



# County Of Santa Cruz

GENERAL SERVICES DEPARTMENT  
701 OCEAN STREET, SUITE 330, SANTA CRUZ, CA 95060-4073  
(831) 454-2210 FAX: (831) 454-2710 TDD: (831) 454-2123  
BOB WATSON, DIRECTOR

August 23, 2002

AGENDA: September 10, 2002

Board of Supervisors  
County of Santa Cruz  
701 Ocean Street  
Santa Cruz, CA 95060

## REQUEST TO ADVERTISE: HIGHLANDS PARK ROOFING PROJECT, #02C1-001

Members of the Board:

As part of the FY 01/02 Parks Budget, your Board has allocated funds to provide labor and materials for the Highlands Park Roofing Project. This project will consist of the repair of roofs on two different structures at Highlands Park: the Community Room and the Kids Room. The roofs of both structures have significant leaks. Technical specifications have been provided by the Parks Department for this project. Specifications have been completed and these items and associated documents related to this project must be approved by your Board prior to solicitation of written proposals. Funds for this project are available in Budget Index 191152, Sub Object 6610. The Engineer's estimate for this project is \$17,000.

It is therefore RECOMMENDED that your Board take the following actions:

1. Approve specifications on file with the Clerk of the Board for the Highlands Park Roofing Project;
2. Direct the General Services Department to advertise for bids; and
3. Set the bid opening for 10:45 a.m. on September 34, 2002.

Very truly yours,

BOB WATSON  
Director

RECOMMENDED

SUSANA MAURIELLO  
County Administrative Officer

BW:PC

cc: Auditor-Controller  
General Services Department  
POSCS



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Engineer's Estimate: \$17,000

## NOTICE TO CONTRACTORS

### HIGHLANDS PARK ROOFING PROJECT

#### PROJECT #02C1-001

Sealed proposals shall be delivered to the General Services Department of Santa Cruz County, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073, no later than **10:00 a.m. on September 24, 2002**. Bids will be opened in the office of the Director of General Services and will be publicly read in the Board of Supervisors' Chambers, Room 525, Government Center, 701 Ocean Street, Santa Cruz, California, at 10:45 a.m. or thereafter. This project is for licensed contractors with a Type C39 license and roofing classification to repair the roofs on two different structures at Highlands Park: the Community Room building and the Kids Room building. The Contractor shall complete all or any designated portions of the work called for under the contract in all parts and requirements within 60 calendar days (except as modified in the technical specifications). The County of Santa Cruz and its Board of Supervisors reserves the right to reject any or all bids received as the public good may require.

Plans and specifications have been prepared by the County of Santa Cruz, Parks, Open Space and Cultural Services Department.

Each contractor shall include in their bid all labor, tools, and materials for a complete and working project for each trade component in conformance with the intent shown on the plans and specifications and specified herein.

**Plans, Specifications and Proposal forms** to be used for bidding on this project can only be obtained at the General Services Department of Santa Cruz County, 701 Ocean Street, Room 330, Santa Cruz, California, 95060-4073. A non-refundable fee of \$35 is required per set of bid documents. Mailing costs will be charged extra at \$5 per set. Any request for bid documents must be accompanied by a check for the correct charges.

Prospective bidders must be fully qualified, licensed, certified and insured to perform the work requested. All work performed must meet all current applicable laws and regulations.

Prior to bidding, interested contractors are strongly encouraged to attend a **pre-bid conference** and review of the work site, at Highlands Park, 8500 Highway 9, Ben Lomond, California, **on September 17, 2002, at 9:00 a.m.**, conducted by the Project Manager, Dan Page. All pre-bid questions should be directed to Dan Page at (831) 454-7936.

Each bidder must submit a proposal for the project for which they intend to bid to the General Services Department on the standard forms enclosed. Said proposal shall be accompanied by a cashier's check, a certified check or bidder's bond of ten percent (10%) of the amount of the bid submitted, to be made payable to the County of Santa Cruz. Bid bonds shall be issued by a corporate surety duly admitted and authorized to issue bonds and undertakings by the State of California.

Pursuant to Section 1700, and following, of the California Labor Code, the Contractor shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are available at the following web site: [http://www.dir.ca.gov/DLSR/statistics\\_research.html#PWD](http://www.dir.ca.gov/DLSR/statistics_research.html#PWD). Those copies shall be made available to any interested party upon request. The Contractor shall forfeit, as penalty, to the County of Santa Cruz, fifty dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by it or by any subcontractor under it, in violation of the provisions of such Labor Code.

County will be the sole judge as to the technical acceptability of any proposals and any award will be as determined most advantageous to the County considering such factors as completeness and responsiveness to Request for Proposal, experience, references and anticipated costs. The County reserves the right to reject any or all proposals or parts thereof and to waive any informality or irregularity in any proposal.

Pursuant to Santa Cruz County Code Chapter 2.33, Contractors and Subcontractors must make good faith efforts to hire Monterey Bay area residents in sufficient numbers so that no less than 50 per cent (50%) of the Contractor's total construction work force, including any subcontractor's workforce, measured in labor work hours is comprised of Monterey Bay area residents. This public works construction project is covered by Chapter 2.33 of the Santa Cruz County Code, and the entire chapter, as amended, is incorporated by reference into the project's specifications and conditions.

Any bid proposal, or other response to a solicitation for bid or proposal which proposes or calls for the use of any tropical hardwood or tropical wood products in performance of the contract shall be deemed nonresponsive pursuant to County Code Section 2.37.107.