



County of Santa Cruz

0249

PROBATION DEPARTMENT

P.O. BOX 1812, SANTA CRUZ, CA 95061-1812

(831) 454-2150 FAX: (831) 454-3035

JOHN P. RHOADS
CHIEF PROBATION OFFICER

March 19, 2002

Agenda: April 9, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz California 95060

Adopt Resolution Authorizing the Chief Probation Officer to Sign Amendment to Agreement with the State of California Youth Authority for Diagnostic & Treatment Services for FY 2001-02 and Approve Transfer of Funds for Cost of Juvenile Commitments to the California Youth Authority

Dear Members of the Board:

The Santa Cruz County Probation contracts with the California State Department of Youth Authority (CYA) for diagnostic services and treatment recommendations for wards of the Juvenile Court. On August 7, 2001, your Board authorized the Chief Probation Officer to sign the FY 2001-02 agreement in the amount of \$13,179, which is the cost for one ninety-day evaluation. During the current fiscal year, a total of three wards were ordered to CYA for evaluation services by the Juvenile Court, which now necessitates an amendment to the current agreement in order to process payment.

The final budget amount for CYA diagnostic services in the Probation Department's Care of Court Wards Index for FY 2001-02 was \$7,500. Total cost for the three wards ordered to CYA for evaluation services is \$39,000, an increase of \$31,500 over budget.

Additionally, the final budget amount for support of juveniles committed to the California Youth Authority in the State Correctional Schools Index for FY 2001-02 is \$155,000. There are currently 17 juveniles in custody, which is ten juveniles less than the average number in custody last year. This reduction in placements is offset, however, by increased costs for placement due to the classification (based on severity of the crime) of the wards ordered to CYA by the Juvenile Court, and a one-time \$9,000 adjustment to billing for the previous four fiscal years. The estimate for total costs for FY 2001-02 is \$229,000, an increase of \$74,000 over the current budgeted amount.

Based on the current level of expenditures and obligations, the estimated budget shortfall for these two cost categories is \$105,500 for FY 2001-02. It is now necessary to transfer available appropriations in the amount of \$105,500 from the Probation Index, achieved through salary savings, to the State Correctional Schools and Care of Court Wards Indexes in order to process

Board of Supervisors Agenda: April 9, 2002
Amendment to CYA Agreement and Transfer of Funds
Puge 2

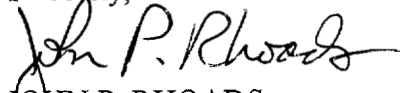
payments for the 3rd and 4th quarters of the fiscal year.

As discussed in previous reports, significant effort continues to be made to address both the short and long term costs associated with the court ordered placement of juveniles. All parties involved in the placement process recognize the fiscal constraints that are placed on the County's general fund by expenditures in these areas, and will continue to closely monitor expenditures in these programs.

IT IS THEREFORE RECOMMENDED that your Board:

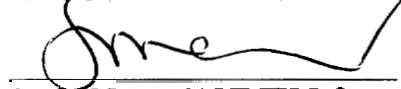
1. Adopt the attached resolution authorizing the Chief Probation Officer to sign an amended Standard Agreement in the amount of 39,000 with the State of California Youth Authority for Diagnostic and Treatment Services for **FY 2001-02**; and
2. Approve the attached ADM-29 Request for Approval of Agreement, encumbering an additional \$25,821 from funds available in appropriations account 577000-3665, Professional and Specialized Services; and
3. Approve the attached AUD-74 Transfer Request, authorizing the transfer of \$105,500 from the Probation Index to the Care of Court Wards and State Correctional Schools Indexes as detailed on the request form.

Sincerely,


 JOHN P. RHOADS
 Chief Probation Officer

JPR:FN

RECOMMENDED:


 SUSAN A. MAURIELLO
 County Administrative Officer

cc: County Administrative Officer
 Auditor-Controller
 Probation

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO.

On the motion of Supervisor
duly seconded by Supervisor
the following resolution is adopted

RESOLUTION AUTHORIZING THE CHIEF PROBATION OFFICER TO EXECUTE AMENDMENT TO AGREEMENT ~~WITH~~ THE STATE OF CALIFORNIA, DEPARTMENT OF YOUTH AUTHORITY (WARDS OF THE JUVENILE COURT) DIAGNOSTIC SERVICES

WHEREAS, Section 1752.1 of the Welfare and Institutions Code of the State of California provides that the Director of the State of California, Department of Youth Authority may enter into contracts, with the approval of the Director of Finance, with any county of the State of California upon requests of the Board of Supervisors thereof; and

WHEREAS, the State of California, Department of Youth Authority, agrees to provide diagnostic and treatment services and temporary detention during the period of study to the County of Santa Cruz for selected cases of persons eligible for commitment to the Department of Youth Authority, in connection with the operation of the Juvenile Court; and

WHEREAS, the State of California, Department of Youth Authority, and the County of Santa **Cruz** have previously entered into **an** agreement for the period July 1, 2001 through June 30, 2002 in an amount not to exceed \$13,179; and

WHEREAS, actual utilization of diagnostic services for this period will be \$39,000, requiring an amendment to said agreement in the amount of \$25,821.

NOW, THEREFORE, BE IT RESOLVED *AND ORDERED*, by the Board of Supervisors of Santa Cruz County, that the Chief Probation Officer execute an amendment to agreement with the State of California, Department of Youth Authority, for the period July 1, 2001 through June 30, 2002, under the terms and conditions as set forth in said agreement.

BE IT FURTHER RESOLVED *AND ORDERED* that the Clerk of the Board of Supervisors is hereby ordered and directed to furnish four (4) copies of this resolution to the Chief, Administrative Services Division, Department of Youth Authority, 4241 Williamsborough Drive, Sacramento, California 95823.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 2002, by the following vote:


Resolution CYA Diagnostic Services
Page 2

AYES: SUPERVISORS
NOES: SUPERVISORS
ABSENT: SUPERVISORS
ABSTAIN: SUPERVISORS

JAN BEAUTZ, Chairperson
Board of Supervisors

ATTEST: _____
Clerk, Board of Supervisors

APPROVED AS TO FORM:

 3-21-02

County Counsel

STANDARD AGREEMENT

STD. 2 (REV. 4-90)

APPROVED BY THE
ATTORNEY GENERAL

0253

CONTRACT NUMBER 01-024-A1	AM. NO.
CONTRACTOR'S FEDERAL I.D. NUMBER N/A	

THIS AGREEMENT, made and entered into this 13 day of March, 2002,
in the State of California, by and between State of California, through its duly elected or appointed, qualified and acting

TITLE OF OFFICER ACTING FOR STATE Chief, Business Services Bureau	AGENCY Department of the Youth Authority
--	---

, hereafter called the State, and

CONTRACTOR'S NAME
County of Santa Cruz

, hereafter called the Contractor.

WITNESSETH: That the Contractor for and in consideration of the covenants, conditions, agreements, and stipulations of the State hereinafter expressed, does hereby agree to furnish to the State services and materials as follows: (Set forth service to be rendered by Contractor, amount to be paid Contractor, time for performance or completion, and attach plans and specifications, if any.)

Referring to that certain agreement by and between State of California, Department of the Youth Authority and Santa Cruz County Probation Department, entered into on July 1, 2001 and approved by State of California, Department of General Services on September 4, 2001, the following modifications are hereby incorporated and made a part of said agreement:

Page 2, Item 9 shall be changed to read:

"The total amount of this agreement shall not exceed \$39,000.00. The total amount of this amendment shall not exceed \$25,821.00. "

All other terms and conditions of the original agreement shall remain in full force and effect.

CONTINUED ON SHEETS, EACH BEARING NAME OF CONTRACTOR AND CONTRACT NUMBER.

The provisions on the reverse side hereof constitute a part of this agreement.
IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

STATE OF CALIFORNIA		CONTRACTOR	
AGENCY Department of the Youth Authority		CONTRACTOR (If other than an individual, state whether a corporation, partnership, etc.) County of Santa Cruz	
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)	
PRINTED NAME OF PERSON SIGNING Marv Wandschneider		PRINTED NAME AND TITLE OF PERSON SIGNING John Rhoads, Chief Probation Officer	
TITLE Chief, Business Services Bureau		ADDRESS P.O. Box 1812 Santa Cruz CA 95061-1812 831.454.2150	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0.00	PROGRAM/CATEGORY (CODE AND TITLE) (20) I&C	FUND TITLE General	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$	(OPTIONAL) PCA 78100	Index 2180	Project #
TOTAL AMOUNT ENCUMBERED TO DATE \$ 0.00	ITEM 5460-001-0001	CHAPTER 106	FISCAL YEAR 2001
OBJECT OF EXPENDITURE (CODE AND TITLE)		FISCAL YEAR 2001/02	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER			

☐ CONTRACTOR ☐ STATE AGENCY ☐ DEPT. OF GEN. SER. ☐ CONTROLLER ☐

85 05667

1. The Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Contractor in the performance of this contract.
2. The Contractor, and the agents and employees of Contractor, in the performance of the agreement, shall act in an independent capacity and not as officers or employees or agents of State of California.
3. The State may terminate this agreement and be relieved of the payment of any consideration to Contractor should Contractor fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. The cost to the State shall be deducted from any sum due the Contractor under this agreement, and the balance, if any, shall be paid the Contractor upon demand.
4. Without the written consent of the State, this agreement is not assignable by Contractor either in whole or in part.
5. Time is of the essence in this agreement.
6. No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.
7. The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel and per diem, unless otherwise expressly so provided.

0255

COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

To: **Board of Supervisors**
County Administrative Office
Auditor **Conder**

FROM: Probation (Department)
BY: Fred Nohr (Signature) 3/19/02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement ☒ Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Probation (Department/Agency)
and California Youth Authority 4241 Williamsborough Dr (Name/Address)
Sacramento CA 95823

2. The agreement will provide Diagnostic services for youth ordered by Juvenile Court

3. Period of the agreement is from July 1, 2001 to June 30, 2002

4. Anticipated Cost is \$ 39,000 (INCREASE = 25,821) ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed
Remarks: \$13,179 already encumbered

5. Detail: ☐ On Continuing Agreements List for FY 01 - 02 Page CC- 18 Contract No: 0143-01 OR ☐ 1st Time Agreement
☒ Section II No Board letter required, will be listed under Item 8
☐ Section III Board letter required
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 577000 (Index) 3665 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and will be encumbered. Contract No: 0143-01
are not By: K. J. J. J. Date: 03/26/02
AUD 74 CC-18 WAS I. NOW III Auditor-Controller Deputy

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize
Chief Probation Officer (Dept/Agency Head) to execute on behalf of the Probation Dept

Date: 3/19/02 By: [Signature] (Department/Agency)
County Administrative Office

Distribution:

Board of Supervisors - White
Auditor **Conder** - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz
I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on _____ 20____

ADM - 29 (8/01)
Title **Section 300 Proc Man**

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO _____	\$ _____				
Document No.	JE Amount	Lines	H/TL	Keyed By	
TC 110	\$ _____		/		Date \$5
Auditor Description	Amount	Index	Sub object	User Code	

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0256

Department: Probation

Date: 3/25/02

TO: Board of Supervisors / County Administrative Officer / District Board

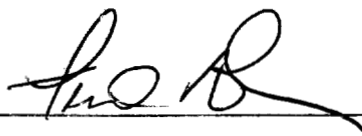
I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2002

AUDITORS USE ONLY			
DOCUMENT #	AMOUNT	L/N	T/C HASH
JE 6			

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0 2 1	576000	4725		74 000 . 00	Support & Care
			577000	3665		31 500 . 00	Prof Services
	F R O M	0 2 2	574000	3100		105 500 . 00	Reg Pay Perm Empl

Explanation: Utilize salary savings in Probation Index to cover budget shortfall in Sate Schools Index 576000, and CYA Diagnostic Services in the Care of Court Wards index 577000, per attached Board Letter

Name  Title Adm Services Manager

Auditor-Controller's Action: Thereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by , Deputy Date 03/26/02

County Administrative Officer's Action: Recommended to Board | | Approved | | Not Recommended or Approved

County Administrative Officer  Date _____

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
County of Santa Cruz } ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
duly entered in the minutes of said Board on

35

_____, 19____, By _____, Deputy Clerk

(A-C)* Desc : _____ Item : _____ - Budget Transfer

Distribution: BRD. NAME AGENDA DATE ITEM NO.
White-Board of Supervisors Green-County Administrative Officer Goldenrod-Departmental Control Copy
Yellow-Auditor-Controller Pink-Originating Department

A-C Review		