEB 12 2002 TO AUG 12 2002
YR 1999 MAKE BUICK VIN 2G4WF5212X1486610
MODEL REGAL
AGENT BARNEY BELLECI
PHONE (831)624-6466 NAIC # 25178
COVERAGE PROVIDED BY THE POLICY MEETS THE MINIMUM LIABILITY LIMITS PRESCRIBED BY LAW.
COVERAGES A C D100 G500 H R1 U U1
SEE THE REVERSE SIDE FOR AN EXPLANATION

01902770393#

Thanks for letting us serve you...

Agent BARNEY BELLECI
Telephone (831)624-6466

for important information part for your record.

dated DEC 04 2001

SUBMIT THIS CARD, OR A PHOTOCOPY OF THIS CARD, FOR INFORMATION RENEWAL.
FRX NO. : 8316498038

FROM : LEE AND ASSOCIATES

**STATE
COMPENSATION
INSURANCE
FUND**

P.O. BOX 420807, SAN FRANCISCO, CA 94142-0807

0199

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

FEBRUARY 5, 2002

POLICY NUMBER: 092-01 UNIT 0000115
CERTIFICATE EXPIRES: 7-1-02

PAUL CRAWFORD
COUNTY OF SANTA CRUZ GENERAL SERVICES
701 OCEAN STREET ROOM 330
SANTA CRUZ CA 95060

This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon ³⁰~~ten~~ days' advance written notice to the employer.

We will also give you ³⁰~~TEN~~ days' advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

Tom Hansen

AUTHORIZED REPRESENTATIVE

Kc Bollier

PRESIDENT

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #2065 ENTITLED CERTIFICATE HOLDERS' NOTICE EFFECTIVE 07/01/01 IS ATTACHED TO AND FORMS A PART OF THIS POLICY.

EMPLOYER

R G LEE INC
DBA LEE & ASSOCIATES
2511 GARDEN RD STE 140
MONTEREY CA 93940

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COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: General Services (Department)

BY: Felix (Signature) 3-25-02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement [X] Revenue Agreement []

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the General Services Department (Department/Agency)
and Axiom Engineers Inc., 2511 Garden Road #A140, Monterey, CA 93940 (Name/Address)

2. The agreement will provide engineering services for the upgrade of the water system located
at 100 Rountree Lane, Watsonville, CA.

3. Period of the agreement is from April February 15, 2002 to PROJECT COMPLETION

4. Anticipated Cost is \$ 28,080 [] Fixed [] Monthly Rate [] Annual Rate [X] Not to Exceed

Remarks:

5. Detail: [] On Continuing Agreements List for FY - Page CC- Contract No: OR [] 1st Time Agreement
[] Section II No Board letter required, will be listed under Item 8
[X] Section III Board letter required
[] Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 194020/Q75005 (Index) 6610 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.
are not available and will be encumbered.

Contract No: 12743
By: K. Payer Auditor-Controller Deputy Date: 03/26/02

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize
General Seavey (Dept/Agency Head) to execute on behalf of the County (Department/Agency)

Date: By: County Administrative Office

Distribution:

Board of Supervisors - White
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz
I, ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on 20

29 PM - 29 (8/01)
Title Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

Table with columns: CO, Document No., JE Amount, Lines, H/TL, Keyed By, Date, TC10, Auditor Description, Amount, Index, Sub object, User Code