

County of Santa Cruz

0037

ROBERT C. PETERSEN, ASSESSOR
701 OCEAN STREET
SANTA CRUZ, CA 95060
(831) 454-2002 FAX: (831) 454-2495

May 23, 2002

Agenda: June 4, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean St.
Santa Cruz, CA 95060

Subject: Office Automation – Contract Amendment

Dear Members of the Board:

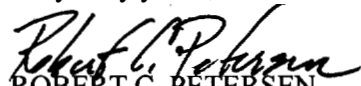
On March 22, 2002 your Board authorized at contract with Appleby and Company in the amount of **\$70,903.63** to provide a workflow automation system and attendant maintenance, service and consulting services. Staffware was the workflow product that Appleby was to provide.

Since the signing of this contract, the ~~firm~~ that produces Staffware has announced a strategic business decision to abandon the local government market. This decision will affect product design and pricing for the future. Appleby has proposed substituting BizFlow, another workflow product, at the same cost to the County. Because of their commitment to local government markets, BizFlow can offer lower going forward costs than the original Staffware product.

Information Services' staff has reviewed the BizFlow product and they are in agreement that the substitution of BizFlow for Staffware would meet or exceed the Assessor's requirements.

It is therefore RECOMMENDED that your Board approve the attached contract amendment, which provides for the substitution of BizFlow for Staffware.

Very truly yours,


ROBERT C. PETERSEN

Recommended:

By: 
SUSAN A. MAURIELLO
CHIEF ADMINISTRATIVE OFFICER

AMENDMENT TO AGREEMENT

The parties hereto agree to amend that certain contract dated March 22, 2002, by and between the COUNTY OF SANTA CRUZ and APPLEBY & COMPANY, to replace Staffware workflow automation system with BizFlow (see attached proposal).

All other provisions of said contract shall remain the same.

Dated: 5-23-02

COUNTY OF SANTA CRUZ

By Robert C. Petersen
Robert C. Petersen, Assessor

CONTRACTOR

By _____

Appleby & Company
2828 N. Wishon
Fresno, CA 93704

M o v e d as to form:

Julianne 5-22-02
County Counsel

DISTRIBUTION: County Administrative Office
Auditor-Controller
County Counsel
Risk Management
Contractor



Imaging & Electronic Document Management
 2828 N. Wishon Fresno, CA 93704
 559-222-8402 FAX 222-5043
 Email: toconnor@applebyco.com

0039

PROPOSAL
 Office Automation
 5/2 1/02

Name	Santa Cruz County Assessor	Address	701 Ocean Street		
Contact	Bob Petersen	City	Santa Cruz	State	California
Contact2		Zip	95060	FAX	831-454-2495
Phone#1	831-454-2002	Phone#2		Email	asr001@co.santa-cruz.ca.us

Qty	Description	Unit Price	Total
	Needs Analysis		
4	Days	\$1,200.00	\$4,800.00
	BizFlow Software		
1	Server License	\$12,480.00	\$12,480.00 t
1	Win-32 Clients (15 pack)	4,409.00	4,409.00 t
1	Developer's toolkit	3,920.00	3,920.00 t
1	12-Month Upgrades, Service and Support	\$3,731.40	3,731.40 t
3	Days, Installation, Integration	1,200.00	3,600.00
	Staffware Total		\$28,140.40
	Work Processes (Staffware "Case" design & training days)		
4	Image Enabling three screens	\$1,200.00	\$4,800.00
5	Integrating and automating reports	1,200.00	6,000.00
9	Jurisdiction Permit Automation	1,200.00	10,800.00
5	Inventory Process*	1,200.00	6,000.00
7	Appraiser data direct	1,200.00	8,400.00
	Workflow Design Total		\$36,000.00

Notes	Total Price	\$68,940.40
	Taxable	\$24,540.40
t=taxable	Applicable Sales Tax	\$1,963.23
	Total	\$70,903.63
Additional consulting/programming @ \$150 hr		

Purchase Payment Schedule			
Product ID, Task or Deliverable	Completion Date*	Percent	Amount
Needs Analysis Completion	6/7/02		\$4,800.00
Image Enabling	6/7/02		\$4,800.00
Software Installation & Configuration	6/13/02		\$28,140.40
Integrating and automating reports	6/27/02		\$6,000.00
Jurisdiction Permit Automation	7/26/02		\$10,800.00
Inventory Process	8/1/02		\$6,000.00
Appraiser data direct	8/30/02		\$8,400.00
Tax			\$1,963.23
Total EDM System Charge			\$70,903.63

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