

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for January 21, 2016 at 5:45 p.m.
701 Ocean Street, Board of Supervisors Chambers
Santa Cruz, California

Present: Chair Olivia Madrigal, Carmen Potro, Kevin Fink and Dina Hoffman.

Absent: Vice-Chair Robert Pursley.

Staff present: Ajita Patel, Deputy Director, and Michael McDougall, Personnel Director.

1. Approved minutes of the meeting of October 15, 2015:
Motion/Second: Hoffman and Madrigal. Passed unanimously.
2. Changes or additions to the agenda:
None
3. Oral Communications:
None
4. Secretary's Report:
 - a) Ethics training reminder.
Currently Commissioner Hoffman and Pursley are due.
 - b) Disciplinary hearing scheduled on February 17 & 18, 2016.
5. Old Business:
Consideration of Staff recommendation to designate class as non-Civil Service position for Chief of Staff. Requires 4/5 for this action.
Motion/Second: Fink and Potro. Passed unanimously with Madrigal and Hoffman.
6. New Business:
 - a) Elections: Chair for 2016 Commissioner Pursley
Motion/Second: Fink and Potro. Passed unanimously.
Vice-Chair for 2016 Commissioner Fink
Motion/Second: Potro and Hoffman. Passed unanimously.
 - b) 2015 Annual Commission Attendance Report
Motion/Second: Hoffman and Fink. Passed unanimously.
7. Reports
 - a) Adopted Delegated Classification Report.
Motion/Second: Potro and Fink. Passed unanimously.
 - b) Provisional Report.
Reviewed.
8. Correspondence Items reviewed:
 - a. Correspondence regarding Annual Commission Attendance Report
 - b. Correspondence regarding reappointment of Commissioner Pursley
9. Adjournment: 6:00 p.m.
10. Next quarterly meeting is scheduled for Thursday, April 21, 2016 at 5:45 p.m.