



# County of Santa Cruz

0035

## HUMAN RESOURCES AGENCY

Cecilia Espinola, Administrator

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April 1, 2002

AGENDA: April 16, 2002

### BOARD OF SUPERVISORS

county of Santa Cruz

701 Ocean Street

Santa Cruz, CA 95060

### **CHILD ABUSE PREVENTION INTERVENTION AND TREATMENT (CAPIT) AND COMMUNITY BASED FAMILY RESOURCE AND SUPPORT PROGRAM (CBFRS): APPROVAL OF 3 YEAR PLAN AND REQUEST FOR PROPOSALS**

Dear Members of the Board:

As you may recall, on March 5, 2002 your Board approved the issuance of a Notice of Intent to the California Department of Social Services (CDSS) to be eligible to receive Child Abuse Prevention Intervention and Treatment (CAPIT) and Community Based Family Resource and Support Program (CBFRS) funding for FY 2002/2003 through FY 2004/2005. In order to receive these funds, it is now necessary for the County to submit a three-year plan to the State. In addition, it is necessary for the County to issue a Request for Proposals (RFP) to solicit proposals from community-based agencies to provide CAPIT/CBFRS services beginning July 1, 2002. The purpose of this letter is to request your Board's approval of the proposed CAPIT/CBFRS three-year plan and to issue an RFP to solicit proposals for these services. The appropriations for these programs will be included in HRA's FY 2002/03 budget, and are funded entirely by State and Federal funds.

### **Background**

CAPIT and CBFRS services are funded through a revenue agreement with the California Department of Social Services (CDSS) based upon approval of a three-year plan that addresses the State program guidelines. The funding is intended for child abuse and neglect prevention and intervention activities mandated by AB 1733 and AB 2779, with priority for prevention services to families with children ages 0 to 5. Every three years, HRA conducts an RFP process for CAPIT/CBFRS services, and makes recommendations to your Board for the award of contracts. For the last three years (FY 99/00 through FY 2001/2002), CAPIT funds have been contracted to the Parents Center to provide preventive counseling, parenting classes, and home visiting services to families who are identified as being at risk of child abuse, neglect, or other serious parenting problems. CBFRS funds have been contracted to Community Bridges/Family Health Education Center to provide on-site child care to enable parents to participate in parent education classes, support groups, and trainings to develop and improve their parenting skills.

**CAPIT/CBFRS Programs for FY 02/03 through FY 04/05**

Santa Cruz County's CAPIT allocation for the next three years is: \$117,001 for FY 02/03, \$96,354 for FY 03/04 and \$75,000 for FY 04/05. The current annual State allocation for the CBFRS program is \$12,373.

As your Board is aware, the Children's Network has oversight responsibility for a number of child abuse prevention funding streams including CAPIT and CBFRS funds. The proposed three-year CAPIT/CBFRS plan for FY 02/03 through **FY** 04/05, **as well as** the proposed RFP, have been prepared by HRA and approved by the Children's Network. The three-year plan identifies priorities for services based on State CAPIT/CBFRS requirements **as well as** information obtained from a comprehensive needs assessment process which was completed by the Civic Engagement Project for the Children and Families Commission in 2000, the Santa Cruz County Community Assessment Project (CAP) and the Santa Cruz County Children's Report Card. Based on a review of these needs assessments, the Children's Network recommends that CAPIT and CBFRS funds should continue to be used to support the types **of** child abuse prevention and intervention activities that are currently supported by these funding streams. The CAPIT/CBFRS service priorities are **as** follows, and proposals will be solicited from community-based agencies to provide each of these services.

**Service Priorities for CAPIT Funds**

CAPIT funds will be utilized to provide a combination of the following services:

- **Preventive Counseling.** Individual, family, and group counseling to strengthen families and assist parents in providing their children with homes that are free from physical and emotional abuse, **as well as** drug and alcohol abuse.
- **Parenting Classes.** Prevention-oriented parenting classes for parents who are identified **as** being highly stressed and/or isolated, parents with special needs children, and other parents who are considered to be at risk of child abuse or neglect.
- **Home Visiting Services.** Home visiting services to provide support and individualized parenting education to parents with children aged 0 to 5 who are identified **as** being at risk of child abuse, neglect, or other serious parenting problems.

**Service Priority for CBFRS Funds**

The CBFRS allocation will be utilized to provide the following service:

- **Child Care / Parent Education Services.** On-site child care to enable parents to participate in parent education classes, support groups, and training offered by various agencies throughout the county.

**Approval of the Three-Year Plan and Request for Proposals**

Based on its review of State program guidelines and the proposed plan, the Children's Network recommends that your Board approve the proposed three-year CAPIT/CBFRS plan and authorize HRA

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CAPIT/CBFRS Three Year Plan and Request for Proposals

to issue a combined RFP for CAPIT and CBFRS funds. Applicants may apply for CAPIT funds, CBFRS funds, or both. The County will issue a three-year contract for the CAPIT program (July 1,2002 through June 30, 2005), and a one-year renewable contract for the CBFRS program (July 1,2002 through June 30,2003, with the option to renew the contract for two additional years, contingent on the availability of funding).

Following your Board's approval of the three-year plan and RFP, HRA will initiate a combined RFP process for both programs on April 17,2002, with all proposals due to HRA on May 1,2002. The RFP will contain a provision that contracting is contingent upon the availability of Federal and State funds. A Proposal Review Committee composed of members of the Children's Network and HRA staff will review proposals. HRA will return to your Board on May 21,2002 with recommendations for contract awards. A copy of the proposed three-year plan and the proposed RFP are on file with the Clerk of the Board.

**IT IS THEREFORE RECOMMENDED** that your Board:

1. Approve the Child Abuse Prevention Intervention and Treatment and Community Based Family Resource and Support Programs three-year plan;
2. Authorize the Human Resources Agency Administrator to issue a Request for Proposals for these programs, and
3. Direct the Human Resources Agency Administrator to return to your Board on May 21,2002 with recommendations for the award of contracts.

Very truly yours,



CECILIA ESPINOLA  
Administrator

Attachments:

CAPIT/CBFRS Three-Year Plan & CAPIT/CBFRS Request for Proposals

CEVH

RECOMMENDED:



SUSAN A. MAURIELLO  
County Administrative Officer

CC: Children's Network