



County of Santa Cruz

GENERAL SERVICES DEPARTMENT

701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073
(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123

BOB WATSON, DIRECTOR

June 12, 2002

Agenda: June 25, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street
Santa Cruz, CA 95060

RECOMMENDATION OF AWARD FOR A MASTER AGREEMENT FOR SECURITY SERVICES

A number of County departments utilize security services to provide foot patrols and stationary guards to monitor facilities and parking areas, provide escort services for County staff, provide courier services to transport cash received for a variety of service fees, and to transport sensitive files from the County Government Center to satellite offices throughout the County.

General Services has recently completed a solicitation for proposals to identify an appropriate vendor to supply security services under a master agreement with the County. This single agreement will provide for the variety of security services currently provided to County departments by several different vendors at the most competitive price.

Three qualified bidders responded to our request for proposals, National Security Industries located in San Jose, First Alarm located in Aptos and Olympic Security Services located in Tukwila, Washington. These proposals were reviewed by a committee composed of representatives from eight County departments. Proposals were rated on quality and completeness, experience providing similar scope of services, organization and staff training, references, compliance with the County's Living Wage Ordinance and overall cost. The proposal ratings by committee members, for most of the categories, were fairly close between the three proposals. The final decision rested primarily on cost and compliance with the County's Living Wage Ordinance.

Based upon information obtained through the proposal evaluation process, we are recommending that National Security Industries be awarded a Master Agreement to provide a variety of security services to the County. National Security provided the most competitive price and assurances that they will be in full compliance with the County's Living Wage Ordinance.

Once this master agreement is approved by your Board, individual departments will not have to develop and negotiate individual agreements for security services. As with earlier Master Agreements, the General Services Department is requesting that your Board authorize the Purchasing Agent to approve purchase orders for security services, in excess of \$15,000 with National Security Industries, after consultation with the requesting Department's CAO Analyst

Master Agreement For Security Services

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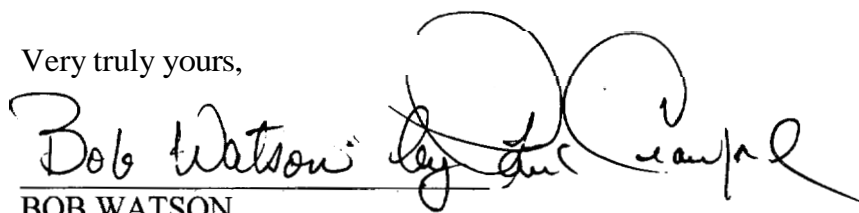
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to ensure budgetary control. In addition, the purchase orders will be reviewed by the Purchasing Agent for compliance with rates established in the Master Agreement. After approval by your Board, this Agreement will be placed on the County's continuing list of agreements.

It is therefore RECOMMENDED that your Board:

1. Approve the attached Master Independent Contractor Agreement with National Security Industries.
2. Authorize the General Services Director to execute the Agreement; and
3. Authorize the Purchasing Agent to approve purchase orders in excess of \$15,000 for security services with National Security Industries after consultation with the County Administrative Office to ensure budgetary control.

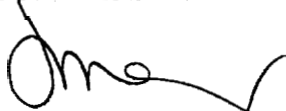
Very truly yours,



BOB WATSON

General Services Director

RECOMMENDED:



SUSAN A. MAURIELLO

County Administrative Officer

Cc: County Administrative Office
Auditor Controller
General Services
National Security Industries

Attachment: Master Agreement

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