



COUNTY OF SANTA CRUZ

CIVIL SERVICE COMMISSION

701 OCEAN STREET, SUITE 310
SANTA CRUZ, CA 95060

TELEPHONE: (831) 454-2600
FAX: (831) 454-2411
TDD: (831) 454-2123

CIVIL SERVICE COMMISSION AGENDA NOTICE OF PUBLIC MEETING

Location: Board of Supervisors' Chambers
County Government Center
701 Ocean Street, Fifth Floor
Santa Cruz, CA 95060

Date and Time: Thursday, January 20, 2011 at 5:45 p.m.

A regular meeting of the Civil Service Commission has been set for **5:45 p.m.**, **Thursday, January 20, 2011** at the County Government Center, Board of Supervisors' Chambers, 701 Ocean Street, Fifth Floor, Santa Cruz, California.

This agenda is to invite you to participate in a public meeting of the Santa Cruz County Civil Service Commission. Please review the agenda for items of interest to you. You may come to the meeting and speak, or you may send a letter, which will be considered at the meeting. The letter should be addressed to the Personnel Director or Chair of the Civil Service Commission, and should reference the agenda date and specific items of interest to you.

AGENDA

- I. Call to Order
- II. Attendance
- III. Approval of Minutes for November 18, 2010 regular meeting
- IV. Additions and Corrections to Agenda
- V. Oral Communications
 - a. Public Comment
 - b. Secretary's Report
- VI. Old Business
 - a. Update: Commission's Recommended Change to Civil Service Rules: Add dishonesty to causes for disciplinary action

- VII. New Business
 - a. Introduce new Commissioner, Dina Hoffman
 - b. Elect Commission Chair and Vice Chair
 - c. Consider discontinuing Commission review of the Employment Services Division Workload Report
 - d. Consider Draft 2010 Annual Report

- VIII. Report:
 - a. Adopt Delegated Classification Actions
 - b. Provisional Report
 - c. Employment Services Division Workload Report

- IX. Correspondence Items
 - a. Appointment of new Civil Service Commissioner, Dina Hoffman, dated December 14, 2010, from the Board of Supervisors. Term ending December 31, 2014.
 - b. Reappointment of Commissioner Olivia Madrigal, dated December 14, 2010, from the Board of Supervisors. Term ending December 31, 2014.
 - c. Civil Service Commission 2011 Schedule of Meetings

- X. Adjournment

Next Commission Meeting: Thursday, March 17, 2011

Meeting Announcements

The Commission will receive Oral Communications prior to regularly scheduled action items. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, restricted to three minutes per individual, provided that no action shall be taken on any item not appearing on the agenda. Commissioners may choose to follow up at a later time, either individually or on a subsequent Civil Service Commission agenda.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board of Supervisors' Chambers are located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact Laurie Hill at 454-2948 (TDD number 454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy to those affected, please attend the meeting smoke and scent free.

Action Items Will Be Heard According to the Agenda Schedule