



COUNTY OF SANTA CRUZ

CIVIL SERVICE COMMISSION

701 OCEAN STREET, SUITE 310
SANTA CRUZ, CA 95060

TELEPHONE: (831) 454-2600
FAX: (831) 454-2411
TDD: (831) 454-2123

CIVIL SERVICE COMMISSION AGENDA NOTICE OF PUBLIC MEETING

Location: Board of Supervisors' Chambers
County Government Center
701 Ocean Street, Fifth Floor
Santa Cruz, CA 95060

Date and Time: Thursday, November 19, 2009 at 5:45

A regular meeting of the Civil Service Commission has been set for **5:45 p.m., Thursday, November 19, 2009** at the County Government Center, Board of Supervisors' Chambers, 701 Ocean Street, Fifth Floor, Santa Cruz, California.

This agenda is to invite you to participate in a public meeting of the Santa Cruz County Civil Service Commission. Please review the agenda for items of interest to you. You may come to the meeting and speak, or you may send a letter, which will be considered at the meeting. The letter should be addressed to the Personnel Director or Chair of the Civil Service Commission, and should reference the agenda date and specific items of interest to you.

AGENDA

- I. Call to Order
- II. Attendance
- III. Approval of Minutes for October 15, 2009 meeting
- IV. Additions and Corrections to Agenda
- V. Oral Communications
 - a. Public Comment
 - b. Secretary's Report
- VI. Old Business: Consider whether the Commission should reduce the number of regularly scheduled meetings as recommended by the Board of Supervisors at their September 15 regular meeting. The Board, in an agenda item titled "County Advisory Bodies", directed all departments who work with advisory bodies to consider whether they could meet their responsibilities with fewer scheduled meetings each year. Item continued from October 15, 2009 meeting.

- VII. New Business
 - a. Consider changes to the one year probationary period list: delete obsolete classes and add Sr. Accountant Auditor and Principal Accountant Auditor
 - b. Staff request for input for the 2009 Annual report to the Board

- VIII. Reports: There are no reports.

- IX. Correspondence Items
 - a. Memo, dated October 5, 2009, from Board Chair Coonerty, 2009 Annual Report reminder
 - b. Letter, dated October 20, 2009, to the Board of Supervisors from Nick Steinmeier, Executive Director SEIU Local 521, regarding the Civil Service Commission
 - c. Letter, dated November 6, 2009, from Michael J. McDougall, Personnel Director, in response to letter from SEIU

- X. Adjournment

Next Quarterly Commission Meeting: Thursday, January 21, 2010

The Commission will receive Oral Communications prior to regularly scheduled action items. Any person may address the Commission on any item of interest to the public, before or during the Commission's consideration of the item, **restricted to three minutes per individual and a maximum of thirty minutes overall**, provided that no action shall be taken on any item not appearing on the agenda. Commissioners may choose to follow up at a later time, either individually or on a subsequent Civil Service Commission agenda.

Meeting Announcement

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board of Supervisors' Chambers are located in an accessible facility. If you wish to attend this meeting and you will require special assistance in order to participate, please contact Laurie Hill at 454-2948 (TDD number 454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy to those affected, please attend the meeting smoke and scent free.

Action Items Will Be Heard According to the Agenda Schedule