



COUNTY OF SANTA CRUZ

CIVIL SERVICE COMMISSION

701 OCEAN STREET, SUITE 310
SANTA CRUZ, CA 95060

TELEPHONE: (831) 454-2600
FAX: (831) 454-2411
TDD: (831) 454-2123

CIVIL SERVICE COMMISSION AGENDA NOTICE OF PUBLIC MEETING

Location: Board of Supervisors' Chambers
County Government Center
701 Ocean Street, Fifth Floor
Santa Cruz, CA 95060

Date and Time: Thursday, January 15, 2015 at 5:45 p.m.

A regular meeting of the Civil Service Commission has been set for **5:45 p.m., Thursday, January 15, 2015** at the County Government Center, Board of Supervisors' Chambers, 701 Ocean Street, Fifth Floor, Santa Cruz, California.

This agenda is to invite you to participate in a public meeting of the Santa Cruz County Civil Service Commission. Please review the agenda for items of interest to you. You may come to the meeting and speak, or you may send a letter, which will be considered at the meeting. The letter should be addressed to the Personnel Director or Chair of the Civil Service Commission, and should reference the agenda date and specific items of interest to you.

AGENDA

- I. Call to Order
- II. Attendance
- III. Approval of Minutes for November 20, 2014 regular meeting.
- IV. Additions and Corrections to Agenda
- V. Oral Communications
 - a. Public Comment
 - b. Secretary's Report
- VI. Old Business
None.

- VII. New Business
Discussion and Consideration For Quarterly Meetings Held in January, April, July, and October.
- VIII. Report
 - a. Adopt Delegated Classification Actions
 - b. Provisional Report - To Be Distributed At Meeting
- IX. Correspondence Items
 - a. Reappointment of Commissioner Madrigal
 - b. Reappointment of Commissioner Hoffman
- X. Adjournment

Next Commission Meeting: Thursday, March 19, 2015

Meeting Announcements

The Commission will receive Oral Communications prior to regularly scheduled action items. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, restricted to three minutes per individual, provided that no action shall be taken on any item not appearing on the agenda. Commissioners may choose to follow up at a later time, either individually or on a subsequent Civil Service Commission agenda.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board of Supervisors' Chambers are located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact Staff at 454-2600 (TDD number 454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy to those affected, please attend the meeting smoke and scent free.

Action Items Will Be Heard According to the Agenda Schedule

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for November 20, 2014 at 5:45 p.m.
701 Ocean Street, Board of Supervisors Chambers
Santa Cruz, California

Present: Olivia Madrigal, Carmen Potro, Dina Hoffman, and Kevin Fink.
Absent: Robert Pursley

Staff present: Ajita Patel, Deputy Director, and Michael McDougall, Personnel Director.
Department Representatives: Sheriff-Elect Jim Hart.

1. Approved minutes of the meeting of September 18, 2014:
Motion/Second: Hoffman and Fink. Passed unanimously.
2. Changes or additions to the agenda:
None.
3. Oral Communications:
None
4. Secretary's Report:
 - a) One pending hearing on January 15, 2015 for a HSA employee.
 - b) Writ Re: Weisner vs. Civil Service Commission – Ruling in Favor of Commission.
 - c) Distribution of 2015 meeting list.
Commissioner Hoffman made a motion to add this as an item for discussion at the next meeting for consideration of a quarterly schedule.
Motion/Second: Hoffman and Potro. Passed unanimously.
5. Old Business:
None.
6. New Business:
 - a. Consider staff recommendation to designate a new classification of Undersheriff as non-civil service.
Motion/Second: Hoffman and Fink. Passed unanimously.
7. Reports:
 - a) Adopted Delegated Classification Report.
Motion/Second: Potro and Hoffman. Passed unanimously.
 - b) Provisional Report.
Commissioner Potro requested that Staff include recruitment plans in the future.
Motion/Second: Potro and Hoffman. Passed unanimously.
8. Correspondence Items:
None.
9. Adjournment: 6:05 p.m.
10. Next quarterly meeting is scheduled for Thursday, January 15, 2015 at 5:45 p.m.