

SANTA CRUZ COUNTY  
CIVIL SERVICE COMMISSION  
Minutes for October 15, 2020 at 5:45 p.m.  
701 Ocean Street, Board of Supervisors Chambers  
Santa Cruz, California

Present: Chair Fink, Vice-Chair Hoffman, Olivia Madrigal, and Steve Landau.  
Absent: Carmen Potro

Staff present: Ajita Patel, Personnel Director

1. Minutes of January 16, 2020 reviewed. March and July meetings cancelled due to public health emergency.  
Motion/Second: Madrigal/Hoffman. Passed unanimously by those Commissioners who were in attendance – Madrigal, Hoffman, and Fink. (Commissioner Landau abstained as he was not on the Commission in January 2020).
2. Changes or additions to the agenda: None
3. Oral Communications: None.
4. Secretary's Report:
  - a) Welcome to Commissioner Landau from the Second District.
  - b) COVID 19 Environment and brief overview of staffing, homeless shelters, essential services and Personnel Department impacts.
  - c) 1 Disciplinary hearing pending before end of year.
5. Old Business:
  - a) Subcommittee (Commissioners Hoffman and Potro) meetings with staff representatives are completed and a meeting with the Personnel Department is pending regarding suggested changes to the Civil Service Rules.
6. New Business:  
None.
7. Reports
  - a) Adopted Delegated Classification Report.  
Motion/Second: Hoffman/Madrigal. Passed unanimously.
  - b) Provisional Report.  
Reviewed.
8. Correspondence Items reviewed:  
None.
9. Adjournment: 6:15 p.m.
10. Next quarterly meeting is scheduled for Thursday, January 21, 2021, at 5:45 p.m.