



County of Santa Cruz

0207

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831)454-2210 FAX: (831)454-2710 TDD: (831)454-2123

BOB WATSON, DIRECTOR

March 28, 2002

AGENDA: April 9, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

REQUEST TO ADVERTISE: QUAIL HOLLOW RANCH HOUSE HEATING SYSTEM

Members of the Board:

As part of the FY 01/02 Budget, your Board has allocated funds to provide labor and materials for the Quail Hollow Heating System Project at 800 Quail Hollow Rd., Felton, Project #01C1-014. This project will consist of the installation of four (4) propane furnaces at the Quail Hollow Ranch House, the pouring of a cement pad for a new propane tank, and the installation of complete plumbing from the propane tank to propane furnaces throughout the house. The General Services and Parks Departments are recommending that we proceed with this project at this time to avoid further deterioration of the Ranch House. Architectural services have been provided by Axiom Engineers for this project. Plans and specifications have been completed and these items and associated documents related to this project must be approved by your Board prior to solicitation of written proposals. Financing for this project is provided from CSA 11 and Lane Family Donation funds which will be available in Budget Indexes 134910/6610 and 191143/6610. The Engineer's estimate for this project is \$25,000.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the Quail Hollow Heating System;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on May 7, 2002.

Very truly yours,

BOB WATSON
Director

RECOMMENDED

SUSAN A. MAURIELLO
County Administrative Officer

BW:PC

cc: County Administrative Office
Auditor-Controller
General Services Department
POSCS



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Engineer's Estimate: \$25,000

NOTICE TO CONTRACTORS
QUAIL HOLLOW HEATING SYSTEM
PROJECT #01C1-014

Sealed proposals shall be delivered to the Purchasing Agent of Santa Cruz County, 701 Ocean Street, Santa Cruz, California, 95060-4073, Room 330, **no later than 10:00 a.m. on May 7, 2002** and at 10:45 a.m., or soon after, they will be publicly opened and read in the Board of Supervisors' Chambers, Room **525**, Government Center, 701 Ocean Street, Santa Cruz, California, for a licensed contractor to install four (4) propane furnaces at the Quail Hollow Ranch House, to pour a cement pad for a new propane tank, and to provide complete plumbing from the propane tank to propane furnaces throughout the house. This project is in accordance with the Specifications and Drawings therefore, to which special reference is made as follows: Quail Hollow Heating System.

Bids are required for the entire work as described on the plans and specifications prepared by Axiom Engineers.

Plans, Specifications and Proposal forms to be used for bidding on this project can only be obtained at the Office of the Purchasing Agent, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of **\$35.00** is required per set of bid documents. Mailing costs will be charged extra at \$5.00 per set. Any request for bid documents must be accompanied by a check for the correct charges. Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. All work performed must meet all current State and local laws and regulations.

Prior to bidding, interested contractors should attend a **pre-bid conference** and review of the work site conducted by the County Parks project manager. This pre-bid conference is scheduled for **April 23, 2002, 9:00 A.M.** Prospective bidders should meet at the Quail Hollow Ranch House, **800 Quail Hollow**

Rd., Felton, California. All pre-bid questions should be directed to the **Dan Page, Parks Building Maintenance Supervisor, (831) 454-7936.**

No bid will be considered unless it is made on the form furnished by the Purchasing Agent and is made in accordance with the provision of the specifications.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

Bids shall be accompanied by a certified or cashier's check payable to the order of the County of Santa Cruz, in the amount of ten percent (10%) of the bid, or by a bid bond in that amount signed by a corporate surety. The check shall be forfeited or the bond shall become payable to the County in case the bidder does not enter into a contract with the County within ten (10) days, not including Sundays and legal holidays, after written notice that the contract has been awarded.

Pursuant to Santa Cruz County Code Chapter 2.33, Contractors and Subcontractors must make good faith efforts to hire Monterey Bay area residents in sufficient numbers so that no less than 50 per cent (50%) of the Contractor's total construction work force, including any subcontractor's workforce, measured in labor work hours is comprised of Monterey Bay area residents. This public works construction project is covered by Chapter 2.33 of the Santa Cruz County Code, and the entire chapter, as amended, is incorporated by reference into the project's specifications and conditions.

Pursuant to Section 1770 of the Labor Code, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of per diem wages applicable to the work to be performed, which rates are filed in the Office of the Purchasing Agent, and copies of which are available to any interested parties on request.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or wood product in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.