



County of Santa Cruz

HUMAN RESOURCES AGENCY

Cecilia Espinola, Director

1000 Emeline Avenue, Santa Cruz, CA 95060
(831) 454-4130 or 454-4045 FAX: (831) 454-4642

June 12, 2002

AGENDA: June 18, 2002

BOARD OF SUPERVISORS

County of Santa Cruz
701 Ocean Street
Santa Cruz, CA. 95060

APPROVAL OF RECEPTION SERVICE CONTRACTS WITH EMPLOYMENT DEVELOPMENT DEPARTMENT FOR WATSONVILLE AND CAPITOLA CAREER CENTERS

Dear Members of the Board:

On October 3, 2000, your Board approved contracts with the Employment Development Department (EDD), a partner in Workforce Santa Cruz County, to provide reception services in two career centers from July 1, 2000 through June 30, 2001. EDD continued to provide reception services effective July 1, 2001 pending renewal of the contracts for FY 2001-02. Despite the approval of the FY 01-02 Cost Allocation Plan for the Watsonville and Capitola Career Centers by the Workforce Investment Board in August 2001, further negotiation between EDD and HRA around specific lease and operator costs was required. Unfortunately, the local EDD office does not have the authority to sign and approve the cost allocation plan; therefore, it was necessary to negotiate the increase and operator costs with a variety of bureaus within the State EDD office. The negotiations took over ten months to complete due to the review and approval process at the state level, and the protracted time to arrive at consensus. The Human Resources Agency has now finalized two contracts to fund reception services for the period of July 1, 2001 through June 30, 2002 in the amounts of **\$51,327** and **\$77,329** for the Watsonville and Capitola career centers respectively. The purpose of this letter is to recommend approval of these contracts with EDD, and to authorize the Human Resources Agency Administrator to sign the contracts.

The Watsonville reception cost of **\$51,327** is funded by the partners and programs in the career center outlined in the Watsonville Career Center FY 01/02 Cost Allocation Plan and approved by the Workforce Investment Board. The Capitola reception cost of **\$77,329** is funded through the Workforce Investment Act, Rapid Response funds. There are no County costs associated with these contracts. The contracts will begin July 1, 2001 and continue through June 30, 2002. The contracts, which are based on a State boilerplate, are on file with the Clerk of the Board, and have been approved as to form and insurance by County Counsel and Risk Management.

BOARD OF SUPERVISORS

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Agenda: June 11, 2002

Approval of Reception Service Contracts with Employment Development Department For Watsonville and Capitola Career Centers

IT IS THEREFORE RECOMMENDED that your Board:

1. Approve the contracts with the Employment Development Department for reception services in the amount of **\$51,327** for the Watsonville Career Center, **and** in the amount of \$77,329 for Capitola Career Center: and
2. Authorize the HRA Administrator to sign the contracts on behalf of the County.

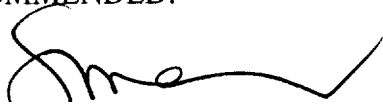
Very truly yours,



CECILIA ESPINOLA
Administrator

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RECOMMENDED:



SUSAN A. MAURIELLO
County Administrative Officer

CC: County Administrative Office
Auditor-Controller
HRA-Fiscal
General Services

COUNTY OF SANTA CRUZ

REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: Human Resources Agency (Department)

BY: Shirley Coy-Julien (Signature) 5/29/02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One) Expenditure Agreement ☒ Revenue Agreement ☐

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Human Resources Agency (Department/Agency)
and Employment Development Department, Accounting Section, MIC 70 P.O. Box 826217 (Name/Address)
Sacramento, CA 94230-6217
2. The agreement will provide reception services at the Watsonville and Capitola
Career Centers for FY 01-02.
3. Period of the agreement is from 7/1/02 to 6/30/02
4. Anticipated Cost is \$ 128,656.00 Total ☐ Fixed ☐ Monthly Rate ☐ Annual Rate ☒ Not to Exceed
Remarks: Watsonville Career Center: \$ 51,327.00 Capitols. Career Center: \$ 77,329.00
5. Detail: ☐ On Continuing Agreements List for FY 01 - 02 . Page CC- 12 Contract No: 11587 OR ☐ 1st Time Agreement
☐ Section II No Board letter required, will be listed under Item 8
☐ Section III Board letter required
☐ Section IV Revenue Agreement
Capitola= \$ 77,329.00 391600-5243 WIA Rapid Response
Watsonville= \$ 51,327.00 392100-3665 Shared Operating
6. Appropriations/Revenues are available and are budgeted in _____ (Index) _____ (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.
are not will be

Contract No: 11587

By: K. Rayar
Auditor-Controller Deputy

Date: 06/04/02

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize _____ (Dept/Agency Head) to execute on behalf of the _____ (Department/Agency)

Date: 6-04-02 Contract Analyst:
Alan Knox x-4598

By: Eh. Scha
County Administrative Office

Distribution:

Board of Supervisors - White
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz

I, _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was ap-
proved by said Board of Supervisors as recommended by the County Administrative Office by an
order duly entered in the minutes of said Board on _____ 20__

ADM - 29 (8/01)
Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO	\$					
Document No.	JE Amount	Lines	H/TL	Keyed By	Date	
110						
Auditor Description	Amount	Index	Sub object	User Code		

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