



# COUNTY OF SANTA CRUZ

## CIVIL SERVICE COMMISSION

701 OCEAN STREET, SUITE 310  
SANTA CRUZ, CA 95060

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### CIVIL SERVICE COMMISSION AGENDA NOTICE OF PUBLIC MEETING

Location: Board of Supervisors' Chambers  
County Government Center  
701 Ocean Street, Fifth Floor  
Santa Cruz, CA 95060

Date and Time: Thursday, April 19, 2007 at 5:30 p.m. **NOTE CHANGE OF TIME**

A regular meeting of the Civil Service Commission has been set for **5:30 p.m., Thursday, April 19, 2007** at the County Government Center, Board of Supervisors' Chambers, 701 Ocean Street, Fifth Floor, Santa Cruz, California.

This agenda is to invite you to participate in a public meeting of the Santa Cruz County Civil Service Commission. Please review the agenda for items of interest to you. You may come to the meeting and speak, or you may send a letter, which will be considered at the meeting. The letter should be addressed to the Personnel Director or Chair of the Civil Service Commission, and should reference the agenda date and specific items of interest to you.

#### AGENDA

- I. Call to Order
- II. Attendance
- III. Adjourn to closed session: Conference with legal counsel – existing litigation (pursuant to Government Code subdivision (a) of 54956.9). Name of the case: Cross vs. County of Santa Cruz – C06-04891 RS. Request for Reconsideration: George B. Jack. Report of Commission Counsel will be given at the end of the closed session on any reportable action(s) taken in the closed session.
- IV. Return to regular agenda: Approval of Minutes for January 18, 2007 meeting
- V. Additions and Corrections to Agenda
- VI. Oral Communications
  - a. Public Comment
  - b. Secretary's Report

VII. Old Business

- a. Report back on Board of Supervisor's decision, dated April 17, 2007, regarding Civil Service Rule revision to the evaluation schedule for 12-month probationary employees. Matter is final.
- b. Report back on Board of Supervisor's decision, dated April 17, 2007, regarding 12-month probationary period for Division Director of Child Welfare Programs. Matter is final.
- c. Consider Service Employees International Union (SEIU) Local 521 request to discuss job specifications and job reclassification process. Item continued from January 18, 2007 at SEIU's request.

VIII. New Business

- a. Consider requesting staff to review Civil Service Rules governing procedures for appeal hearings and subpoenas and report back at the October 18, 2007 meeting.

IX. Reports

- a. Adopt Delegated Classification Actions
- b. Receive Employment Services Division Workload Report

X. Correspondence Items

- a. Letter from the Board of Supervisors, dated February 7, 2007, expressing appreciation for the Commission's service
- b. Letter from SEIU 521, dated April 4, 2007, regarding SEIU Survey of County Personnel Practices

Adjournment

Next Quarterly Commission Meeting: Thursday, July 19, 2007

The Commission will receive Oral Communications prior to regularly scheduled action items. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, restricted to three minutes per individual, provided that no action shall be taken on any item not appearing on the agenda. Commissioners may choose to follow up at a later time, either individually or on a subsequent Civil Service Commission agenda.

**Meeting Announcement**

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board of Supervisors' Chambers are located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact Laurie Hill at 454-2948 (TDD number 454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy to those affected, please attend the meeting smoke and scent free.

**Action Items Will Be Heard According to the Agenda Schedule**