



County of Santa Cruz

0029

HUMAN RESOURCES AGENCY

Cecilia Espinola, Administrator
1000 Emeline Avenue, Santa Cruz, CA 95060
(831) 454-4130 or 454-4045 FAX: (831) 454-4642

April 8, 2002

AGENDA: April 16, 2002

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA. 95060

APPROVAL OF CONTRACT AMENDMENT TO LEVERAGE PROP 10 FUNDS FOR ANSWERS BENEFITING CHILDREN PROGRAM

Dear Members of the Board:

As you know, the Human Resources Agency (HRA) administers a contract with Santa Cruz Community Counseling Center (SCCCC) to provide coordination and direct services for the Answers Benefiting Children (ABC) program. As part of the collaborative design of ABC, SCCC subcontracts with several community-based organizations to deliver the range of ABC family support services at the La Manzana Community Resources center in Watsonville. As you will recall, ABC services include intensive home visiting to families with young children, center-based activities and child abuse treatment services. ABC is funded by a 3-year grant from the Office of Child Abuse Prevention, as well as a mix of state, federal and local cash and in-kind resources, including a grant from the Children and Families Commission.

In the upcoming fiscal year (FY 2002/03), the OCAP portion of the ABC finding will sunset. For this reason, HRA and the other ABC partner agencies have developed strategies to leverage finding in the current fiscal year in order to support and sustain ABC services next year. We are proposing to redirect a total of \$70,780 in federal TANF Incentive funds already budgeted in HRA's FY 01/02 ABC budget to the Santa Cruz Community Counseling Center contract. These funds will be used to support the home visiting and center-based services component of ABC and will allow SCCC to leverage Children and Families Commission funds for the 2002/03 fiscal year. This letter requests your Board's approval of the attached amendment to the current contract with Santa Cruz Community Counseling Center to add \$70,780 in TANF Incentive funds. This amendment will result in no additional cost to the County.

Agenda: April 16, 2002

AMENDMENT TO LEVERAGE PROP 10 FUNDS FOR ABC CONTRACT

IT IS THEREFORE RECOMMENDED that your Board approve the amendment to the contract with Santa Cruz Community Counseling Center for the Answers Benefiting Children program, and authorize the Human Resources Agency Administrator to execute the contract amendment.


Very truly yours,



CECILIA ESPINOLA
Administrator

CEMS (N:\ADMIN\BOARDLET\ABC-SCCC\amend#4.doc)

RECOMMENDED:



SUSANA A. MAURIELLO
County Administrative Officer

Attachments

CC: County Administrative Office
Auditor Controller
HRA-Fiscal
Santa Cruz Community Counseling Center

**COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT**

0031

TO: **Board of Supervisors**
County Administrative Office
Auditor Controller

FROM: Santa Cruz County Human Resource Agency (Department)

BY: [Signature] (Signature) 4/1/02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) AMMENDMENT Expenditure Agreement Revenue Agreement

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

- Said agreement is between the Santa Cruz County Human Resources Agency (Department/Agency) and Santa Cruz Community Counseling Center, 19A Harvey West Blvd Santa Cruz CA, 95060 (Name/Address)
- The agreement will provide Amendment #4 to contract to provide services to encourage formation and maintenance of two parent families.
- Period of the agreement is from 7/1/99 to 6/30/02
- Anticipated Cost is \$Total of 281,274 in FY 01/02 Fixed Monthly Rate Annual Rate Not to Exceed
Remarks: Amendment #4 additional encumb. of \$70,874 CONTACT: M. Shippen X4419
- Detail: On Continuing Agreements List for FY ____ - ____ . Page CC-____ Contract No: 11916-XX OR 1st Time Agreement
 Section II No Board letter required, will be listed under Item 8 11916-02
 Section III Board letter required
 Section IV Revenue Agreement
AMMENDMENT AGREEMENT
- Appropriations/Revenues are available and are budgeted in 392100 (Index) ~~5283~~ 5283 (Sub object) ^{MS}

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered. Contract No: 11916-02
are not available and will be encumbered. BY: [Signature] Date: 04/02/02
CC-13 Auditor-Controller Deputy

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize HRA ADMINISTRATOR (Dept/Agency Head) to execute on behalf of the Human Resources Agency (Department/Agency)

Date: 4/02/02 By: [Signature]
County Administrative Office

Distribution:
Board of Supervisors - White
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz
I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative Office by an order duly entered in the minutes of said Board on _____ 20__

ADM - 29 (8/01)
Title Section 300 Proc Man By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO	\$	Lines	H/TL	Keyed By	Date
Document No.	JE Amount				
TC110		8			
Auditor Description	Amount	Index	Sub object	User Code	

AMENDMENT #4 TO AGREEMENT
ANSWERS BENEFITING CHILDREN PROJECT

0032

The County of Santa Cruz, by and through the Human Resources Agency, hereinafter referred to as "COUNTY" and SANTA CRUZ COMMUNITY COUNSELING CENTER, hereinafter referred to as "CONTRACTOR", hereby amend contract number 11916 which provides Answers Benefiting Children (ABC) services from July 1, 1999 through June 30, 2002. The purpose of this amendment is to modify the FY 2001/2002 contract budget to increase the budget in the amount of \$70,780 in TANF Incentive funds. These additional funds will be used to accomplish goal #4 of the TANF regulations, i.e., to encourage the formation and maintenance of two-parent families. All other provisions of said contract shall remain the same.

(A) Paragraph 3.A. is amended to read:

3. BASIS OF PAYMENT

A. In consideration of services rendered, COUNTY shall pay CONTRACTOR on the basis of appropriate claims submitted to the Human Resources Agency in accordance with Exhibit "A" (Budget), incorporated herein by reference, to be submitted by CONTRACTOR to COUNTY prior to the release of any payments under this Agreement.

(B) Exhibit "A" (Budget) is amended as attached.

Initials: PAB /
CONTRACTOR/COUNTY

COUNTY OF SANTA CRUZ

DATED: _____

By: _____
Human Resources Agency Administrator

CONTRACTOR

DATED: 3/27/02

By: Paul M. O'Brien
Contractor's Authorized Representative
Paul O'Brien, Executive Director

Typed Name/Title

Santa Cruz Community Counseling Center

Organization

19 A Harvey West Blvd.

Address

Santa Cruz, CA 96060

City State Zip

(831) 469 - 1700

Phone

23-727290

Tax ID #

APPROVED AS TO FORM:

Marie Costa 3-27-02
County Counsel

APPROVED AS TO INSURANCES:

Leticia A. Burt
Risk Management

Distribution: Auditor-Controller
Contractor

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Agency: Santa Cruz Community Counseling Center, Inc.
 Program: Answers Benefiting Children (ABC)

0034

**EXHIBIT A
 CONTRACT BUDGET
 (Amendment # 4)**

**Amended
 County
 Budget
 FY 01/02**

SALARIES/BENEFITS	
7000 Salaries Total	109,196
7100 Employee Health/Retirement	12,766
7200 Payroll Taxes	9,964
TOTAL SALARIES/BENEFITS:	131,926
SERVICES/SUPPLIES	
8000 Professional Fees: Audit	
8010 Indep. Prof. Consultants	61,431
8100 Supplies	19,000
8200 Telephone	2,000
8300 Postage & Shipping	1,200
8400 Occupancy Total	26,500
8500 Rent/Maintenance of Equip.	
8600 Printing & Publications	4,000
8700 Travel & Transportation	4,500
8800 Conferences/Meetings	5,000
8900 Assistance to Individ.	
9000 Membership Dues	
9100 Awards and Grants-Equip/Bldg	
9200 Interest Expense	
9300 Insurance/Bond	1,235
9400 Miscellaneous	
9600 Dist. of Program Costs	24,262
9691 Payment/Affiliated Orgs.	
TOTAL SERVICES/SUPPLIES:	149,128
GRAND TOTAL EXPENSES:	281,054

1. Please fill out this page for each program funded separately by the County. 2) For classification of basic account codes, refer to Financial Reporting: Accounting & Financial Reporting: A guide for United Way and Not-for-Profit Human Service Organizations

O:\ABC GRANT\SCCCC Amend #4(budget).xls]BUD REVISED

Initials: POB
 CONTRACTOR/COUNTY