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County Of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 950604073

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APPROVED AND FILED
OF SUPERVISORS

May 7, 2002

AGENDA: May 21, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

DATE: 5/21/02
COUNTY OF SANTA CRUZ
SUSAN A. MAURIELLO
EX-OFFICIO CLERK OF THE BOARD
BY: [Signature] DEPUTY

REQUEST TO ADVERTISE: 1040 EMELINE WINDOW REPLACEMENT

Members of the Board:

Due to safety and energy efficiency concerns, your Board has allocated funds to provide labor and materials for the 1040 Emeline Window Replacement project as part of the FY 01/02 Plant Budget. This project will consist of removing existing windows at 1040 Emeline, and replacing them with vinyl, dual-pane, Low E, tinted windows. The Contractor will furnish all windows, window trim, paint and labor to complete the project.

The condition of the windows in this facility have deteriorated to the point that they have become a safety hazard. The window sills and frames are rotting and allow water to enter into the building leading to further damage. The vinyl frames that will be installed in this project will reduce maintenance costs over the life of the windows. Retrofit of the existing single-pane windows will provide significant sealing and insulation improvements, reduced temperature gain and loss, and savings of as much as 30% of monthly HVAC costs. These utility savings could amount to approximately \$2,000 per month. Additionally, we are pursuing potential energy efficiency rebates from PG&E and the California Energy Commission,

Funding for this project has been provided by the Human Resources Agency as part of their FY 2001-02 budget. If these funds are not encumbered this fiscal year, they will revert to their state-federal funding sources.

Specifications have been completed and these items and associated documents related to this project must be approved by your Board prior to solicitation of written proposals. Funds for this project are available in Budget Index 191012/Q34003, Sub Object 6610. The Engineer's estimate for this project is \$160,000. The General Fund share is approximately \$17,600.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve specifications on file with the Clerk of the Board for the 1040 Emeline Window Replacement;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on June 4, 2002.

Very truly yours,

[Signature]

BOB WATSON
Director

RECOMMENDED

[Signature]

SUSAN A. MAURIELLO
County Administrative Officer

cc: Auditor-Controller, Human Resources Agency, General Services Department

75