



0247

County of Santa Cruz

HUMAN RESOURCES AGENCY

Cecilia Espinola, Director

1000 Emeline Avenue, Santa Cruz, CA 95060
(831) 454-4130 or 454-4045 FAX: (831) 454-4642

May 15, 2002

AGENDA: June 4, 2002

BOARD OF SUPERVISORS

County of Santa Cruz

701 Ocean Street

Santa Cruz, CA. 95060

AMENDMENT TO HRA LEASE FOR 119 W. BEACH STREET IN WATSONVILLE

Dear Members of the Board:

On November 27th, 1991, *YOUR BOARD* authorized the County of Santa Cruz Human Resources Agency (HRA) Director to execute a 10 (ten) year lease for office space located at 119 W. Beach Street, Watsonville, CA. That lease includes ~~an~~ option to extend the lease for an additional five years at a monthly rate of \$13,590.00. This amount has already been included in HRA's budget for FY 2002/2003.

The purpose of this letter is to request your Board's approval to execute the attached lease amendment.

IT IS THEREFORE RECOMMENDED that your Board authorize the HRA Director to execute the attached amendment extending the current lease for 119 West Beach Street, Watsonville for an additional five (5) years.

Ve *Cecilia Espinola*

CECILIA ESPINOLA

Director

Attachments: Lease Amendment

CE\PD n:\boardletter\02-03\admin services\amend to 119W. Beach lease

RECOMMENDED:

Susana Mauriello

SUSANA A. MAURIELLO

County Administrative Officer

cc: County Administrative Office
Auditor Controller
HRA-Fiscal
General Services
Real Property Division – Public Works

Amendment to Lease between County of Santa Cruz and
Allen/DeMontigny, a California General Partnership

The lease agreement dated November 27, 1991, between the County of Santa Cruz Human Resources Agency, hereinafter designated as Lessee, and Allen/DeMontigny, a California General Partnership hereinafter designated as Lessor, is hereby amended as follows:

1. Paragraph #2, page 1, is amended to read: Term. The term of this lease shall be ~~for~~ five (5) years beginning on July 1, 2002, and terminating on June 30, 2007.
2. Paragraph #3, page 1, is amended to read: Base Rent. Lessee shall pay Lessor as rent for premises leased herein the base rent of \$13,590.00 (Thirteen thousand, five hundred and ninety dollars) per month for the five year term of this agreement, said rent to be paid to Lessor in advance no later than the first day of each month.

In WITNESS THEREOF, Lessor and Lessee have executed this Agreement to be effective

LESSOR: ALLEN/DE MONTIGNY LESSEE: COUNTY OF
SANTA CRUZ

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address: 1115 Mission Street
Santa Cruz, CA 95060

Approved as to form:

Approved as to Insurance:

Marie Costa
County Counsel

Janet McKimley 5-16-2002
Risk Management

Recommended for Approval:

Scott Perkins
Real Property Division of Public Works

Distributions: County Counsel
Auditor
Real Property
Risk Management

Original Signature
Page to follow...

COUNTY OF SANTA CRUZ

REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: Human Resources Agency (Department)

BY: Charles Hines (Signature) 5/22/02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement ☐ Revenue Agreement ☐

The Board of supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz County Human Resource Agency (Department/Agency)
and Allen De Montigny, 115 Mission St. Santa Cruz CA 95060 (Name/Address)

2. The agreement will provide Amendment to lease agreement for 119 W. Beach, Watsonville for 5 years.

3. Period of the agreement is from 7/1/02 to 6/30/07

4. Anticipated Cost is \$ 815,400 @ \$13,590 mo ☐ Fixed ☒ Monthly Rate ☐ Annual Rate ☐ Not to Exceed

Remarks: FY 02/03 \$163,080 budgeted and on Cont. Agreement List Section I

5. Detail: ☒ On Continuing Agreements List for FY - . Page CC-- Contract No: C-20895 OR ☐ 1st Time Agreement
☐ Section II No Board letter required, will be listed under Item 8 SECTION I
☐ Section III Board letter required
☐ Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 3810 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and will be encumbered.

Contract No: 20895

By: Adam J. Vieg
Auditor-Controller Deputy

Date: 5/22/02

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize

HR Administrator (Dept/Agency Head) to execute on behalf of the Santa Cruz County

Human Resource Agency (Department/Agency)

Date: _____

By: [Signature]
County Administrative Office

Distribution:

Board of Supervisors - white
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz

I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California, do hereby certify that the foregoing request for approval of agreement was approved by said Board of Supervisors as recommended by the County Administrative office by an order duly entered in the minutes of said Board on _____ 20__

ADM - 29 (8/01)
Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO	\$	Document No.	JE Amount	Lines	H/TL	Keyed By	Date
TC110				8		/	
Auditor Description				Amount	Index	Sub object	User Code

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