



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073

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APPROVED AND FILED **BOB WATSON, DIRECTOR**

May 7, 2002

BOARD OF SUPERVISORS

AGENDA: May 21, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

DATE: 5/11/02
COUNTY OF SANTA CRUZ
SUSAN A. MAURIELLO
EX-OFFICIO CLERK OF THE BOARD

BY *Sharon Mitchell* **DEPUTY**

REQUEST TO ADVERTISE: FLOORING REPLACEMENT AT REDWOODS PROGRAM BUILDING, PROJECT #01C1-018

Members of the Board:

As part of the FY 01/02 Plant Budget, your Board has allocated funds to provide labor and materials for Flooring Replacement at the Redwoods Program Building at the County Juvenile Hall complex. This project is for a licensed contractor to remove approximately 4000 square feet of floor covering and particle board sub floor, replace with new Sturdy Floor Plywood of equal size, and install new floor covering. The contractor will level the floor where possible in this modular building. Specifications have been completed by General Services staff and these items and associated documents, related to this project, must be approved by your Board prior to solicitation of written proposals. This project was originally budgeted as two separate projects within the General Services-Building Maintenance budget (Index 333100, Sub Object 3405). General Services staff recommends that these two projects be combined to improve coordination and oversight and the funds be transferred to the Capital Projects budget. Following your Board approval, funds for this project will be available in Budget Index 191142/Q24002, Sub Object 6610. The Engineer's estimate for this project is \$35,860.

It is therefore RECOMMENDED that your Board take the following actions:

1. Adopt the attached resolution accepting and appropriating unanticipated revenue in the amount of \$35,860 in the Capital Projects budget (Index 191142, Sub Object 6610);
2. Approve a transfer of funds from the General Services Building Maintenance Division budget to the Capital Projects budget in the amount of \$35,860;
3. Approve specifications on file with the Clerk of the Board for the Flooring Replacement at Redwoods Program Building (Project #01C1-018);
4. Direct the General Services Department to advertise for bids; and
5. Set the bid opening for 10:45 a.m. on June 4, 2002.

Very truly yours,

BOB WATSON
Director

RECOMMENDED

SUSAN A. MAURIELLO
County Administrative Officer

BW:PC

cc: Auditor-Controller, General Services Department