

County of Santa Cruz

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HUMAN RESOURCES AGENCY

Cecilia Espinola, Director
1000 Emeline Avenue, Santa Cruz, CA 95060
(831) 454-4130 or 454-4045 FAX: (831) 454-4642

May 23, 2002

AGENDA: June 4, 2002

BOARD OF SUPERVISORS
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

APPROVAL OF IN-HOME SUPPORTIVE SERVICES (IHSS) CONTRACT AWARD

~~Dear~~ Members of the Board:

On May 7, 2002 your Board authorized the Human Resources Agency (HRA) Director to report back on June 4, 2002 on the recommendation to award the In-Home Supportive Services (IHSS) contract. The purpose of this letter is to advise your Board that HRA recommends that your Board accept and approve the IHSS contract award for the period July 1, 2002 through June 30, 2003 with Addus HealthCare, Inc. The proposed contract is on file with the Clerk of the Board.

In accordance with the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Section 23-625, a Public Hearing is required for the award of a contract. The June 4, 2002 hearing can serve both as the public hearing and as the time for your Board to award the contract.

Background

As you recall, the current MSS contract expires as of June 30, 2002. With your Board's approval, HRA conducted a Request for Proposal (RFP) process over the past several months, in accordance with CDSS regulation requirements (MPP Section 23-600 et al). In response to the RFP, HRA received one proposal, submitted by Addus Healthcare.

A Proposal Review work group, consisting of members of the IHSS Advisory Commission and HRA Adult Services staff reviewed the proposal from Addus Healthcare. Staff from the County Auditor's Office reviewed all financial documents and provided technical support to the work group. The work group determined that the proposal met the criteria required by CDSS regulations for approval of the proposal, subject to further clarification from Addus Healthcare about certain issues.

In subsequent discussions about the proposed budget between HRA and Addus HealthCare, a mutually acceptable rate for contract services was agreed upon for FY 02/03. HRA recommends that your Board award an IHSS contract to Addus Healthcare, Inc. of Palantine, IL, for the period July 1,

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Agenda: June 4, 2002

APPROVAL OF IHSS CONTRACT AWARD

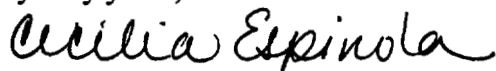
2002 **through** June 30, 2003 at a rate of \$15.70 per hour for 125,000 hours. The total contract amount can not exceed \$1,962,500. These funds are already included in HRA's proposed FY 02/03 budget.

The CDSS MPP requires a protest period for contract award recommendations. The protest period concluded on May 1, 2002 and HRA received no protests.

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the award of an **IHSS** contract for the period July 1, 2002 **through** June 30, 2003 at a rate of \$15.70 per hour for 125,000 hours for a total contract amount not to exceed \$1,962,500 to Addus Healthcare, Inc. of Palantine, IL; and
2. Authorize the Human Resources Agency Director to sign the **IHSS** contract on behalf of the County, following the public hearing and Board approval on June 4, 2002.

Very truly yours,

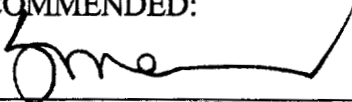


CECILIA ESPINOLA

Director

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RECOMMENDED:



SUSAN A. MAURIELLO

County Administrative Officer

cc: County Administrative Office
Auditor Controller
HRA-Fiscal
California Department of Social Services
Seniors Commission
Long ~~Term~~ Care Interagency Commission
Human Services Commission
Commission on Disabilities
Addus Healthcare, Inc.
IHSS Advisory Commission
Service Employees International Union, Local 415

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COUNTY OF SANTA CRUZ
REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: Human Resources Agency (Department)

BY: [Signature] (Signature) 5/24/02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement [X] Revenue Agreement []

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Human Resources Agency (Department/Agency)
and Addus 'Healthcare, Inc., 2401 So Plum Grove Road, Palatine, IL 60067 (Name/Address)

2. The agreement will provide in-home supportive services for eligible elderly and dependent
individuals in Santa Cruz County.

3. Period of the agreement is from July 1, 2002 to June 30, 2003

4. Anticipated Cost is \$ 1,962,500 [] Fixed [] Monthly Rate [] Annual Rate [X] Not to Exceed
Revised \$15.70 hourly rate, not to exceed 125,000 hours

5. Detail: [X] On Continuing Agreements List for FY 2002-03. Page CC- Contract No: C11716 OR [] 1st Time Agreement
[] Section II No Board letter required, will be listed under Item 8
[] Section III Board letter required
[] Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 392100 (Index) 4545 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered. Contract No:
are not available and will be encumbered. By: Auditor-Controller Deputy Date:

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize
(Dept/Agency Head) to execute on behalf of the
(Department/Agency)

Date: By: County Administrative Office

Distribution: Board of Supervisors - White State of California
Auditor Controller - Canary County of Santa Cruz
Auditor-Controller - Pink I ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
Department - Gold State of California, do hereby certify that the foregoing request for approval of agreement was ap
proved by said Board of Supervisors as recommended by the County Administrative Office by an
order duly entered in the minutes of said Board on 20

ADM - 29 (8/01) Title I, Section 300 Proc Man By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

Table with columns: CO, Document No., JE Amount, Lines, H/TL, Keyed By, Date, TC110, Auditor Description, Amount, Index, Sub object, User Code. Includes handwritten number 73.