



County of Santa Cruz

0043

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

May 7, 2002

AGENDA: May 21, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

REQUEST TO ADVERTISE: FLOORING REPLACEMENT AT REDWOODS PROGRAM BUILDING, PROJECT #01C1-018

Members of the Board:

As part of the FY 01/02 Plant Budget, your Board has allocated funds to provide labor and materials for Flooring Replacement at the Redwoods Program Building at the County Juvenile Hall complex. This project is for a licensed contractor to remove approximately 4000 square feet of floor covering and particle board sub floor, replace with new Sturdy Floor Plywood of equal size, and install new floor covering. The contractor will level the floor where possible in this modular building. Specifications have been completed by General Services staff and these items and associated documents, related to this project, must be approved by your Board prior to solicitation of written proposals. This project was originally budgeted as two separate projects within the General Services-Building Maintenance budget (Index 333100, Sub Object 3405). General Services staff recommends that these two projects be combined to improve coordination and oversight and the funds be transferred to the Capital Projects budget. Following your Board approval, funds for this project will be available in Budget Index 191142/Q24002, Sub Object 6610. The Engineer's estimate for this project is \$35,860.

It is therefore RECOMMENDED that your Board take the following actions:

1. Adopt the attached resolution accepting and appropriating unanticipated revenue in the amount of \$35,860 in the Capital Projects budget (Index 191142, Sub Object 6610);
2. Approve a transfer of funds from the General Services Building Maintenance Division budget to the Capital Projects budget in the amount of \$35,860;
3. Approve specifications on file with the Clerk of the Board for the Flooring Replacement at Redwoods Program Building (Project #01C1-018);
4. Direct the General Services Department to advertise for bids; and
5. Set the bid opening for 10:45 a.m. on June 4, 2002.

Very truly yours,

BOB WATSON
Director

RECOMMENDED

SUSAN A. MAURIELLO
County Administrative Officer

BW:PC

cc: Auditor-Controller, General Services Department

COUNTY OF SANTA CRUZ
REQUEST FOR TRANSFER OR REVISION
OF BUDGET APPROPRIATIONS AND/OR FUNDS

0044

Department: General Services

Date: April 29, 2002

TO: Board of Supervisors / County Administrative Officer / District Board

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending June 30, ~~19~~ 2002

AUDITORS USE ONLY									
DOCUMENT #		AMOUNT				L/N	T/C HASH		
JE	6		3	5	8.6	0	0	0	0
						0	3		0
								6	5

BATCH #	
DATE	Keyed By:

		T/C	INDEX	SUBJECT	USER CODE	AMOUNT	ACCOUNT DESCRIPTION *
T R A N S F E R	T O	0 2 1	3 3 3 1 0 0	6 1 0 0		3 5 8 6 0 0 0 0	Operating Transfers-Out
	F R O M	0 2 2	3 3 3 1 0 0	3 4 0 5		1 9 1 0 0 0 0 0	Projects under \$25,000
		0 2 2	3 3 3 1 0 0	3 4 0 5		1 6 7 6 0 0 0 0	Projects under \$25,000

Explanation:

To combine 2 projects originally budgeted as separate projects in General Fund (10-110) and realign in Fund (40-100-142): Redwood Building Capital Projects

Name: Bob Watson

Title: General Services Director

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by Krayer, Deputy Date 05/03/02

County Administrative Officer's Action: ☒ Recommended to Board ☐ Approved ☐ Not Recommended or Approved

County Administrative Officer [Signature] Date 5/10/02

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
County of Santa Cruz } ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
duly entered in the minutes of said Board on

_____, 19____, By _____, Deputy Clerk

(A-C) * Desc : _____ Item _____ - Budget Transfer

Distribution:

BRD. NAME

AGENDA DATE

ITEM NO.

Board of Supervisors
Auditor-Controller

Green-County Administrative Officer
Pink-Originating Department

Goldenrod-Departmental Control Copy

A-C Review		

BEFORE THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

Resolution No. _____

On the motion of Supervisor _____

Duly seconded by Supervisor _____

The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is a recipient of funds from General Services Building Maintenance for Projects under \$25,000 Program; and

WHEREAS, the County is recipient of funds in the amount of \$ 35,860 which are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the County; and

WHEREAS, pursuant to Government Code Section 29130 (c) / 29064 (b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Supervisors.

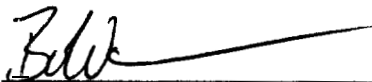
NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller accept funds in the amount of \$ 35,860 into Department Capital Projects: Redwood Building Capital Projects

T/C	Index Number	Revenue Subobject No.	User Code	Account Name	Amount
001	191142	2462	Q24002	Operating Transfer-In	\$35,860

and that such funds be and are hereby appropriated as follows:

T/C	Index Number	Expenditure Subobject No.	User Code	Account Name	Amount
021	191142	6610	424002	Structures & Improvements	\$35,860

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue has been received withing the current fiscal year.

By 
Department Head

Date 5-2-02

COUNTY ADMINISTRATIVE OFFICER ✓ / Recommended to Board

 / Not recommended to Board

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Cruz, State of California, this _____ day of _____, 20____ by the following vote (requires four-fifths vote of approval):

AYES: SUPERVISORS

NOES: SUPERVISORS

ABSENT: SUPERVISORS

Chair of the Board

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Rubén Garcia 10.26.01
County Counsel

APPROVED AS TO ACCOUNTING DETAIL:

C. Ayala 05/03/02
Auditor-Controller

Distribution:

Auditor-Controller
County Counsel
County Administrative Officer
Originating Department



County of Santa Cruz

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BOB WATSON, DIRECTOR

May 21, 2002

Engineer's Estimate: \$35,860

NOTICE TO CONTRACTORS

FLOORING REPLACEMENT AT REDWOODS PROGRAM BUILDING

PROJECT #01C1-018

Sealed proposals shall be delivered to the Purchasing Agent of Santa Cruz County, 701 Ocean Street, Santa Cruz, California, 95060-4073, Room 330, no later than 10:00 a.m. on **June 4, 2002** and at 10:45 a.m., or soon after, they will be publicly opened and read in the Board of Supervisors' Chambers, Room 525, Government Center, 701 Ocean Street, Santa Cruz, California, for a licensed contractor to remove approximately 4000 square feet of floor covering and particle board sub floor, replace with new Sturdy Floor Plywood of equal size, and install new floor covering. Contractor will level the floor where possible. Facility is a modular building. This project is in accordance with the Specifications, to which special reference is made as follows: Flooring Replacement at Redwoods Program Building.

Bids are required for the entire work as described in the specifications prepared by Dale Bisby, General Services Building Construction Project Manager .

Specifications and Proposal forms to be used for bidding on this project can only be obtained at the Office of the Purchasing Agent, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of \$35.00 is required per set of bid documents. Mailing costs will be charged extra at \$5.00 per set. Any request for bid documents must be accompanied by a check for the correct charges. Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. All work performed must meet all current State and local laws and regulations.

Prior to bidding, interested contractors should attend a **pre-bid conference** and review of the work site conducted by the County's Building Construction Manager. This pre-bid conference is scheduled for

May 29, 2002, at 10:00 a.m. Prospective bidders should meet at the Juvenile Hall, 3650 Graham Hill Rd. All pre-bid questions should be directed to the **Dale Bisby, Project Manager, (831) 454-4613.**

No bid will be considered unless it is made on the form furnished by the Purchasing Agent and is made in accordance with the provision of the specifications.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

Bids shall be accompanied by a certified or cashier's check payable to the order of the County of Santa Cruz, in the amount of ten percent (10%) of the bid, or by a bid bond in that amount signed by a corporate surety. The check shall be forfeited or the bond shall become payable to the County in case the bidder does not enter into a contract with the County within ten (10) days, not including Sundays and legal holidays, after written notice that the contract has been awarded.

Pursuant to Santa Cruz County Code Chapter 2.33, Contractors and Subcontractors must make good faith efforts to hire Monterey Bay area residents in sufficient numbers so that no less than 50 per cent (50%) of the Contractor's total construction work force, including any subcontractor's workforce, measured in labor work hours is comprised of Monterey Bay area residents. This public works construction project is covered by Chapter 2.33 of the Santa Cruz County Code, and the entire chapter, as amended, is incorporated by reference into the project's specifications and conditions.

Pursuant to Section 1770 of the Labor Code, the Director of the Department of Industrial Relations, State of California, has ascertained the general prevailing rate of per diem wages applicable to the work to be performed, which rates are filed in the Office of the Purchasing Agent, and copies of which are available to any interested parties on request.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or tropical wood products in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.