



County of Santa Cruz

Sheriff-Coroner

701 Ocean Street, Suite 340, Santa Cruz, CA 95060
(831) 454-2985 FAX: (831) 454-2353

Mark Tracy
Sheriff-Coroner

June 7, 2002

Agenda date: June 25, 2002

Board of Supervisors
County of Santa Cruz
701 Ocean Street, Room 500
Santa Cruz, CA 95060

RE: Aptos Service Center Lease Extension

Dear Members of the Board:

The Sheriffs Office has continued the development and operation of four Sheriffs Community Centers in the unincorporated areas of Santa Cruz County. The Aptos Community Service Center was first established in April 1996. Since that time, we have trained many civilian volunteers and have worked to expand their role in making our communities a safer place to live and work. This letter is intended to provide your Board with background information and request approval to extend the lease agreement at the Aptos Service Center through June 30, 2005.

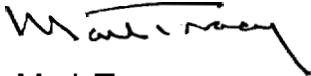
The Aptos Service Center is located in the Rancho Del Mar Shopping Center. The service center volunteers, under the supervision of Sgt. Joe Hemingway, have continued to provide a variety of services to the Aptos area and surrounding communities. The accessibility and convenience of the Sheriffs Office storefront operation has been well received by both the residents and the business community of Aptos.

The Aptos Service Center lease currently expires on September 30, 2002. The Lessor, James Fenton Co., Incorporated, has offered a three year extension to the lease with a modest \$100 per month increase. The monthly rental cost will be \$1,300 per month. Current appropriations exist in the Sheriffs Office fiscal year 2002/03 budget to pay the rental costs of this agreement.

It is therefore recommended that your Board:

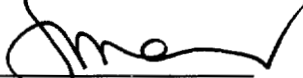
1. Approve addendum to the lease with James Fenton Co., Incorporated, to extend the Aptos Service Center lease for a period of three years commencing October 1, 2002 and expiring June 30, 2005 and increasing the rent from \$1,200 to \$1,300 per month;
2. Authorize the Sheriff-Coroner to sign the addendum to the lease agreement on behalf of the County.

Sincerely,



Mark Tracy
Sheriff-Coroner

RECOMMENDED:



Susan A. Mauffello
County Administrative Officer

cc: Auditor
Sheriffs Office - Attn: Susan

FOURTH ADDENDUM TO LEASE - Rancho Del Mar Shopping Center

The Lease by and between James Fenton Co., Inc. (Owner) and the County of Santa Cruz (Tenant) dated October 1, 1996 and last amended October 1999, is hereby amended in the following particulars. 411 other provisions of the Third Addendum executed October 19, 1999 shall remain unchanged.

NOW WHEREFORE, the parties hereto agree as follows:

- 1. The term specified in the Third Addendum which expires on September 30,2002 shall be renewed for a period of approximately three (3) years commencing October 1,2002 and expiring June 30,2005.
- 2. The minimum rent during the new term shall be in the amount of One Thousand Three Hundred Dollars (\$1,300.00) per month or Fifteen Thousand Six Hundred Dollars (\$15,600.00) per annum.
- 3. After the first year of the term of this Fourth Addendum, Lessee shall have the right to terminate this Lease upon 90 days written notice to Lessor.
- 4. Except as otherwise provided, the Lease Agreement and previous Addendums shall remain unchanged and in full force and effect. In the event of any conflict or inconsistency between this Addendum and the Lease Agreement, the provisions of this Addendum shall control.

Dated 6/14/02

Greg Schmitt
Greg Schmitt, V.P. & General Manager
James Fenton Co., Inc.

Dated _____

Mark Tracy
Mark Tracy, Sheriff
County of Santa Cruz

Approved as to Form:

Barnela Gje 6/10/02
Assistant County Counsel Date

Recommended for Approval:

Scott Rodriguez 6/10/02
Real Property Divisibn Date

Approved as to Insurance:

Robert McKinley 6-10-2002
Management Date

COUNTY OF SANTA CRUZ REQUEST FOR APPROVAL OF AGREEMENT

TO: Board of Supervisors
County Administrative Office
Auditor Controller

FROM: Sheriff-Coroner (Department)

BY: [Signature] (Signature) 6-18-02 (Date)
Signature certifies that appropriations/revenues are available

AGREEMENT TYPE (Check One)

Expenditure Agreement

Revenue Agreement

The Board of Supervisors is hereby requested to approve the attached agreement and authorize the execution of same.

1. Said agreement is between the Santa Cruz county Sheriff-Coroner (Department/Agency)
and James Fenton Co. Inc., 140 Rancho Del Mar, Aptos CA 95003 (Name/Address)

2. The agreement will provide office space for the Sheriff's Office Community Policing Service
Center located in Aptos.

3. Period of the agreement is from 10/1/02 to 9/30/05 ~~6/30/05~~

4. Anticipated Cost is \$ 1,300 Fixed Monthly Rate Annual Rate Not to Exceed

Remarks: _____

5. Detail: On Continuing Agreement5 List for FY 02-03, Page CC-_____ Contract No: C021366 OR 1st Time Agreement
 Section II No Board letter required, will be listed under Item 8
 Section III Board letter required
 Section IV Revenue Agreement

6. Appropriations/Revenues are available and are budgeted in 661800 (Index) 3810 (Sub object)

NOTE: IF APPROPRIATIONS ARE INSUFFICIENT, ATTACHED COMPLETED AUD-74 OR AUD-60

Appropriations are available and have been encumbered.
are not available and will be encumbered.

Contract No: 21366

By: [Signature] Date: 06/18/02
Auditor-Controller Deputy

Proposal and accounting detail reviewed and approved. It is recommended that the Board of Supervisors approve the agreement and authorize
Sherris Office (Dept/Agency Head) to execute on behalf of the County

Date 6/18/2002 By: [Signature] (Department/Agency)
County Administrative Office

Distribution:

Board of Supervisors - White
Auditor Controller - Canary
Auditor-Controller - Pink
Department - Gold

State of California
County of Santa Cruz

I _____ ex-officio Clerk of the Board of Supervisors of the County of Santa Cruz,
State of California, do hereby certify that the foregoing request for approval of agreement was ap-
proved by said Board of Supervisors as recommended by the County Administrative Office by an
order duly entered in the minutes of said Board on _____ 20__

ADM - 29 (8/01)
Title I, Section 300 Proc Man

By: Deputy Clerk

AUDITOR-CONTROLLER USE ONLY

CO _____ \$ _____
Document No. JE Amount Lines H/TL Keyed By Date

TC110
81 Auditor Description \$Amount Index Sub object User Code