



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

April 25, 2002

AGENDA: May 7, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

REQUEST TO ADVERTISE: POLO GROUNDS COUNTY PARK INTERIM DOG PARK

Members of the Board:

As part of the FY 01/02 Parks Budget, your Board has allocated funds to provide labor and materials for the Polo Grounds County Park Interim Dog Park project. This project is for a licensed contractor to clear approximately 37,200 square feet of scrub vegetation, install 805 linear feet of 4 foot high chain-link fencing with gates, install 615 square feet of concrete slab and sidewalk, install dog fountain and plumbing connection, install 2 benches and 4 signs (furnished by County), and relocate existing portable restroom and storage facility. Architectural services have been provided by County Parks for this project. Plans and specifications have been completed and these items and associated documents related to this project must be approved by your Board prior to solicitation of written proposals. Funds for this project are provided from park dedication fees and are available in Budget Indices 192140 and 192141, Sub Object 6610. The Engineer's estimate for this project is \$27,035.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve plans and specifications on file with the Clerk of the Board for the Polo Grounds County Park Interim Dog Park;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on June 4, 2002.

Very truly yours,

BOB WATSON
Director

RECOMMENDED

SUSAN A. MAURIELLO
County Administrative Officer

BW:PC

cc: Auditor-Controller
General Services Department
Parks, Open Spaces and Cultural Services



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Engineer's Estimate: \$27,035

NOTICE TO CONTRACTORS

POLO GROUNDS COUNTY PARK INTERIM DOG PARK

PROJECT #01C1-016

Sealed proposals shall be delivered to the Purchasing Agent of Santa Cruz County, 701 Ocean Street, Santa Cruz, California, 95060-4073, Room 330, no later than 10:00 a.m. on June 4, 2002 and at 10:45 a.m., or soon after, they will be publicly opened and read in the Board of Supervisors' Chambers, Room **525**, Government Center, 701 Ocean Street, Santa Cruz, California, for a licensed contractor to clear approximately 37,200 square feet of scrub vegetation, install 805 linear feet of 4 foot high chain-link fencing with gates, install 615 square feet of concrete slab and sidewalk, install dog fountain and plumbing connection, install 2 benches and 4 signs (furnished by County), and relocate existing portable restroom and storage facility. This project is in accordance with the Specifications and Drawings therefore, to which special reference is made as follows: Polo Grounds County Park Interim Dog Park.

Bids are required for the entire work as described on the plans and specifications prepared by Bob Olson, County Parks Department Park Planner.

Plans, Specifications and Proposal forms to be used for bidding on this project can only be obtained at the Office of the Purchasing Agent, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of **\$35** is required per set of bid documents. Mailing costs will be charged extra at \$5.00 per set. Any request for bid documents must be accompanied by a check for the correct charges. Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. **All** work performed must meet all current State and local laws and regulations.

Prior to bidding, interested contractors should attend a **pre-bid conference** and review of the work site conducted by the Parks Maintenance Superintendent. This pre-bid conference is scheduled for May 22,

2002, at 10:00 a.m. Prospective bidders should meet at Polo Grounds County Park, 2255 Huntington Drive, Aptos. All pre-bid questions should be directed to Gretchen Iliff, Parks Maintenance Superintendent, (831) 454-7904.

No bid will be considered unless it is made on the form furnished by the Purchasing Agent and is made in accordance with the provision of the specifications.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

Bids shall be accompanied by a certified or cashier's check payable to the order of the County of Santa Cruz, in the amount of ten percent (10%) of the bid, or by a bid bond in that amount signed by a corporate surety. The check shall be forfeited or the bond shall become payable to the County in case the bidder does not enter into a contract with the County within ten (10) days, not including Sundays and legal holidays, after written notice that the contract has been awarded.

Pursuant to Santa Cruz County Code Chapter **2.33**, Contractors and Subcontractors must make good faith efforts to hire Monterey Bay area residents in sufficient numbers so that no less than 50 per cent (50%) of the Contractor's total construction work force, including any subcontractor's workforce, measured in labor work hours is comprised of Monterey Bay area residents. This public works construction project is covered by Chapter 2.33 of the Santa Cruz County Code, and the entire chapter, as amended, is incorporated by reference into the project's specifications and conditions.

Pursuant to Section 1770 of the Labor Code, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of per diem wages applicable to the work to be performed, which rates are filed in the Office of the Purchasing Agent, and copies of which are available to any interested parties on request.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or tropical wood products in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.