



County of Santa Cruz

PROBATION DEPARTMENT

P.O. BOX 1812, SANTA CRUZ, CA 95061-1812

(831) 454-2150 FAX: (831) 454-3035

JOHN P. RHOADS
CHIEF PROBATION OFFICER

March 19, 2002

Agenda: April 9, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, California 95060

Approve Transfer of Funds for Fixed Asset Purchase in the Probation Department's South County Violence Suppression (Domestic Violence) Unit, funded by a Grant from the State Office of Criminal Justice Planning

Dear Members of the Board:

The Probation Department participates in a three-year Violence Against Women - Probation Specialized Unit program funded by Federal funds through the Office of Criminal Justice Planning (OCJP). This program created a specialized probation unit for South County, consisting of a Deputy Probation Officer and a Probation Aide to handle offenders of violent crimes against women, including sexual assault, domestic violence and stalking. This grant-funded program was scheduled to end on March 31, 2003, but was recently extended to September 30, 2002 by OCJP.

The Office of Criminal Justice Planning has approved a budget modification allowing the program to utilize savings incurred in the current year of operation to purchase needed capital equipment including three lap-top personal computer systems and a digital projector. This equipment will be used by Probation staff in the field to take notes, access the Probation case management system, and to make program-related presentations at public meetings.

It is now necessary to transfer and appropriate these funds in the Probation Grants Index, as detailed in the attached AUD-74 form. There is no increase in cost to the County associated with this action.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the attached AUD-74 Transfer Request, authorizing the transfer of \$13,500 in the Probation Grants Index to Fixed Assets; and
2. Approve the fixed asset purchase of three (3) laptop computer systems and one digital projector as detailed in the attached AUD-74.

Sincerely,

JOHN P. RHOADS
Chief Probation Officer

RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

Attachment: AUD 74

cc: County Administrative Office
Auditor-Controller
Probation Department

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0259

Department: Probation

Date: 3/19/02

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, 2002

AUDITORS USE ONLY				
DOCUMENT #	AMOUNT	L/W	T/C HASH	
JE 6				

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT		ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0 2 1	574100	8410	J 51000	13	500 . 00	Fixed Assets
F R O M		0 2 2	574100	3665	J 51000	13	500 . 00	Prof services

Explanation:

Office of Criminal Justice Planning has approved transfer of funds to purchase fixed assets, using current year program savings. Fixed assets include (3) Laptop computer systems at \$3,000 each; and (1) digital projector, \$4,500

Name Fred Nohr

Title Admin. Services Mgr.

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Renee Korman, Deputy Date 3/21/02

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer D. Philly Date 3/25/02

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
 County of Santa Cruz } duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C)* Desc: _____ Item: - Budget Transfer

Distribution:

BRD. NAME

AGENDA DATE

ITEM NO.

White-Board of Supervisors
 Yellow-Auditor-Controller

Green-County Administrative Officer
 Pink-Originating Department

Goldenrod-Departmental Control Copy

A-C Review

86