

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for October 19, 2017 at 5:45 p.m.
701 Ocean Street, Board of Supervisors Chambers
Santa Cruz, California

Present: Chair Pursley, Olivia Madrigal, Carmen Potro and Dina Hoffman

Absent: Commissioner Fink

Staff present: Ajita Patel, Deputy Director, and Michael McDougall, Personnel Director.

1. Minutes of July 20, 2017 reviewed.
Motion/Second: Hoffman/Potro
Abstain: Madrigal due to absence at July meeting.
Passed unanimously by those in attendance at that meeting.
2. Changes or additions to the agenda:
None.
3. Oral Communications:
None
4. Secretary's Report:
 - a) December disciplinary hearing scheduled at this time.
 - b) Subcommittee met and mapped out process for review and input of Civil Service Rules.
Deadline 10/31/17 but no feedback as of yet.
Commissioners Potro and Hoffman would like to be flexible if anyone needs more time for submission of input.
5. Old Business:
None.
6. New Business:
 - a) Consider staff recommendation to designate the General Services Director as Non-Civil
Motion/Second: Potro/Madrigal. Passed unanimously.
 - b) Consider staff recommendation to add a new classification (Tax Manager) to the one year probationary list.
Motion/Second: Madrigal/Pursley. Passed unanimously.
7. Reports
 - a) Adopted Delegated Classification Report.
Discussion that Clerk I/II/III series should also be considered for name change. Staff will review.
Motion/Second: Potro/Hoffman. Passed unanimously.
 - b) Provisional Report.
Reviewed.
8. Correspondence Items reviewed:
None .
9. Adjournment: 6:10 p.m.
10. Next quarterly meeting is scheduled for Thursday, January 18, 2018 at 5:45 p.m.