

SANTA CRUZ COUNTY  
CIVIL SERVICE COMMISSION  
Minutes for January 19, 2017 at 5:45 p.m.  
701 Ocean Street, Board of Supervisors Chambers  
Santa Cruz, California

Present: Chair Pursley, Carmen Potro, and Dina Hoffman.

Absent: Commissioner Madrigal and Fink.

Staff present: Ajita Patel, Deputy Director, and Michael McDougall, Personnel Director.

1. Approved minutes of the meeting of July 26, 2016. October meeting cancelled due to lack of quorum:  
Motion/Second: Hoffman and Potro. Passed unanimously.
2. Changes or additions to the agenda:  
None
3. Oral Communications:  
None
4. Secretary's Report:
  - a) Disciplinary hearing for February moving forward.
5. Old Business:  
None.
6. New Business:
  - a) Review of the draft annual commission report for 2015-2016. Discussion and motion to include an additional goal for 2017 that creates a subcommittee responsible for considering improvements to the Civil Service Rules. Commissioners Hoffman and Potro will serve on the committee.  
Motion/Second: Hoffman and Potro.
  - b) Commissioner Pursley and Fink elected to serve as Chair and Vice-Chair respectively.  
Motion/Second: Hoffman and Potro
7. Reports
  - a) Adopted Delegated Classification Report approved with a correction in the second line which should reflect 12/6/2016 rather than 12/6/2017.  
Motion/Second: Hoffman and Potro. Passed unanimously.
  - b) Provisional Report.  
Reviewed.
8. Correspondence Items reviewed:
  - a) Written materials from Chair McPherson regarding the 2015-2016 reports.
9. Adjournment: 6:00 p.m.
10. Next quarterly meeting is scheduled for Thursday, April 20, 2017 at 5:45 p.m.