



COUNTY OF SANTA CRUZ

CIVIL SERVICE COMMISSION

701 OCEAN STREET, SUITE 310
SANTA CRUZ, CA 95060

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CIVIL SERVICE COMMISSION AGENDA NOTICE OF PUBLIC MEETING

Location: Board of Supervisors' Chambers
County Government Center
701 Ocean Street, Fifth Floor
Santa Cruz, CA 95060

Date and Time: Thursday, April 16, 2009 at 5:45 p.m.

A regular meeting of the Civil Service Commission has been set for **5:45 p.m., Thursday, April 16, 2009** at the County Government Center, Board of Supervisors' Chambers, 701 Ocean Street, Fifth Floor, Santa Cruz, California.

This agenda is to invite you to participate in a public meeting of the Santa Cruz County Civil Service Commission. Please review the agenda for items of interest to you. You may come to the meeting and speak, or you may send a letter, which will be considered at the meeting. The letter should be addressed to the Personnel Director or Chair of the Civil Service Commission, and should reference the agenda date and specific items of interest to you.

AGENDA

- I. Call to Order
- II. Attendance
- III. Approval of Minutes for January 16, 2009 quarterly meeting
- IV. Additions and Corrections to Agenda
- V. Oral Communications
 - a. Public Comment
 - b. Secretary's Report
- VI. Old Business
 - a. Consider increasing the frequency of Commission's regularly scheduled meetings

VII. New Business

- a. Introduce new Civil Service Commissioner – Appointed April 14, 2009
- b. Accept and file Personnel Department Mission Vision Statement
- c. Review Proposed Changes to the One Year Probationary List:
Consider adding Welfare Investigator I and II
Amend Title Changes and Remove Obsolete Classifications

VIII. Reports

- a. Adopt Delegated Classification Actions
- b. Receive Employment Services Division Workload Report
- c. Receive Provisional Appointment Report

IX. Correspondence Items

- a. Letter from the Board of Supervisors acknowledging receipt of Commission's Annual Report
- b. Letter from Commission, dated January 26, 2009, to Board of Supervisors regarding the Whistleblower Hotline
- c. Letter from Board of Supervisors, dated January 30, 2009, in response to Commission's January 26, 2009 letter regarding the Whistleblower Hotline
- d. Letter from Board of Supervisors dated February 4, 2009, thanking Commissioners for this past year of service.

XI. Adjournment

Next Quarterly Commission Meeting: Thursday, July 17, 2009

Meeting Announcements

The Commission will receive Oral Communications prior to regularly scheduled action items. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, **restricted to three minutes per individual and a maximum of thirty minutes overall**, provided that no action shall be taken on any item not appearing on the agenda. Commissioners may choose to follow up at a later time, either individually or on a subsequent Civil Service Commission agenda.

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board of Supervisors' Chambers are located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact Laurie Hill at 454-2948 (TDD number 454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy to those affected, please attend the meeting smoke and scent free.

Action Items Will Be Heard According to the Agenda Schedule